



## **PCCS Board of Director's Meeting AGENDA**

**October 25, 2022, at 7:00PM  
Vicky Ranney Library  
1571 Jones Point Road  
Grayslake, IL 60030**

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### **Call to Order**

President

### **Closed Session:**

Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

### **Recognition & Appreciation: Abe Janis , Demetri Georgatsos**

President

### **Motion to Adjourn – Sine Die**

### **Seating of Incoming Board Members**

### **Roll Call to Constitute a Quorum**

Past Secretary

### **Election of New Board Officers**

Facilitated by Exec Director

### **Oath of Office**

Conflict of Interest Forms

### **Resolution to Adopt Policies, Resolutions and Procedures of Former Boards**

### **Resolution to Employ Legal Counsel:**

- Franczek P.C.

### **Motion to Approve PCCS Holdings and Byron Colby Barn LLC Managers –**

- John Wylie, Bob Helle and Eve Lee.

### **Re-Call to Order**

President

### **Welcome New Board**

President

### **Mission Moment**

Executive Director

### **Public Comment**

10 Minutes

### **Discussion Agenda**

1. FY22 Audited Financial Statements
2. Committee Composition:  
Outreach, Academics, Finance, Governance, Elections
3. Calendar of Recurring Events
4. IGA Warren Township High School
5. First Reading Amended Policy 500.16 Attendance and Truancy



**Consent Agenda**

- 6. Financial Statements and 1<sup>st</sup> Quarter Financials
- 7. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
- 8. Motion to Accept Reports on Consent Agenda

**Closed Session:**

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

- 9. Review Closed Session Minutes from Previous Board Meetings

Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

- 10. New Employee(s)/Resignation(s)

Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

- 11. Legal Bills
- 12. Pending Litigation

**Public Comment**

10 Minutes

**Action Agenda**

- 1A – Approve FY22 Audited Financial Statements
- 4A – Approve IGA for Warren Township High School
- 6A – Approve 1<sup>st</sup> Quarter Financials
- 9A – Approve Closed Session Minutes from Previous Board Meetings
- 10A – Approve New Hire(s)/Accept Resignation(s)
- 11A – Approve Legal Bills

**New Business:**

**Adjourn**

A copy of the board documents for this meeting is available for viewing on the school web site.

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccarterschool.org](mailto:board@pccarterschool.org). Board e-mails are received and responded to by the Board President.

The PCCS Board of Directors consists of:

President: Stacey White  
Secretary: Abe Janis  
Demetri Georgatsos

Vice President: Jim Mertz  
Nell Anen  
JoAnn Stewart

Treasurer: Ankur Bhatia  
Rebekka Herrington  
Matt Earl

### Conflict of Interest Disclosure Form

**Note:** A potential or actual conflict of interest exists when commitments and interests are likely to be compromised by the board member's other material interests, or relationships (especially economic), particularly if those interests or relationships are not disclosed.

This Conflict of Interest Form should indicate whether the board member has an economic interest in, or acts as an officer or director of, any outside entity whose financial interests would reasonably appear to be affected by the addition of the board member to the charter school board. The board member should also disclose any personal, business or volunteer affiliations that may give rise to a real or apparent conflict of interest. Relevant federal, state and local laws and guidelines involving conflicts of interest and ethical obligations must be abided by the board member. Individuals with a conflict of interest should refrain from voting on any issue on which they might have a direct or indirect personal interest or connection.

Name: \_\_\_\_\_

Name of Charter School: \_\_\_\_\_

Position on Board: \_\_\_\_\_

Start/End Dates of Term: \_\_\_\_\_

Are you the parent or guardian of a student at the charter school on whose board you will serve?  
(Circle One) **Yes / No**

Are you employed by the charter school or the school district which authorizes the charter school?  
(Circle One) **Yes / No**

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

\_\_\_\_\_ I have no conflict of interest to report.

\_\_\_\_\_ I have the following conflict of interest to report (please specify other nonprofit or for-profit boards you (or your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer, or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\* Please complete and return this form to Epicenter or [statecharters@isbe.net](mailto:statecharters@isbe.net)**



**PRAIRIE CROSSING CHARTER SCHOOL  
BOARD OF DIRECTORS OATH OF OFFICE**

I, ( \_\_\_\_\_ ), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of School Directors of Prairie Crossing Charter School, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;

I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting; and

I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of School Directors, I shall accept the responsibility for my role in the equitable and quality education of every student in the school district;

I shall foster with the board extensive participation of the community, formulate goals, define outcomes, and set the course for Prairie Crossing Charter School;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school to advance the vision for Prairie Crossing Charter School; and

I shall strive to work together with the district superintendent to lead the school district toward fulfilling the vision the board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

**- 105 ILCS 5/10-16.5**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## *Discussion Agenda*

**INTERGOVERNMENTAL AGREEMENT  
FOR THE SHARING OF STUDENT RECORDS AND INFORMATION BETWEEN  
PRAIRIE CROSSING CHARTER SCHOOL AND WARREN TOWNSHIP  
HIGH SCHOOL DISTRICT 121**

This Intergovernmental Agreement (“Agreement”) is made and entered into on the date set forth below, by and between the Board of Education of Prairie Crossing Charter School, an elementary school district in Lake County, Illinois and the Board of Education of Warren Township High School District 121, a high school district in Lake County, Illinois (“District 121”).

WHEREAS, Section 6(a) of the *Illinois School Student Records Act* (“*ISSRA*”) prohibits the release, transfer, disclosure, or other dissemination of student records or information contained therein, except as provided in the *ISSRA*; and

WHEREAS, pursuant to Section 6(a)(13) of the *ISSRA*, an elementary school district and a high school district that have attendance boundaries that overlap and are parties to an intergovernmental agreement which allows the sharing of student records and information may do so, subject to certain specific requirements set forth in the *ISSRA*; and

WHEREAS, Prairie Crossing Charter School and District 121 desire to share student records and information subject to such specific requirements;

NOW THEREFORE, District 121 and Prairie Crossing Charter School hereby agree as follows:

1. SHARING OF STUDENT RECORDS AND INFORMATION:

- a. As provided in this Agreement, Prairie Crossing Charter School and District 121 will share student records and information regarding students who have enrolled in both Prairie Crossing Charter School and District 121, or who would be enrolled in both districts based on district attendance boundaries, and the student’s parent or guardian has expressed in writing that the student intends to enroll in District 121.
- b. The sharing of student records and information pursuant to this Agreement is voluntary and at the discretion of Prairie Crossing Charter School and District 121.
- c. The sharing of student records and information pursuant to this Agreement applies only to students who have enrolled in both Prairie Crossing Charter School and District 121, or who would be enrolled in both districts based on district attendance boundaries, and the student’s parent or guardian has expressed in writing that the student intends to enroll in District 121.
- d. The sharing of student records and information pursuant to this Agreement shall not exceed the scope of information that is shared among the schools in a unit district and may include all permanent and temporary student record information as defined in the *ISSRA*.

