

## Board of Director's Meeting AGENDA

**Tuesday December 16, 2025 @ 7:00PM**  
**Victoria Ranney Library- 1571 Jones Point Road**  
**Grayslake, IL 60030**

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### Call to Order

President

### Motion to Approve Agenda

### Public Comment

10 Minutes

### Discussion Agenda

1. Outreach Committee Pillars and Bylaws
2. Update on Board Planning / Next Steps
3. Executive Director Goals Process/Evaluation Forms

### Consent Agenda:

4. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings

### Closed Session:

Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5. Executive Director Goals

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

6. Review of Closed Session Minutes.

### Public Comment

### Action Agenda:

- 3/5A Approve Executive Director Goals and Forms
- 6A Approve Closed Session Minutes

### New Business

### Adjourn

A copy of the board documents for this meeting is available on the school web site.

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org). The PCCS Board of Directors consists of:

President: Matt Earl  
Secretary: Steve Heroux  
Peyton Schrag

Vice President: Rebekka Herrington  
Meghan Dawson  
Leah Stender

Treasurer: Ankur Bhatia  
Josh Pejsach  
Gabi White

## ***Discussion Agenda***

# We believe that children are our best hope to improve the world

**Outreach Committee:** is responsible for promoting the school's visibility and reputation in the community. The Committee works with the administration to engage stakeholders, support enrollment, educate the community and celebrate school achievements. It regularly reviews outreach efforts and reports progress and recommendations to the Board of Directors.

Attract & Retain	Educate	Celebrate
<ul style="list-style-type: none"><li>• Become the center of the community</li><li>• Build relationships &amp; partnerships</li><li>• Promote enrollment</li><li>• Engage community, parents &amp; staff</li><li>• Gather input from community, parents &amp; staff</li><li>• Recruit board &amp; committee members</li></ul>	<ul style="list-style-type: none"><li>• Internal &amp; external stakeholders</li><li>• Arm families with the right information</li><li>• Educate about the board &amp; committees</li><li>• School history</li></ul>	<ul style="list-style-type: none"><li>• Highlight school success</li><li>• Highlight student success</li><li>• Highlight staff achievement</li><li>• Show how school is impacting our communities</li></ul>

## Communicate

Increase & improve touchpoints - Enhance board exposure - Board meeting access

## Bylaws

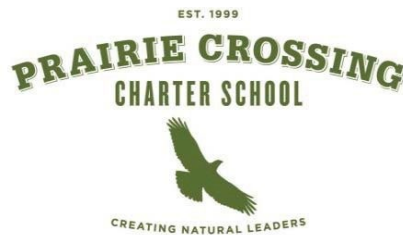
### Current:

(e) Outreach Committee. The Outreach Committee members shall be appointed by the Board President. Board Policy will define the Committee makeup and meeting frequency. The Committee will be responsible to the Board of Directors for raising awareness to the broader community of the opportunity to choose PCCS as their child(ren)'s school. The Committee will coordinate development efforts with the school's Executive Director, or other approved appointee.

### Proposed:

(e) Outreach Committee. The Outreach Committee members shall be appointed by the Board President. Board Policy will define the Committee makeup and meeting frequency. The Outreach Committee is responsible for promoting the school's visibility and reputation in the community. The Committee works with the administration to engage stakeholders, support enrollment, educate the community and celebrate school achievements. It regularly reviews outreach efforts and reports progress and recommendations to the Board of Directors.

## ***Consent Agenda***



**PCCS Board of Director's Meeting**  
**Tuesday, November 18<sup>th</sup>, 2025, at 7:00PM**  
**Vicky Ranney Library**  
**1571 Jones Point Road Grayslake, IL 60030**

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**Board Present**

Matt Earl                      Peyton Schrag  
Rebekka Herrington      Gabi White  
Josh Pejsach                Meghan Dawson

**Staff Present**

Geoff Deigan

**Call to Order** – Matt Earl called the meeting to order at 7:09 PM.

**Motion to Approve Agenda** – Moved by Steve Heroux, 2<sup>nd</sup> by Gabi White, all votes aye.

**Public Comment** – No public present.

**Discussion Agenda**

1. **Update on Board Planning / Next Steps** – Rebekkah Herrington shared that she has reconnected with Bruce, and he has asked us to send a meeting invite in the coming weeks to discuss results. Plan is to discuss with Bruce and ensure alignment, then plan a meeting with Bruce present to go through the results live, ideally in January 2026. Josh Pejsach asked for clarification on next steps, Geoff Deigan shared that the output would be a singular strategic plan. Meghan Dawson requested that the report be available for review before the meeting with the Board and Bruce.

2. **Committee Updates** –

*Outreach* – No Outreach Committee Meeting took place.

*Governance* – Rebekka Herrington shared that the Committee has been working through the policy and procedure of Executive Director reviews, including separating out policy and procedure. Along the way, it was discovered that there is no mechanism in place for the Board to create an official 'Board Procedure', so they have been working through that process, ideally avoiding the creation of a new policy. Finally, Rebekka shared that they are actively seeking new members for the Governance Committee.

