# PCCS Board of Directors,
# Governance Committee Meeting Minutes
### Tuesday October 20, 2026 @ 7:00PM
### Bryon Colby Barn -1561 Jones Point Rd
### Grayslake, Il. 60030

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**Attendees**: Rebekka Herrington – Chair, Gabi White, Leah Stender, Peyton Schrag

**Call to Order -** Meeting Called to order at 7:12 pm by Rebekka Herrington

**Public Comment** No Public Present

**Discussion Items**

1. Recap of the Recruitment Event and Current Status of Interested Parties
   - Overall consensus was that that event was a success. Hoped for better attendance.
   - Need to better understand how to manage financials.
   - Document the process to ensure that we are able to be more turnkey with the event in the future.
   - Develop list of interested parties, and maintain how we ensure appropriate, regular outreach

2. Develop Tracking System and Reporting Structure for Board Goals and KPI's
   - With KPI's set, how do we track – particularly committee attendance
   - Recommend building a google form that can hold committee and board meeting attendance, potential tracking of meeting timeliness as well
   - Leah advised that she would create a draft for review at the next meeting
   - Discussed frequency of reporting out for Governance and the Board Meeting
   - Need to set expectations with other committee heads
   - Recruitment reporting will also need to be maintained and reviewed

3. Review Draft *Election Policy 200.21*
   - Discussed that a lot of the policy is procedural, we may want to address with board procedure
   - Updates reviewed and made:
     - Align mismatches between the policy and Bylaws
     - Separate board appointed and parent elect processes due to timeline and differences in the process
     - Reviewed number of Parent elect members
     - Consider a minimum of 3 task force members
   - Need to establish an overall election task force email versus the board or parent elect email

4. Review Draft *Transportation Plan Policy 700.02*
   - Initial review of the policy shows big gaps
   - Need to consider missing topics:
     - Field Trips
     - Car Rider
     - Walker
     - Biker
     - Special Transportation
   - This will require more work with Administration to complete

5. Review Previous Committee Meeting Minutes (Sept 15, 2026)
- Minutes not received

**Action Items:**
None

**New Business**
- Discuss how we keep a pipeline and connection with the interested parties for committees and board
- Finalize reporting packet and forms
- Discuss Recruitment Process Structuring
- Finish review of Policy 200.21
- Work through Policy 700.02
- Consider discussion on the bypass

**Adjourn**
Motion to adjourn was made by Leah S, seconded Peyton S, all ayes, meeting adjourns 8:40 pm

Thank you for attending the committee meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at board@pccharterschool.org.

The PCCS Board of Directors Governance Committee consists of:
Chair: Rebekka Herrington Gabi White Leah Stender Peyton Schrag