2. **TERM AND TERMINATION:** This Agreement will be in effect beginning on the day after the Agreement has been executed by both Prairie Crossing Charter School and District 121 and will remain in effect unless terminated by either party upon thirty (30) days' prior written notice to the other party.
3. **MAINTENANCE AND DESTRUCTION OF STUDENT RECORDS:** All student records shared by Prairie Crossing Charter School shall remain the property of Prairie Crossing Charter School and subject to applicable State laws regarding maintenance and destruction of student records. All student records shared by District 121 shall remain the property of District 121 and subject to applicable State laws regarding maintenance and destruction of student records.
4. **COMPLIANCE:** Prairie Crossing Charter School and District 121 each will comply with all applicable laws, regulations, and rules governing their respective activities and obligations under this Agreement.
5. **NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and sent via certified mail, with return receipt requested and postage prepaid, or delivery by overnight delivery services, addressed as follows:

If to Prairie Crossing Charter School:  
Executive Director  
1531 Jones Point Rd  
Grayslake, IL 60031

If to District 121:  
Superintendent of Schools  
District Office, Warren Township HSD 121,  
34090 N. Almond Road, Millburn, IL 60031

Either party may change such addresses by providing notice as set forth above.

6. **GOVERNING LAW:** The Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
7. **AMENDMENT:** No change or modification to this Agreement shall be valid unless it is in writing and signed by the parties.
8. **EXECUTION:** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Facsimile and PDF copies of the parties' signatures on this Agreement shall be deemed originals.

**Signatures on Next Page**

IN WITNESS WHEREOF, the Board of Education of Prairie Crossing Charter School and the Board of Education of Warren Township High School District 121, by their duly authorized representatives, have signed and executed this Agreement on the dates indicated below.

**BOARD OF EDUCATION OF PRAIRIE CROSSING CHARTER SCHOOL**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary

**BOARD OF EDUCATION OF WARREN TOWNSHIP HIGH SCHOOL DISTRICT 121**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary



**CALENDAR OF RECURRING EVENTS  
 BOARD OF EDUCATION MEETINGS**

All regular monthly meetings are typically held on the 4<sup>th</sup> Tuesday of the Month in the Vicky Ranney Library of the Wright Schoolhouse Building 1571 Jones Point Road, Grayslake,

**JULY (No Meeting Scheduled)**

- ✎ If Needed

**AUGUST (8/23/22)**

- ✎ New Staff Roster
- ✎ Board Election Timeline & Process
- ✎ Administrative and Teacher Salary Reporting
- ✎ Review Student Enrollment Numbers

**SEPTEMBER (9/27/22)**

- ✎ Six-Month Review of Closed Session Minutes
- ✎ Review School Leadership Goals
- ✎ Interview Board Candidates

**OCTOBER (10/25/22)**

- ✎ Annual Meeting
- ✎ Seating of New Board Members
- ✎ Review Board Goals/Evaluation
- ✎ Review Year End Fiscal Report (Audit)

**NOVEMBER (11/29/22)**

- ✎ Academic Assessments
- ✎ Announcement of Board Committee Assignments

**DECEMBER (No Meeting Schedule) \***

- ✎ Only if needed

**JANUARY (1/24/23)**

- ✎ Review Chartering Documents (if any)
- ✎ Executive Director Goals
- ✎ Strategic Plan Update

**FEBRUARY (2/28/23)**

- ✎ Six-Month Review of Closed Session Minutes

**MARCH (3/21/23) \***

*(note: Moved to Third Tuesday due to Spring Break)*

- ✎ Board Members File Statement of Economic Interest with County Clerk's Office
- ✎ Review Proposed School Calendar

**APRIL (4/25/23)**

- ✎ CBA Salary Reopener
- ✎ FY19 Budget Review
- ✎ Execute Charter Documents (if any)
- ✎ Discuss process for Executive Director Evaluation

**MAY (5/23/23)**

- ✎ Proposed Personnel
- ✎ FY Board and Committee Meeting Calendars
- ✎ Sub Consultants Contracts
- ✎ Review Staff Evaluation/Employment Recommendations (Closed Session)
- ✎ Adoption of Current Year Final/Amended School Calendar

**JUNE (6/27/28)**

- ✎ Typically a Board Retreat
- ✎ Executive Director Annual Reviews/Recommendations



## Board of Director's Policy Students 500 Series

**Policy # 500.16**

### **Attendance and Truancy**

#### **Compulsory School Attendance**

This policy applies to individuals who have custody or control of a child: (a) whose age meets the compulsory attendance age listed in State law, or (b) who is enrolled in any of grades, kindergarten through 12, in the public school regardless of age. Unless a student has already graduated from high school, compulsory attendance is for students between the ages of 6 (on or before September 1) and 17 years.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because his or her religion forbids secular activity on a particular day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Executive Director or designee.

#### **Absenteeism and Truancy Program**

The Executive Director or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Executive Director or designee is authorized to determine when the student's absence is justified.
2. A process to telephone, within 2 hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
3. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
4. Methods for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information.
5. **It is the responsibility of the student to make up missed class work upon his/her return.**
6. **The school personnel are not responsible for providing the student with class assignments prior to the vacation/travel experience.**
7. **A protocol for excusing a student in grades 6 through 8 from attendance to sound Taps at a military honors funeral held in Illinois for a deceased veteran.**
8. The identification of supportive services that may be offered to truant or chronically truant students, including parent-teacher conferences, student and/or family counseling, or information about community agency services.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.

10. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
11. A protocol for cooperating with non-School agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community-based youth service agency. Any disclosure of school student records must be consistent with the Board policy on Student Records, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a chronic truant for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Executive Director believes qualifies.