*Academics* – Matt Earl shared that they went through the FY25 Report Card, looking into the pieces contributing to the overall score. Tony Zamiar is working on a plan to get better engagement on the 5 essentials survey to re-attain exemplary status this year. Josh Pejsach asked who owns responsibility for survey engagement, and Geoff Deigan shared that it is Tony Zamiar's accountability. After fruitful discussion, Rebekka Herrington tasked Geoff Deigan with overseeing staff engagement, and the Outreach committee with driving parent engagement.

Matt Earl also shared an update about the Math enrichment summer session, that the data showed that all the participants in the program from the summer of 2025 had higher growth averages than before. The plan is to continue to have that as an offering, and to distribute a survey for more granular feedback.

3. **Committee Composition** –

Matt Earl shared that Peyton Schrag has joined the Academic Excellence Committee, but that all other committees need additional membership. Matt validated current committee membership. Leah Stender opted to join the Elections Committee.

**4. 2<sup>nd</sup> Reading Amended Policy 500.4 Visitors to and Conduct on School Property –**

Gabi White shared that this policy has been in the works for some time, but there were a lot of iterations before landing on the current policy. She walked through the various granular changes, and the decision making behind the updates (red-lined copy included in board packet). Rebekka Herrington gave some details on the history of the policy, and the lengths to which it has been evaluated and informed by legal counsel. Rebekka recommended that the Board approve this policy at the 2<sup>nd</sup> reading today. Meghan Dawson asked for clarification on the procedure involving an individual that would be banned per the policy, and Geoff Deigan offered to get clarification on that procedure for the next meeting.

**5. Campus Security Update/Town Hall –**

Matt Earl shared that the Town Hall will take place tomorrow at 6:00 PM at the Byron Colby Barn. Geoff Deigan shared that they have had 18+ people respond to the invitation to participate. Gabi White asked if we could send out a ‘Remind’ notification for the parents.

**Consent Agenda:**

**6. Financial Statements –**

Geoff Deigan shared that we are trending financially the way we normally do at this time of year. Gabi White asked a clarifying question about the offset of the technology fee. Meghan Dawson asked about the apportioned salary in the Outreach budget, Geoff Deigan fielded the question about participation in committees versus ongoing effort towards the cause. Josh Pejsach had some ideas about increasing participation, to be discussed during ‘New Business’, below. Meghan Dawson inquired about the bid process for our utility spend. Matt Earl suggested that the Finance Committee take on that task as well.

**7. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings–**

Motion by Rebekka Herrington, 2<sup>nd</sup> by Leah Stender; all votes aye.

**8. Motion to Accept Reports on Consent Agenda**

Motion by Rebekka Herrington, 2<sup>nd</sup> by Leah Stender; all votes aye.

Motion to go into Closed Session by Rebekka Herrington, 2<sup>nd</sup> by Steve Heroux; roll call all votes aye.

***Entered Closed Session at 8:09 PM.***

**Closed Session:**

*Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

**9. Executive Director Goals**

**10. Resignation**

*Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06*

**11. Review of Closed Session Minutes.**

*Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*

**12. Legal Bills**

**Public Comment –** No Public Comment.

## **Action Agenda –**

4A Approve Policy 500.4 Visitors to and Conduct on School Property – 1<sup>st</sup> by Gabi White, 2<sup>nd</sup> by Josh Pejsach, all votes aye.

10A Accept Resignation – 1<sup>st</sup> by Steve Heroux, 2<sup>nd</sup> by Meghan Dawson; roll call all votes aye.

11A Approve Action for Closed Session Minutes – 1<sup>st</sup> by Gabi White, 2<sup>nd</sup> by Steve Heroux, all aye.

12A Approve Legal Bills – No Legal Bills to approve.

## **New Business**

Josh Pejsach offered that the Finance Committee would look into whether there was room in the budget to incentivize teacher participation in the committees and/or Board meetings.

Josh Pejsach expressed an interest in pursuing an EPA grant for an EV and charger via Volkswagen settlement.

Rebekka Herrington requested to set a date for the INCS Board training, tentatively scheduled for Wednesday December 10<sup>th</sup> from 6:00 PM to 8:00 PM.

Leah Stender shared details of the Rt 120 Corridor study that would potentially impact traffic flow in and around the PCCS Campus.

## **December Board Meeting**

The Board decided that the December Board Meeting would take place on December 16<sup>th</sup> at 7:00 PM.

## **Adjourn**

Motion to adjourn by Steve Heroux, 2<sup>nd</sup> by Leah Stender; all votes aye.

*Meeting Adjourned at 8:57 PM.*

*A copy of the board documents for this meeting is available for viewing on the school web site.*

*Respectfully submitted by Steve Heroux, Secretary.*