



**PCCS Board of Director's  
Approved Meeting Minutes  
Tuesday, October 28<sup>th</sup>, 2025, at 7:00PM  
Vicky Ranney Library 1571 Jones Point Road  
Grayslake, IL 60030**

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**Board Present**

Matt Earl  
Navin Chatlani  
JoAnn Stewart

Ankur Bhatia  
Gabi White

Steve Heroux  
Leah Stender

**Staff Present**

Geoff Deigan  
Tony Zamiar

**Call to Order President** – Called to order by Matthew Earl at 7:02 pm.

**Closed Session 1<sup>st</sup> by Steve Heroux, 2<sup>nd</sup> by JoAnn Stewart; all votes aye**

**Entered Closed Session at 7:04 PM**

*Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.*

**Additionally, Closed Session items #8, #9, and #10 were discussed during the same Closed Session:**

*Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

**8. New Hires**

*Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06*

**9. Review Closed Session Minutes from Previous Board Meetings**

*Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*

**10. Legal Bills**

*Tony Zamiar left the meeting at 7:57 PM.*

**Return to Open Session at 7:58PM**

**Recognition & Appreciation:** *JoAnn Stewart and Navin Chatlani*

Matt Earl led the discussion of recognition and appreciation for outgoing Board Members JoAnn Stewart and Navin Chatlani.

**Motion to Adjourn – Sine Die** 1<sup>st</sup> by JoAnn Stewart, 2<sup>nd</sup> by Navin Chatlani; all votes aye.

**Sine Die at 8:04 PM;** *JoAnn Stewart and Navin Chatlani left the meeting.*

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**Board Present**

Matt Earl  
Peyton Schrag  
Meghan Dawson

Ankur Bhatia  
Gabi White

Steve Heroux  
Leah Stender

**Staff Present**

Geoff Deigan

**Seating of Incoming Board Members** – *Meghan Dawson, Gabrielle White, Peyton Schrag*

**Roll Call to Constitute a Quorum**

Roll Call by Executive Director Geoff Deigan; Quorum was present.

**Election of New Board Officers Facilitated by Exec Director**

**Secretary** – Gabi White Nominated Steve Heroux, Steve Heroux accepted, 2<sup>nd</sup> by Leah Stender: roll call all (7) votes aye. Motion passes, Steve Heroux is elected as Secretary.

**Treasurer** – Matt Earl nominated Ankur Bhatia, Ankur Bhatia accepted, 2<sup>nd</sup> by Steve Heroux, roll call all (7) votes aye. Motion passes, Ankur Bhatia is elected as Treasurer.

**Vice President** – Leah Stender nominated Rebekkah Herrinton, Rebekka Herrington accepted in absentia, 2<sup>nd</sup> by Steve Heroux, roll call all (7) votes aye. Motion passes, Rebekka Herrington is elected as Vice President.

**President** – Steve Heroux nominated Matt Earl, Matt Earl accepted; 2<sup>nd</sup> by Peyton Schrag, roll call all (7) votes aye. Motion passes, Matt Earl is elected as President.

**Oath of Office**

All Board members signed/took their Oath of Office, and filled out their conflict of interest forms.

**Resolution to Adopt Policies, Resolutions and Procedures of Former Boards**

Moved by Gabi White, 2<sup>nd</sup> by Steve Heroux, roll call all votes aye. Motion passes.

**Resolution to Employ Legal Counsel:**

- Franczek P.C.

Moved by Steve Heroux, 2<sup>nd</sup> by Leah Stender, all votes aye. Motion passes.

**Motion to Approve PCCS Holdings and Byron Colby Barn LLC Managers**

Geoff Deigan gave an overview of the background of PCCS Holdings, and Byron Colby Barn LLC.

- Stacey White, Geoff Deigan, Karen Wilkes.

Moved by Matt Earl, 2<sup>nd</sup> by Steve Heroux; all votes aye.

**Brief Recess to Review and Sign Board Documents 10 Minutes** – at 8:11 PM.

**Re-Call to Order President** - Matt Earl recalled the meeting to order at 8:12 PM.

**Welcome New Board Members**

Matt Earl welcomed the new Board Members, Peyton Schrag and Meghan Dawson.