**LEGAL REF.:**

105 ILCS 5/26-1 through 16.

705 ILCS 405/3-33.5.

65 ILCS 5/11-5-9,

23 Ill. Admin.Code §§1.242 and 1.290.

**Adoption Dates:**

Revised and Adopted: February 2016

Revised November 2022

***Consent Agenda***

**Prairie Crossing Charter School**  
**Profit & Loss Budget vs. Actual**  
 July through September 2022

Ordinary Income/Expense	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>4100 · GENERAL INCOME</b>				
4105 · Reimbursement From ISBE	916,102.53	839,931.85	76,170.68	109.07%
4110 · General Contributions	269.45	0.00	269.45	100.0%
4130 · Matching Gifts	0.00	0.00	0.00	0.0%
4100 · GENERAL INCOME - Other	0.00	0.00	0.00	0.0%
<b>Total 4100 · GENERAL INCOME</b>	<b>916,371.98</b>	<b>839,931.85</b>	<b>76,440.13</b>	<b>109.1%</b>
<b>4200 · GRANTS</b>				
4205 · IDEA Grant	0.00	0.00	0.00	0.0%
4206 · IDEA Preschool Grant	0.00	0.00	0.00	0.0%
4215 · Title I Low Income	0.00	0.00	0.00	0.0%
4220 · Title II Teacher Quality	0.00	0.00	0.00	0.0%
4222 · Title IV - Student Support	0.00	0.00	0.00	0.0%
4225 · Special Ed Personnel	13,480.00	13,481.10	(1.10)	99.99%
4230 · Special Ed Fundg for Children	9,664.00	9,655.46	8.54	100.09%
4235 · Title III ELL - TBE/TPI	888.00	885.80	2.20	100.25%
4295 · Other Grants	3,916.59	0.00	3,916.59	100.0%
<b>Total 4200 · GRANTS</b>	<b>27,948.59</b>	<b>24,022.36</b>	<b>3,926.23</b>	<b>116.34%</b>
<b>4300 · SCHOOL FEES INCOME</b>				
4305 · Books/Materials/Activities	7,803.00	7,848.00	(45.00)	99.43%
4310 · Out-of-District Tuition	0.00	0.00	0.00	0.0%
<b>Total 4300 · SCHOOL FEES INCOME</b>	<b>7,803.00</b>	<b>7,848.00</b>	<b>(45.00)</b>	<b>99.43%</b>
<b>4400 · CLUBS &amp; PROGRAMS</b>				
4405 · Before and After School Program	31,780.00	21,545.38	10,234.62	147.5%
4415 · Getting to Know You	150.00	3,000.00	(2,850.00)	5.0%
4425 · Interscholastic Sports	5,125.00	0.00	5,125.00	100.0%
4426 · Extra Curricular Income	2,550.00	613.62	1,936.38	415.57%
4435 · Tae Kwon Do	0.00	0.00	0.00	0.0%
4445 · Champions Club	0.00	0.00	0.00	0.0%
4455 · Hot Lunch - Farm to Table	0.00	0.00	0.00	0.0%
4465 · Student Council	0.00	0.00	0.00	0.0%
4470 · Halloween Club	850.00	0.00	850.00	0.0%
4475 · Literary / Art Program	0.00	0.00	0.00	0.0%
4495 · Other Clubs	9,215.00	0.00	9,215.00	100.0%
<b>Total 4400 · CLUBS &amp; PROGRAMS</b>	<b>49,670.00</b>	<b>25,159.00</b>	<b>24,511.00</b>	<b>197.42%</b>
<b>4500 · GENERAL FUNDRAISING INCOME</b>				
4501 · In Kind Gifts Received	0.00	0.00	0.00	0.0%
4505 · Auction	0.00	0.00	0.00	0.0%
4510 · Scholastic Book Fairs	0.00	0.00	0.00	0.0%
4520 · Earthweek	0.00	0.00	0.00	0.0%
4550 · Green Team - Rain Barrels, etc	0.00	0.00	0.00	0.0%
4560 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00	0.0%
4565 · Dances Income	0.00	0.00	0.00	0.0%
4595 · Other Fundraising Inc	0.00	0.00	0.00	0.0%
<b>Total 4500 · GENERAL FUNDRAISING INCOME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**Prairie Crossing Charter School**  
**Profit & Loss Budget vs. Actual**  
July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
<b>4700 · STUDENT PARTICIPATION INCOME</b>				
4705 · 5th/6th Grade Trip	0.00	0.00	0.00	0.0%
4710 · 7th Grade Trip	0.00	0.00	0.00	0.0%
4712 · 7th Grade Fundraising	0.00	0.00	0.00	0.0%
4715 · 8th Grade Trip	270.00	0.00	270.00	100.0%
4717 · 8th Grade Fundraising	0.00	0.00	0.00	0.0%
4720 · Graduation	0.00	0.00	0.00	0.0%
4725 · Class Parties	0.00	0.00	0.00	0.0%
4730 · Field Trips/Educ Activities Inc	3,492.00	0.00	3,492.00	100.0%
<b>Total 4700 · STUDENT PARTICIPATION INCOME</b>	<b>3,762.00</b>	<b>0.00</b>	<b>3,762.00</b>	<b>100.0%</b>
<b>4800 · INVESTMENT &amp; OTHER INCOME</b>				
4805 · Rental Income	0.00	0.00	0.00	0.0%
4810 · Byron Colby Barn Rental Income	0.00	0.00	0.00	0.0%
4815 · Snow Removal Income	0.00	0.00	0.00	0.0%
4818 · Gifts in Kind - Goods	0.00	0.00	0.00	0.0%
4820 · Interest Income - LFB	260.32	237.45	22.87	109.63%
4825 · Interest Income - LLC	0.00	0.00	0.00	0.0%
4890 · School Rent Income	0.00	0.00	0.00	0.0%
4892 · Investment Income (Loss) in LLC	0.00	0.00	0.00	0.0%
4895 · - Consolidate	0.00	0.00	0.00	0.0%
4899 · Other	0.00	0.00	0.00	0.0%
<b>Total 4800 · INVESTMENT &amp; OTHER INCOME</b>	<b>260.32</b>	<b>237.45</b>	<b>22.87</b>	<b>109.63%</b>
4997 · Investment Income (Loss) in BCB	0.00	0.00	0.00	0.0%
4998 · Investment Income (loss) in LLC	0.00	0.00	0.00	0.0%
4999 · School Rent Income-LLC	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>1,005,815.89</b>	<b>897,198.66</b>	<b>108,617.23</b>	<b>112.11%</b>
<b>Cost of Goods Sold</b>				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>1,005,815.89</b>	<b>897,198.66</b>	<b>108,617.23</b>	<b>112.11%</b>
<b>Expense</b>				
<b>5100 · INSTRUCTION EXPS</b>				
5105 · Instruction Salaries	330,962.72	236,000.00	94,962.72	140.24%
5110 · Instruction Stipends	308.00	5,812.58	(5,504.58)	5.3%
5115 · Merit Pay	0.00	0.00	0.00	0.0%
5120 · Related FICA & Medicare Expense	12,552.21	6,315.00	6,237.21	198.77%
5125 · Instruction TRS	4,596.30	4,900.03	(303.73)	93.8%
5130 · Instruction Health Benefits Exp	89,149.29	74,356.00	14,793.29	119.9%
5135 · Instruction FSA Expense	0.00	0.00	0.00	0.0%
5140 · Classroom Supplies	14,489.16	6,000.00	8,489.16	241.49%
5141 · Culture Expenses	425.25	1,818.18	(1,392.93)	23.39%
5145 · Educational Materials	21,517.95	10,000.00	11,517.95	215.18%
5150 · Classroom Technology	7,050.00	15,500.00	(8,450.00)	45.48%
5160 · Furniture	365.75	0.00	365.75	100.0%
5165 · Other Instructional Equipment	0.00	0.00	0.00	0.0%
5170 · Dues & Subscriptions	15,655.51	7,515.18	8,140.33	208.32%

