PRAIRIE CROSSING CHARTER SCHOOL

PCCS Board of Directors, Governance Committee Meeting

Meeting Minutes

Tuesday March 11, 2025 @ 7:00PM
Wright School House/Library
1571 Jones Point Rd
Grayslake, Il. 60030

Committee Members in Attendance: Rebekka Herrington, Gabi White, JoAnn Stewart and Leah Stender

Staff Present: Geoff Deigan

Public Guests: None Present

Call to Order: Chair R. Herrington called the meeting to order at 7:06 pm

Public Comment: Public members were not present- no public comments.

Discussion Items

1. The Review 500.4 Visitor Policy was tabled for the next meeting.
2. Review List of Policies for Potential Rescission
   Below are policies that are technically procedures, most from 2004 or earlier
   Since their creation, the Policies that cover those slated for recission are provided on the right.
   Governance Committee recommends to remove these procedures from the Board Policies.
   - 400.2 Ethics Act Policy - Moved to policy 400.22, however 400.22 refers to policy 400.2, tabled for future review.
   - 500.9 Electronic Devices and Valuable - Already covered in Policy 500.1 Discipline
   - 500.11 Use of Hazardous or Toxic Materials by Students - Is included in the staff handbook and covered under school code
   - 500.22 Immunization Objections based on Religious Grounds -This policy is already included in Policy 500.19 Health Examinations and Immunizations and Exclusion of Students
   - 700.1 School Wide Communications Procedures is an Administration procedure.

Due to timing of the governance Meeting, the following old policies from the 1000 series we tabled until the next meeting

- 1000.1 Medical Emergency Response Team
- 1000.2 Medic AED Procedures
- 1000.4 Rental of Facilities to Community Groups
- 1000.5 Green Cleaning-Low Environmental Impact Cleaning Policy
- 1000.6 Integrated Pest Management Policy
- 1000.7 Fire Drill Policy
- 1000.8 Tornado Drill Policy
- 1000.9 Hazardous Material Training

3. Board Retreat Logistics

Discussion was held regarding the Board Retreat Agenda currently rescheduled for June 17 or 18 depending on the facilitator and the Board's availability. G Deigan will poll the Board for their availability and R. Herrington will contact the Facilitator.

Topics for the Agenda could include:

- Succession Planning
- 5-year strategy/goals
- Dashboard metrics
- Executive Director Evaluation
- Historical Review
- Governing Protocols for the Board

These topics will be shared with Board Chair for further input.

4. List of Policies Slated for Review in Next Meeting

500.4 Visitor Policy
400.2Ethics Act Policy
800.8Records Retention and Destruction Policy
900.3 Maintenance of Donor Records
1000.1 Medical Emergency Response Team
1000.2 Medic AED Procedures
1000.4 Rental of Facilities to Community Groups
1000.5 Green Cleaning-Low Environmental Impact Cleaning Policy
1000.6 Integrated Pest Management Policy
1000.7 Fire Drill Policy
1000.8 Tornado Drill Policy
1000.9 Hazardous Material Training

5. Review Minutes from Previous Meetings

Review of the previous minutes had no comments or additions

Action Items

A. Recommend action to Board Re: Policies

a. Motion to move the following polices to the board for recission: 500.9, 500.11, 500.22, 700.1, 1000.3 Motioned by G. White, Seconded by J. Stewart on a voice vote all ayes – Motion approved.

B. Approve Minutes from Previous Meeting.

a. Motion to approve prior minutes made by J. Stewart, Seconded by G.White on a voice vote all ayes motion passes.

New Business

As stated in the minutes above

Adjourn

A motion to adjourn was made by L. Stender , seconded by J. Stewart – all ayes meeting adjourned at 8:34PM

Submitted by G. White – Committee Member