**Public Comment 10 Minutes** - No public present.

**Discussion Agenda**

- 1. FY25 Audited Financial Statements (Hand Carried from the Finance Committee Meeting)**  
Matt Earl provided background information on the 3<sup>rd</sup> party audit conducted. Geoff Deigan shared that the audit was deemed 'clean', an unqualified audit. With Board approval tonight, these documents will be submitted to ISBE. Compliance audit was also clean. Ankur Bhatia shared that additionally, PCCS has cash reserves of 428 days. The only finding they had that was concerning is that a former bill was re-classified, a small journal entry change.
- 2. Committee Updates:**
  - a. Elections** – Steve Heroux shared the updates about the Election policy (Policy #200.21) change, and the introduction of a single Board Candidate Application to the process. Steve Heroux also discussed the composition of the Election Committee and shared that we are seeking additional membership.

- b. Governance** – Gabi White shared the business surrounding the elections policy (Policy #200.21). There was also a review from Tony Zamiar about the current crisis management plan. There is a Town Hall being scheduled for the community on the subject. There was discussion of the Board Retreat and the Executive Director Evaluation. Gabi White shared they the Governance Committee is also looking for additional membership. Finally, Gabi White shared that the Governance Committee is advocating an additional INCS Board Training watch group this year.
- c. Finance** – See Discussion Item #1.
- d. Outreach** – Gabi White shared that they are trying to define the team and that they have identified 4 ‘pillars’. The Committee is proposing a few new communication pieces, including a ‘Board Corner’ in the weekly newsletter.

**3. 2nd Reading 500.4 Visitor Policy.**

There was no 2<sup>nd</sup> reading of Policy 500.4; tabled for the next Board Meeting.

**4. Update on Board Retreat Work.**

Geoff Deigan shared that he is in communication the Facilitator, who will follow up with Rebekka Herrington, and that we are waiting for the final report and takeaways from the Board Retreat.

**Consent Agenda**

**5. Financial Statements and 1st Quarter Financials**

Ankur Bhatia reiterated the details about expenses and income timing from the Financial Statements discussed during the Finance Committee Meeting. Geoff Deigan shared historical details about funding cycle and how that impacts the Quarterly Financials. Meghan Dawson asked if there was a plan to replace rental income from the BCB; Geoff Deigan discussed the reasons for PCCS no longer seeking rental income.

**6. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings**

Moved by Steve Heroux, 2<sup>nd</sup> by Gabi White; all votes aye.

**7. Motion to Accept Reports on Consent Agenda including Financial Statements and 1<sup>st</sup> Quarter Financials**

Moved by Steve Heroux, 2<sup>nd</sup> by Gabi White; all votes aye.

**Public Comment 10 Minutes** – No public present.

**Action Agenda**

**1A – Approve FY25 Audited Financial Statements**

Moved by Steve Heroux, 2<sup>nd</sup> by Ankur Bhatia; Roll call all votes aye.

**3A – Approve Policy 500.4 Visitors to and Conduct on School Property**

No Action taken.

**9A – Approve Closed Session Minutes from Previous Board Meetings**

Moved by Leah Stender, 2<sup>nd</sup> by Gabi White; all votes aye.

**10A – Approve Legal Bills**

Moved by Gabi White, 2<sup>nd</sup> by Steve Heroux; roll call all votes aye

**New Business:**

- Steve Heroux shared details of the notification from ISBE regarding minute requirements for the Board and Committees, providing more details of the discussions moving forward. Meghan Dawson requested that the email be sent out with details; Geoff Deigan committed to send out the email.
- Geoff Deigan reminded everyone that the Board Meeting in November is one week earlier than normal because of the Thanksgiving Holiday.
- Geoff Deigan and Matt Earl shared an open invitation to join any committees.
- Gabi White shared that the Outreach Committee would like to discuss the possibility of an Open House/Ribbon Cutting for the new Fine Arts Building.

**Adjourn**

Motion to adjourn by Steve Heroux, 2<sup>nd</sup> by Meghan Dawson; All votes aye.

**Meeting Adjourned at 8:58 PM.**

*Respectfully submitted by Steve Heroux, Secretary.*