**Prairie Crossing Charter School**  
**Profit & Loss Budget vs. Actual**  
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
5175 · Instruction Prof Development	9,478.00	26,500.00	(17,022.00)	35.77%
5180 · Farm Education	0.00	0.00	0.00	0.0%
5181 · Environmental Learning	1,660.13	13,300.00	(11,639.87)	12.48%
5182 · Envirnomental Ed Professional D	0.00	4,500.00	(4,500.00)	0.0%
5183 · Envirnomental Library	0.00	500.00	(500.00)	0.0%
5190 · Deans Discretionary	3,782.68	3,000.00	782.68	126.09%
<b>Total 5100 · INSTRUCTION EXPS</b>	<b>511,992.95</b>	<b>416,016.97</b>	<b>95,975.98</b>	<b>123.07%</b>
<b>5200 · CLUBS &amp; PROGRAMS EXP</b>				
5205 · Before and After School Care	20,891.33	7,930.15	12,961.18	263.44%
5210 · Getting to Know You	0.00	1,500.00	(1,500.00)	0.0%
5215 · Interscholastic Sports	2,000.20	8,900.00	(6,899.80)	22.47%
5220 · Golf Club	0.00	0.00	0.00	0.0%
5225 · Tae Kwon Do	0.00	0.00	0.00	0.0%
5260 · Extra Curricular Expense	0.00	100.00	(100.00)	0.0%
5285 · Hot Lunch - Farm to Table	0.00	0.00	0.00	0.0%
5295 · Other Club Exps	0.00	0.00	0.00	0.0%
<b>Total 5200 · CLUBS &amp; PROGRAMS EXP</b>	<b>22,891.53</b>	<b>18,430.15</b>	<b>4,461.38</b>	<b>124.21%</b>
<b>5300 · STUDENT PARTICIPATION EXPS</b>				
5305 · Field Trips/Educ Activities Exp	2,796.00	0.00	2,796.00	100.0%
5315 · Class Parties & Activities	0.00	0.00	0.00	0.0%
5320 · 5/6 Grade Trip	0.00	0.00	0.00	0.0%
5325 · 7th Grade Trip	0.00	0.00	0.00	0.0%
5330 · 8th Grade Trip	1,584.00	0.00	1,584.00	100.0%
5332 · 8th Grade Fundraising	0.00	0.00	0.00	0.0%
5340 · Graduation	995.63	0.00	995.63	100.0%
<b>Total 5300 · STUDENT PARTICIPATION EXPS</b>	<b>5,375.63</b>	<b>0.00</b>	<b>5,375.63</b>	<b>100.0%</b>
<b>5400 · ADMINISTRATION EXPS</b>				
5405 · Administrative Salaries	132,075.54	139,010.88	(6,935.34)	95.01%
5410 · Administrative Contractual	11,096.00			
5415 · Admin TRS Expense	0.00	0.00	0.00	0.0%
5420 · Admin FICA & Medicare	7,341.59	8,100.00	(758.41)	90.64%
5425 · Admin Health Benefits Expense	13,848.05	11,396.67	2,451.38	121.51%
5435 · Admin FSA Expense	0.00	0.00	0.00	0.0%
5438 · Employment Expense - Other	3,386.09	2,150.00	1,236.09	157.49%
5440 · Supplies	1,110.94	1,050.00	60.94	105.8%
5445 · Furniture	0.00	0.00	0.00	0.0%
5450 · Office Equipment	0.00	0.00	0.00	0.0%
5455 · Computers	5,060.80	0.00	5,060.80	100.0%
5460 · Computer Support	20,956.59	8,675.05	12,281.54	241.57%
5465 · Equipment Rental	0.00	0.00	0.00	0.0%
5470 · Equipment Maintenance	7.79	0.00	7.79	100.0%
5475 · Admin Professional Development	4,497.45	1,249.98	3,247.47	359.8%
5480 · Telecommunication	6,098.35	5,384.92	713.43	113.25%
5485 · Accounting and Audit Fees	0.00	16,000.00	(16,000.00)	0.0%
5488 · Accounting and Audit Fees - LLC	1,995.00	0.00	1,995.00	100.0%
5490 · Payroll Service Fees	6,117.76	5,800.00	317.76	105.48%

**Prairie Crossing Charter School**  
**Profit & Loss Budget vs. Actual**  
July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
5495 · Printing and Copying	3,483.28	1,165.69	2,317.59	298.82%
5500 · Postage and Shipping	712.41	499.98	212.43	142.49%
5505 · Insurance (incl. Building Ins.)	116,858.51	21,486.66	95,371.85	543.87%
5510 · Dues and Subscriptions	442.00	0.00	442.00	100.0%
5515 · Board Related Expenses	0.00	200.00	(200.00)	0.0%
5522 · Legal Fees - LLC	0.00	0.00	0.00	0.0%
5525 · Legal Fees	577.50	7,500.00	(6,922.50)	7.7%
5530 · Bank Fees	130.70	384.99	(254.29)	33.95%
5544 · Outreach Conferences/Partnershi	3,560.00	0.00	3,560.00	100.0%
5545 · Community Outreach	21,145.66	21,089.00	56.66	100.27%
5546 · Outreach Materials	203.78	2,499.99	(2,296.21)	8.15%
5547 · Transportation	4,943.00	8,700.00	(3,757.00)	56.82%
5555 · Fee Waiver Expenses	2,707.30	4,998.75	(2,291.45)	54.16%
5590 · Admin Discretionary	250.77	1,100.00	(849.23)	22.8%
5595 · Other Admin Expenses	10,866.29	739.00	10,127.29	1,470.41%
<b>Total 5400 · ADMINISTRATION EXPS</b>	<b>379,473.15</b>	<b>269,181.56</b>	<b>110,291.59</b>	<b>140.97%</b>
<b>5600 · SUPPORT SERVICES</b>				
5605 · Special Ed Salaries	164,703.17	190,070.00	(25,366.83)	86.65%
5610 · Spec Ed FICA & Medicare	5,805.76	5,971.18	(165.42)	97.23%
5615 · Spec Ed Health Benefits	41,605.78	28,063.10	13,542.68	148.26%
5625 · Auditory Services	0.00	1,995.00	(1,995.00)	0.0%
5630 · Speech Services	0.00	9,500.00	(9,500.00)	0.0%
5635 · OT Services	9,282.00	13,000.00	(3,718.00)	71.4%
5636 · PT Services	0.00	7,000.00	(7,000.00)	0.0%
5640 · Psychological Services	0.00	2,000.00	(2,000.00)	0.0%
5641 · Behavioral Therapist Services	0.00	1,200.00	(1,200.00)	0.0%
5642 · Nursing Services	10,479.33	11,902.06	(1,422.73)	88.05%
5645 · Other Spec Ed Services	0.00	631.11	(631.11)	0.0%
5646 · Out of District Placement	0.00	14,100.00	(14,100.00)	0.0%
5650 · Special Ed Legal Fees	0.00	0.00	0.00	0.0%
5655 · Special Ed CR Mats & Sups	3,312.67	1,846.85	1,465.82	179.37%
5656 · ELL CR Materials & Supplies	282.15	700.00	(417.85)	40.31%
5660 · Spec Ed Professional Developmt	200.00	3,000.00	(2,800.00)	6.67%
5661 · ELL Professional Development	0.00	400.00	(400.00)	0.0%
<b>Total 5600 · SUPPORT SERVICES</b>	<b>235,670.86</b>	<b>291,379.30</b>	<b>(55,708.44)</b>	<b>80.88%</b>
<b>5700 · OPERATIONS &amp; MAINT EXP</b>				
5705 · Maintenance Salaries	58,328.94	39,245.70	19,083.24	148.63%
5710 · Maint FICA & Medicare	4,343.70	3,620.85	722.85	119.96%
5715 · Maint Health Benefits	2,079.78	4,843.00	(2,763.22)	42.94%
5720 · Water and Sewer	1,467.60	910.15	557.45	161.25%
5730 · Gas and Electricity	6,773.73	5,850.03	923.70	115.79%
5735 · Garbage	758.22	815.28	(57.06)	93.0%
5740 · Life Safety	5,278.28	3,750.00	1,528.28	140.75%
5745 · Snow Removal	0.00	0.00	0.00	0.0%
5750 · Summer Help	0.00	9,091.55	(9,091.55)	0.0%
5765 · Maintenance Equipment	243.98	1,700.00	(1,456.02)	14.35%



