



PCCS Board of Director's Retreat
APPROVED OPEN SESSION MINUTES
Wednesday, September 3, 2025 at 9:00 AM
Independence Grove 16400 W. Buckley Road
Libertyville, IL 60048

Call to Order

President Matt Earl

9:08 Matt Earl Called Meeting to Order – roll call

Board in Attendance: Matt Earl, Rebekka Herrington, Leah Stender, Josh Pejsach, Gabi White

Guests: Geoff Deigan, Executive Director, Megan Dawson, Board Member Elect, Bruce Withrow, Meeting Facilitator

Public Comment – None

Discussion Agenda

1. Board Breakfast and Networking
2. Session Opening - Welcome and Introductions
Matt Earl and Geoff Deigan opened the session with a warm welcome, outlining the purpose of the retreat and the goals we aim to achieve together.

Following that, Bruce Withrow led the introductions and provided an overview of how we would collaborate throughout the retreat.
3. Vision and Strategy
Bruce Withrow presented the results of the administration and board surveys, which will serve as the foundation for shaping our vision and strategy. The board then engaged in a thoughtful discussion around the findings.

10:23 – 10:41 Break

The group collaborated to identify and rank the top priorities, while also evaluating the current state through a scoring exercise.
4. Break for Board Lunch 12:40 PM to 1:19 PM
5. Resume Session
Continued conversation on vision and strategy.
Bruce Withrow facilitated a discussion focused on defining what we should strive to accomplish in relation to our vision.
6. Board and Leadership Goals
Due to time constraints, we were unable to complete all planned discussions.
7. Board and Leadership Succession Plan
Due to time constraints, we were unable to complete all planned discussions.
8. Wrap Up and Next Steps.
Bruce Withrow outlined the next steps and then facilitated a closing session where participants shared final reflections.

Action Items

There were no Actions Items scheduled for this Retreat.

Public Comment – None

Adjourn

Motion to adjourn by Josh Pejsach, seconded by Rebekka Herrington. On a voice call vote, all “ayes.”
Motion Passed.

Meeting ended at 3:35 PM

Respectfully submitted,
Rebekka Herrington, Vice President