



**PCCS Board of Directors,
Approved Governance Committee Meeting Minutes
Draft Minutes
Tuesday November 15, 2022 @ 7:00PM
Wright School House/Library
1591 Jones Point Rd
Grayslake, Il. 60030**

Committee Members in Attendance: Rebekka Herrington, Gabi White, Jim Mertz, Navin Chatlani, JoAnn Stewart, Leah Stender

Board Members Present: Stacey White

Call to Order: Chair R. Herrington called the meeting to order at 7:04 pm

Public Comment: None

Discussion Items

1. Access to school's policy and procedure (P&P) google drive is restricted to board chair S. White and governance committee chair R. Herrington as there are other materials on the drive not related to P&Ps. Other governance committee members will need to request specific P&Ps for editing purposes from R. Herrington or Geoff Deigan.
2. R. Herrington led and facilitated a discussion to reach alignment on the volume of policies that are practical to review per meeting, as well as the process of review and approval of edits.
3. Alignment was reached among the governance committee members that other than typos, punctuation and spelling errors; other types of changes should come to the board for review.
4. Alignment was reached among the governance committee members that advance notice would be provided at the upcoming board meetings to the board members and the public of the policies that are subject to review at the next governance committee meeting as part of the governance committee report. Subsequently the reviewed P&Ps will be added to the discussion agenda for the next board meeting. Annual compliance audits are conducted to validate review cadence.
5. JoAnn Stewart will discuss with Geoff Deigan to determine if there are any missing policies from the inventory, and the recission process to remove policies from inventory.
6. R. Herrington walked through edits to Policy # 200.20 Board Procedure on Policy Review and Revisions.
7. Cadence of future governance meetings was discussed, and the governance committee aligned on the third Tuesday of every month at 7pm.
8. Policy # 200.1 through 200.7 to be reviewed at the next governance committee meeting on February 20, 2024, with policy # 500.4 and 700.3 to be reviewed at the March 19, 2024, governance committee meeting.

Review Meeting Minutes from Previous Meetings

There were no meeting minutes to review as they are pending documentation.

Action Items:

1. Agreed by the governance committee with a decision to propose policy revisions at the next board meeting on February 27, 2024. Motion to approve by JoAnn Stewart, seconded by Leah Stender. On a voice call vote, all “ayes.” Motion Passed.

New Business:

No new business.

Adjourn: Motion to adjourn by R. Herrington (?), seconded by N. Chatlani – all ayes – Meeting adjourned at 8:22 PM.

Respectfully Submitted
Navin Chatlani