**Prairie Crossing Charter School  
 Profit & Loss Budget vs. Actual  
 July through September 2022**

	<b>Jul - Sep 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
5770 · Maintenance Supplies	3,356.94	2,499.99	856.95	134.28%
5775 · Long-Term Maint & Repairs	8,036.58	2,499.99	5,536.59	321.46%
5795 · Other Maint Exps	546.95	700.00	(153.05)	78.14%
<b>Total 5700 · OPERATIONS &amp; MAINT EXP</b>	<b>91,214.70</b>	<b>75,526.54</b>	<b>15,688.16</b>	<b>120.77%</b>
<b>5800 · FUNDRAISING EXP</b>				
5814 · Marketing/Advertising Expense	0.00	0.00	0.00	0.0%
5840 · Earthweek Exps	0.00	0.00	0.00	0.0%
5865 · Green Team Exp - Rain Barrels	0.00	0.00	0.00	0.0%
5875 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00	0.0%
5880 · Dances Exp	0.00	0.00	0.00	0.0%
5895 · Other Fundraising Exps	0.00	0.00	0.00	0.0%
<b>Total 5800 · FUNDRAISING EXP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>5900 · GRANT EXPENSE</b>				
5905 · IDEA Grant Exp	8,141.50	28,013.24	(19,871.74)	29.06%
5906 · IDEA Preschool Grant	0.00	2,681.00	(2,681.00)	0.0%
5910 · Title I Exp	0.00	4,979.00	(4,979.00)	0.0%
5915 · Title II Teacher Quality Exp	0.00	0.00	0.00	0.0%
5922 · Title IV - Student Support	0.00	0.00	0.00	0.0%
5935 · Title III ELL - TBE/TPI	0.00	0.00	0.00	0.0%
5940 · ESSER Grant Expense	526.16	0.00	526.16	100.0%
5945 · ESSER II	0.00	0.00	0.00	0.0%
5995 · Other Grants Expenditures	0.00	0.00	0.00	0.0%
<b>Total 5900 · GRANT EXPENSE</b>	<b>8,667.66</b>	<b>35,673.24</b>	<b>(27,005.58)</b>	<b>24.3%</b>
9627 · Bank Service Charges	6.50			
<b>Total Expense</b>	<b>1,255,292.98</b>	<b>1,106,207.76</b>	<b>149,085.22</b>	<b>113.48%</b>
<b>Net Ordinary Income</b>	<b>(249,477.09)</b>	<b>(209,009.10)</b>	<b>(40,467.99)</b>	<b>119.36%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>7100 · NON OPERATING INC-PSO FUNDRAISG</b>				
<b>7102 · Fundraising</b>				
7101 · Textile Drive	0.00	0.00	0.00	0.0%
7103 · Box Tops	0.00	0.00	0.00	0.0%
7104 · Food Events / Pizza Day	0.00	0.00	0.00	0.0%
7107 · SCRIP	111.82	0.00	111.82	100.0%
7109 · Holiday Bazaar	0.00	0.00	0.00	0.0%
7110 · Other	45.00	0.00	45.00	100.0%
7112 · Spirit Wear - PSO	0.00	0.00	0.00	0.0%
<b>Total 7102 · Fundraising</b>	<b>156.82</b>	<b>0.00</b>	<b>156.82</b>	<b>100.0%</b>
<b>Total 7100 · NON OPERATING INC-PSO FUNDRAISG</b>	<b>156.82</b>	<b>0.00</b>	<b>156.82</b>	<b>100.0%</b>
<b>Total Other Income</b>	<b>156.82</b>	<b>0.00</b>	<b>156.82</b>	<b>100.0%</b>
<b>Other Expense</b>				
<b>7200 · NON OPERATING EXPENSE</b>				
7227 · Charter School Admin Fee	9,473.46	30,536.75	(21,063.29)	31.02%
7228 · Series 2020 Bond Interest Expen	110,087.49	112,300.00	(2,212.51)	98.03%
7244 · Lease Interest Expense	245.71	310.74	(65.03)	79.07%
7246 · Depreciation	11,214.69	13,649.25	(2,434.56)	82.16%

**Prairie Crossing Charter School**  
**Profit & Loss Budget vs. Actual**  
 July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
7247 · Amortization	1,594.50	1,594.50	0.00	100.0%
7248 · Depreciation - LLC	71,623.89	81,623.73	(9,999.84)	87.75%
7249 · Amortization - LLC	1,244.48	2,936.27	(1,691.79)	42.38%
7250 · Other Expense				
7258 · Other Expenses	233.72			
7250 · Other Expense - Other	609.47			
<b>Total 7250 · Other Expense</b>	<b>843.19</b>			
<b>7300 · NON OPERATING-PSO EXPENSE</b>				
7311 · SCRIP	0.00	0.00	0.00	0.0%
7313 · Holiday Bazaar	0.00	0.00	0.00	0.0%
7315 · Other Fundraising	0.00	0.00	0.00	0.0%
7317 · Food Events / Pizza Day Expense	1,680.17	0.00	1,680.17	100.0%
7321 · Classroom Care	0.00	0.00	0.00	0.0%
7324 · Programming	0.00	0.00	0.00	0.0%
7326 · Inschool Grants	709.08	0.00	709.08	100.0%
7327 · Discretionary Hardship Fund	0.00	0.00	0.00	0.0%
<b>Total 7300 · NON OPERATING-PSO EXPENSE</b>	<b>2,389.25</b>	<b>0.00</b>	<b>2,389.25</b>	<b>100.0%</b>
<b>Total 7200 · NON OPERATING EXPENSE</b>	<b>208,716.66</b>	<b>242,951.24</b>	<b>(34,234.58)</b>	<b>85.91%</b>
<b>Total Other Expense</b>	<b>208,716.66</b>	<b>242,951.24</b>	<b>(34,234.58)</b>	<b>85.91%</b>
<b>Net Other Income</b>	<b>(208,559.84)</b>	<b>(242,951.24)</b>	<b>34,391.40</b>	<b>85.84%</b>
<b>Net Income</b>	<b>(458,036.93)</b>	<b>(451,960.34)</b>	<b>(6,076.59)</b>	<b>101.34%</b>

Prairie Crossing Charter School  
Profit & Loss Prev Year Comparison  
July through September 2022

