



**Nominating Committee**  
**Meeting Minutes**  
**Wednesday, September 6, 2023 @ 3:30 pm**  
**Wright School House/Library**  
**1571 Jones Point Rd Grayslake, IL 60030**

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**Call to Order**

Jim Mertz, Committee Chair

- Meeting was called to order by James Mertz at 3:35pm CST.
- In Attendance
  - James Mertz – Election Committee Chair
  - JoAnn Stewart
  - Christine Hodapp
  - Janette Siegel
  - Heather Bendorovich
  - Katie Brzezinski

**Discussion Agenda**

1. Review election policies and timelines.
  - Interviews will be targeted for 9/26 prior to the regularly scheduled board meeting.
  - Notification will be within 2 days of completion of board interviews.
  - Position to be seated at the 10/24 meeting. .
2. Review and verify that candidate applications for the Board Appointed position(s) meet the criteria.
  - Confirmed that two applications were received.
  - The committee jointly reviewed the credentials received to ensure they met the criteria for certification.
  - Reviewed criteria for review; letter of intent, resume, 3 signed letters of recommendation, clear statement of position being applied for.
  - Confirmed application for Raghu Valata, Rebekkah Herrington, Ankur Bhatia, and Steven Heroux were complete and had no errors.
  - Prior to posting candidate's information to the PCCS Website, personal information will be redacted. Geoff will complete the redactions of the personal information and send to Jim for approval, prior to posting to the website.
  - Jim will contact potential candidates and provide next steps, after certification is complete.

**Public Comment:** *There was no public comment made this evening*

## **Action Agenda**

1A – Approve Timeline Dates

- *Motion made by Katie Brzezinski. Second by Christine Hodapp. Approved on voice vote; carried all 'Yes'.*

2A – Certify the candidate for the Board Appointed positions(s).

- *Motion made by Katie Brzezinski. Second by Janette Siegel. Approved on voice vote; carried all 'Yes'.*

3A – Approve minutes from previous Election Committee meetings.

- *Motion made by Christine Hodapp. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*

## **New Business – Future Agenda Items**

- Jim encouraged group to brainstorm potential candidates for future board openings and encourage the to apply.

## **Adjourn**

- *Motion to adjourn made by JoAnn Stewart. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*
- Meeting adjourned at **3:53pm CST**

**Respectfully Submitted,**

James Mertz

Board Vice-President

Election Committee Chair