	Jul - Sep 22	Jul - Sep 21	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4100 · GENERAL INCOME</b>				
4105 · Reimbursement From ISBE	916,102.53	882,268.16	33,834.37	3.84%
4110 · General Contributions	269.45	243.81	25.64	10.52%
<b>Total 4100 · GENERAL INCOME</b>	<b>916,371.98</b>	<b>882,511.97</b>	<b>33,860.01</b>	<b>3.84%</b>
<b>4200 · GRANTS</b>				
4225 · Special Ed Personnel	13,480.00	13,480.20	(0.20)	(0.0%)
4230 · Special Ed Fundg for Children	9,664.00	9,665.00	(1.00)	(0.01%)
4235 · Title III ELL - TBE/TPI	888.00	885.80	2.20	0.25%
4295 · Other Grants	3,916.59	168.78	3,747.81	2,220.53%
<b>Total 4200 · GRANTS</b>	<b>27,948.59</b>	<b>24,199.78</b>	<b>3,748.81</b>	<b>15.49%</b>
<b>4300 · SCHOOL FEES INCOME</b>				
4305 · Books/Materials/Activities	7,803.00	8,064.25	(261.25)	(3.24%)
4310 · Out-of-District Tuition	0.00	811.91	(811.91)	(100.0%)
<b>Total 4300 · SCHOOL FEES INCOME</b>	<b>7,803.00</b>	<b>8,876.16</b>	<b>(1,073.16)</b>	<b>(12.09%)</b>
<b>4400 · CLUBS &amp; PROGRAMS</b>				
4405 · Before and After School Program	31,780.00	37,881.00	(6,101.00)	(16.11%)
4415 · Getting to Know You	150.00	2,900.00	(2,750.00)	(94.83%)
4425 · Interscholastic Sports	5,125.00	5,700.00	(575.00)	(10.09%)
4426 · Extra Curricular Income	2,550.00	1,350.00	1,200.00	88.89%
4470 · Halloween Club	850.00	0.00	850.00	100.0%
4495 · Other Clubs	9,215.00	2,205.00	7,010.00	317.91%
<b>Total 4400 · CLUBS &amp; PROGRAMS</b>	<b>49,670.00</b>	<b>50,036.00</b>	<b>(366.00)</b>	<b>(0.73%)</b>
<b>4700 · STUDENT PARTICIPATION INCOME</b>				
4715 · 8th Grade Trip	270.00	0.00	270.00	100.0%
4730 · Field Trips/Educ Activities Inc	3,492.00	3,132.00	360.00	11.49%
<b>Total 4700 · STUDENT PARTICIPATION INCOME</b>	<b>3,762.00</b>	<b>3,132.00</b>	<b>630.00</b>	<b>20.12%</b>
<b>4800 · INVESTMENT &amp; OTHER INCOME</b>				
4805 · Rental Income	0.00	0.00	0.00	0.0%
4810 · Byron Colby Barn Rental Income	0.00	5,751.50	(5,751.50)	(100.0%)
4820 · Interest Income - LFB	260.32	120.35	139.97	116.3%
4892 · Investment Income (Loss) In LLC	0.00	0.13	(0.13)	(100.0%)
4895 · - Consolidate	0.00	0.00	0.00	0.0%
<b>Total 4800 · INVESTMENT &amp; OTHER INCOME</b>	<b>260.32</b>	<b>5,871.98</b>	<b>(5,611.66)</b>	<b>(95.57%)</b>
<b>Total Income</b>	<b>1,005,815.89</b>	<b>974,627.89</b>	<b>31,188.00</b>	<b>3.2%</b>
<b>Gross Profit</b>	<b>1,005,815.89</b>	<b>974,627.89</b>	<b>31,188.00</b>	<b>3.2%</b>
<b>Expense</b>				
<b>5100 · INSTRUCTION EXPS</b>				
5105 · Instruction Salaries	330,962.72	292,882.34	38,080.38	13.0%
5110 · Instruction Stipends	308.00	2,397.55	(2,089.55)	(87.15%)
5120 · Related FICA & Medicare Expense	12,552.21	10,622.60	1,929.61	18.17%
5125 · Instruction TRS	4,596.30	4,404.20	192.10	4.36%
5130 · Instruction Health Benefits Exp	89,149.29	66,953.93	22,195.36	33.15%
5140 · Classroom Supplies	14,489.16	3,210.03	11,279.13	351.37%
5141 · Culture Expenses	425.25	1,061.65	(636.40)	(59.94%)
5145 · Educational Materials	21,517.95	10,373.14	11,144.81	107.44%
5150 · Classroom Technology	7,050.00	1,164.39	5,885.61	505.47%
5160 · Furniture	365.75	248.94	116.81	46.92%
5165 · Other Instructional Equipment	0.00	869.69	(869.69)	(100.0%)
5170 · Dues & Subscriptions	15,655.51	21,557.28	(5,901.77)	(27.38%)
5175 · Instruction Prof Development	9,478.00	(154.00)	9,632.00	6,254.55%
5181 · Environmental Learning	1,660.13	1,273.84	386.29	30.33%
5180 · Deans Discretionary	3,782.68	1,629.66	2,153.02	132.12%
<b>Total 5100 · INSTRUCTION EXPS</b>	<b>511,992.95</b>	<b>418,495.24</b>	<b>93,497.71</b>	<b>22.34%</b>

Prairie Crossing Charter School  
Profit & Loss Prev Year Comparison  
July through September 2022

	Jul - Sep 22	Jul - Sep 21	\$ Change	% Change
<b>5200 · CLUBS &amp; PROGRAMS EXP</b>				
5205 · Before and After School Care	20,891.33	8,081.97	12,809.36	158.49%
5210 · Getting to Know You	0.00	2,388.44	(2,388.44)	(100.0%)
5215 · Interscholastic Sports	2,000.20	1,110.00	890.20	80.2%
5260 · Extra Curricular Expense	0.00	922.00	(922.00)	(100.0%)
5285 · Hot Lunch - Farm to Table	0.00	1,389.11	(1,389.11)	(100.0%)
5295 · Other Club Exps	0.00	0.00	0.00	0.0%
<b>Total 5200 · CLUBS &amp; PROGRAMS EXP</b>	<b>22,891.53</b>	<b>13,891.52</b>	<b>9,000.01</b>	<b>64.79%</b>
<b>5300 · STUDENT PARTICIPATION EXPS</b>				
5305 · Field Trips/Educ Activities Exp	2,796.00	3,513.13	(717.13)	(20.41%)
5330 · 8th Grade Trip	1,584.00	0.00	1,584.00	100.0%
5340 · Graduation	995.63	0.00	995.63	100.0%
<b>Total 5300 · STUDENT PARTICIPATION EXPS</b>	<b>5,375.63</b>	<b>3,513.13</b>	<b>1,862.50</b>	<b>53.02%</b>
<b>5400 · ADMINISTRATION EXPS</b>				
5405 · Administrative Salaries	132,075.54	133,673.25	(1,597.71)	(1.2%)
5410 · Administrative Contractual	11,096.00	0.00	11,096.00	100.0%
5420 · Admin FICA & Medicare	7,341.59	7,198.02	143.57	2.0%
5425 · Admin Health Benefits Expense	13,848.05	10,838.01	3,010.04	27.77%
5438 · Employment Expense - Other	3,386.09	2,342.00	1,044.09	44.58%
5440 · Supplies	1,110.94	1,137.75	(26.81)	(2.36%)
5445 · Furniture	0.00	(299.90)	299.90	100.0%
5455 · Computers	5,060.80	0.00	5,060.80	100.0%
5460 · Computer Support	20,956.59	19,778.60	1,177.99	5.96%
5470 · Equipment Maintenance	7.79	0.00	7.79	100.0%
5475 · Admin Professional Development	4,497.45	49.00	4,448.45	9,078.47%
5480 · Telecommunication	6,098.35	6,090.07	8.28	0.14%
5485 · Accounting and Audit Fees	0.00	13,440.00	(13,440.00)	(100.0%)
5488 · Accounting and Audit Fees - LLC	1,995.00	0.00	1,995.00	100.0%
5490 · Payroll Service Fees	6,117.76	5,978.31	139.45	2.33%
5495 · Printing and Copying	3,483.28	0.00	3,483.28	100.0%
5500 · Postage and Shipping	712.41	446.00	266.41	59.73%
5505 · Insurance (incl. Building Ins.)	116,858.51	94,604.71	22,253.80	23.52%
5510 · Dues and Subscriptions	442.00	443.95	(1.95)	(0.44%)
5522 · Legal Fees - LLC	0.00	1,995.00	(1,995.00)	(100.0%)
5525 · Legal Fees	577.50	1,292.50	(715.00)	(55.32%)
5530 · Bank Fees	130.70	90.00	40.70	45.22%
5544 · Outreach Conferences/Partnershi	3,560.00	0.00	3,560.00	100.0%
5545 · Community Outreach	21,145.66	20,784.60	361.06	1.74%
5546 · Outreach Materials	203.78	29.97	173.81	579.95%
5547 · Transportation	4,943.00	13,950.60	(9,007.60)	(64.57%)
5555 · Fee Waiver Expenses	2,707.30	9,671.93	(6,964.63)	(72.01%)
5590 · Admin Discretionary	250.77	1,325.88	(1,075.11)	(81.09%)
5595 · Other Admin Expenses	10,866.29	924.68	9,941.61	1,075.14%
<b>Total 5400 · ADMINISTRATION EXPS</b>	<b>379,473.15</b>	<b>345,784.93</b>	<b>33,688.22</b>	<b>9.74%</b>
<b>5600 · SUPPORT SERVICES</b>				
5605 · Special Ed Salaries	164,703.17	142,493.20	22,209.97	15.59%
5610 · Spec Ed FICA & Medicare	5,805.76	5,942.21	(136.45)	(2.3%)
5615 · Spec Ed Health Benefits	41,605.78	33,014.41	8,591.37	26.02%
5625 · Auditory Services	0.00	2,150.00	(2,150.00)	(100.0%)
5630 · Speech Services	0.00	16,748.00	(16,748.00)	(100.0%)
5635 · OT Services	9,282.00	15,360.00	(6,078.00)	(39.57%)
5636 · PT Services	0.00	(1,000.00)	1,000.00	100.0%
5642 · Nursing Services	10,479.33	9,449.93	1,029.40	10.89%
5645 · Other Spec Ed Services	0.00	3,699.00	(3,699.00)	(100.0%)
5646 · Out of District Placement	0.00	16,458.72	(16,458.72)	(100.0%)
5655 · Special Ed CR Mats & Sups	3,312.67	339.62	2,973.05	875.41%
5656 · ELL CR Materials & Supplies	282.15	576.63	(294.48)	(51.07%)
5660 · Spec Ed Professional Developmt	200.00	1,997.65	(1,797.65)	(89.99%)
<b>Total 5600 · SUPPORT SERVICES</b>	<b>235,670.86</b>	<b>247,229.37</b>	<b>(11,558.51)</b>	<b>(4.68%)</b>

Prairie Crossing Charter School  
Profit & Loss Prev Year Comparison  
July through September 2022

	Jul - Sep 22	Jul - Sep 21	\$ Change	% Change
<b>5700 · OPERATIONS &amp; MAINT EXP</b>				
5705 · Maintenance Salaries	58,328.94	38,933.37	19,395.57	49.82%
5710 · Maint FICA & Medicare	4,343.70	3,637.17	706.53	19.43%
5715 · Maint Health Benefits	2,079.78	4,156.98	(2,077.20)	(49.97%)
5720 · Water and Sewer	1,467.60	1,658.58	(190.98)	(11.52%)
5730 · Gas and Electricity	6,773.73	7,945.61	(1,171.88)	(14.75%)
5735 · Garbage	758.22	758.28	(0.06)	(0.01%)
5740 · Life Safety	5,278.28	8,625.40	(3,347.12)	(38.81%)
5750 · Summer Help	0.00	8,733.75	(8,733.75)	(100.0%)
5765 · Maintenance Equipment	243.98	289.14	(45.16)	(15.62%)
5770 · Maintenance Supplies	3,356.94	3,636.03	(279.09)	(7.68%)
5775 · Long-Term Maint & Repairs	8,036.58	3,361.15	4,675.43	139.1%
5795 · Other Maint Exps	546.95	139.19	407.76	292.95%
<b>Total 5700 · OPERATIONS &amp; MAINT EXP</b>	<b>91,214.70</b>	<b>81,874.65</b>	<b>9,340.05</b>	<b>11.41%</b>
<b>5900 · GRANT EXPENSE</b>				
5905 · IDEA Grant Exp	8,141.50	14,684.80	(6,543.30)	(44.56%)
5906 · IDEA Preschool Grant	0.00	609.25	(609.25)	(100.0%)
5910 · Title I Exp	0.00	6,899.78	(6,899.78)	(100.0%)
5935 · Title III ELL - TBE/TPI	0.00	562.50	(562.50)	(100.0%)
5940 · ESSER Grant Expense	526.16	0.00	526.16	100.0%
5945 · ESSER II	0.00	15,839.77	(15,839.77)	(100.0%)
5995 · Other Grants Expenditures	0.00	19,065.08	(19,065.08)	(100.0%)
<b>Total 5900 · GRANT EXPENSE</b>	<b>8,667.66</b>	<b>57,661.18</b>	<b>(48,993.52)</b>	<b>(84.97%)</b>
9627 · Bank Service Charges	6.50	0.00	6.50	100.0%
<b>Total Expense</b>	<b>1,255,292.98</b>	<b>1,168,450.02</b>	<b>86,842.96</b>	<b>7.43%</b>
<b>Net Ordinary Income</b>	<b>(249,477.09)</b>	<b>(193,822.13)</b>	<b>(55,654.96)</b>	<b>(28.71%)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>7100 · NON OPERATING INC-PSO FUNDRAISG</b>				
<b>7102 · Fundraising</b>				
7104 · Food Events / Pizza Day	0.00	2,017.00	(2,017.00)	(100.0%)
7107 · SCRIP	111.82	84.19	27.63	32.82%
7110 · Other	45.00	3,305.00	(3,260.00)	(98.64%)
7112 · Spirit Wear - PSO	0.00	0.00	0.00	0.0%
<b>Total 7102 · Fundraising</b>	<b>156.82</b>	<b>5,406.19</b>	<b>(5,249.37)</b>	<b>(97.1%)</b>
<b>Total 7100 · NON OPERATING INC-PSO FUNDRAISG</b>	<b>156.82</b>	<b>5,406.19</b>	<b>(5,249.37)</b>	<b>(97.1%)</b>
<b>Total Other Income</b>	<b>156.82</b>	<b>5,406.19</b>	<b>(5,249.37)</b>	<b>(97.1%)</b>
<b>Other Expense</b>				
<b>7200 · NON OPERATING EXPENSE</b>				
7227 · Charter School Admin Fee	9,473.46	0.00	9,473.46	100.0%
7228 · Series 2020 Bond Interest Expen	110,087.49	108,873.60	1,213.89	1.12%
7244 · Lease Interest Expense	245.71	310.77	(65.06)	(20.94%)
7246 · Depreciation	11,214.69	11,214.69	0.00	0.0%
7247 · Amortization	1,594.50	1,594.50	0.00	0.0%
7248 · Depreciation - LLC	71,623.89	71,623.89	0.00	0.0%
7249 · Amortization - LLC	1,244.48	1,187.46	57.02	4.8%
<b>7250 · Other Expense</b>				
7258 · Other Expenses	233.72	0.00	233.72	100.0%
7250 · Other Expense - Other	609.47	0.00	609.47	100.0%
<b>Total 7250 · Other Expense</b>	<b>843.19</b>	<b>0.00</b>	<b>843.19</b>	<b>100.0%</b>
<b>7300 · NON OPERATING-PSO EXPENSE</b>				
7316 · Other Fundraising	0.00	1,776.00	(1,776.00)	(100.0%)
7317 · Food Events / Pizza Day Expense	1,680.17	1,217.07	463.10	38.05%
7326 · Inschool Grants	709.08	(145.00)	854.08	589.02%
7327 · Discretionary Hardship Fund	0.00	59.00	(59.00)	(100.0%)
<b>Total 7300 · NON OPERATING-PSO EXPENSE</b>	<b>2,389.25</b>	<b>2,907.07</b>	<b>(517.82)</b>	<b>(17.81%)</b>
<b>Total 7200 · NON OPERATING EXPENSE</b>	<b>208,716.66</b>	<b>197,711.98</b>	<b>11,004.68</b>	<b>5.57%</b>
<b>Total Other Expense</b>	<b>208,716.66</b>	<b>197,711.98</b>	<b>11,004.68</b>	<b>5.57%</b>
<b>Net Other Income</b>	<b>(208,559.84)</b>	<b>(192,305.79)</b>	<b>(16,254.05)</b>	<b>(8.45%)</b>
<b>Net Income</b>	<b>(458,036.93)</b>	<b>(386,127.92)</b>	<b>(71,909.01)</b>	<b>(18.62%)</b>

**Prairie Crossing Charter School**  
**Balance Sheet Prev Year Comparison**  
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>1100 · Cash</b>			
1110 · LFB Operating 379719	826,937.79	1,046,755.54	(219,817.75)
1115 · Money Market 8100003238	661,382.33	661,042.32	340.01
1125 · PCCS PPP 9195278569	1,634,064.61	1,663,447.00	(29,382.39)
1130 · PCCS Building 379727	72,053.38	101,298.54	(29,245.16)
1140 · PCCS Holdings 393851	43,703.02	43,703.02	0.00
1145 · Byron Colby Barn 9193551337	9,266.27	3,514.77	5,751.50
1150 · PSO State Bank	46,058.28	48,507.31	(2,449.03)
1160 · Petty Cash	300.00	300.00	0.00
1170 · Wilmington Trust Project Fund	747.55	1,447.55	(700.00)
1171 · Wilmington Trust Reserve Fund	556,777.62	556,777.62	0.00
1173 · Wilmington Trust Replace Rsrve	45,000.91	25,000.84	20,000.07
1174 · Wilmington Trust Expense Fund	6,949.39	1,636.94	5,312.45
1175 · Wilmington Trust Bond Fund	548.85	548.85	0.00
1176 · Wilmington Trust Revenue Fund	3.95	3.92	0.03
<b>Total 1100 · Cash</b>	<b>3,903,793.95</b>	<b>4,153,984.22</b>	<b>(250,190.27)</b>
<b>Total Checking/Savings</b>	<b>3,903,793.95</b>	<b>4,153,984.22</b>	<b>(250,190.27)</b>
<b>Accounts Receivable</b>			
1200 · Accounts Receivable	25,997.50	6,616.00	19,381.50
<b>Total Accounts Receivable</b>	<b>25,997.50</b>	<b>6,616.00</b>	<b>19,381.50</b>
<b>Other Current Assets</b>			
12000 · Undeposited Funds	(689.00)	1,054.00	(1,743.00)
1250 · Grants Receivable	(132,074.00)	0.00	(132,074.00)
<b>1300 · Other Assets</b>			
1310 · Other Receivables	(5,629.80)	0.00	(5,629.80)
1330 · Charter Renewal Fees	11,161.23	17,539.23	(6,378.00)
8996 · Due From Holdings - BCB	(1,226,835.00)	(1,226,835.00)	0.00
8998 · Due To PCCS - BCB	(208,373.00)	(208,373.00)	0.00
8999 · Due to Holdings	667,187.50	667,187.50	0.00
9997 · Due From BCB - Holdings	1,226,835.00	1,226,835.00	0.00
9998 · Due From PCCS - BCB	208,373.00	208,373.00	0.00
9999 · Due from PCCS - LLC	(667,187.50)	(667,187.50)	0.00
<b>Total 1300 · Other Assets</b>	<b>5,531.43</b>	<b>17,539.23</b>	<b>(12,007.80)</b>
<b>Total Other Current Assets</b>	<b>(127,231.57)</b>	<b>18,593.23</b>	<b>(145,824.80)</b>
<b>Total Current Assets</b>	<b>3,802,559.88</b>	<b>4,179,193.45</b>	<b>(376,633.57)</b>

**Prairie Crossing Charter School**  
**Balance Sheet Prev Year Comparison**  
 As of September 30, 2022

	Sep 30, 22	Sep 30, 21	\$ Change
<b>Fixed Assets</b>			
<b>1400 · Fixed Assets</b>			
1405 · Software	49,819.95	49,819.95	0.00
1420 · Computers - New Building	270,651.70	270,651.70	0.00
1430 · Equipment	222,375.23	222,375.23	0.00
1435 · Vehicle	34,800.00	34,800.00	0.00
1440 · Office Equipment - Other	137,942.40	137,942.40	0.00
1445 · HVAC / Boiler	49,118.80	49,118.80	0.00
1450 · Furniture & Fixtures - New Bldg	148,000.41	148,000.41	0.00
1460 · Furniture & Fixtures - Other	250,780.12	250,780.12	0.00
1470 · Construction In Process - SSY	5,857.48	5,857.48	0.00
1475 · CIP - Barn and Kennicott Renova	2,284,067.98	1,894,860.27	389,207.71
1490 · Accumulated Depreciation	(1,138,157.59)	(1,093,298.83)	(44,858.76)
1491 · Accumulated Depreciations - BCB	(1,028.00)	(1,028.00)	0.00
<b>Total 1400 · Fixed Assets</b>	<b>2,314,228.48</b>	<b>1,969,879.53</b>	<b>344,348.95</b>
<b>Total Fixed Assets</b>	<b>2,314,228.48</b>	<b>1,969,879.53</b>	<b>344,348.95</b>
<b>Other Assets</b>			
<b>1600 · Investment in LLC</b>			
1604 · Investment in BCB LLC	207,404.00	207,404.00	0.00
1605 · Investment in PCCS Holdings LLC	44,274.00	44,274.00	0.00
1607 · Capitalized Closing Costs	377,808.35	382,699.89	(4,891.54)
1610 · PCCSHI-Pledged Deposit	306,696.43	306,696.43	0.00
1620 · PCCSHI-Phase I Building	3,739,589.58	3,739,589.58	0.00
1630 · PCCSHI-Buildings	1,583,865.94	1,583,865.94	0.00
1640 · PCCSHI-Phase II Building	4,830,564.41	4,830,564.41	0.00
1650 · PCCSHI-Land	976,852.54	976,852.54	0.00
1655 · PCCSHI - Land Improvement	224,097.43	224,097.43	0.00
1660 · PCCSHI-Accumulated Depreciation	(4,625,878.25)	(4,339,382.69)	(286,495.56)
1670 · PCCSHI - BCB	96,176.00	96,176.00	0.00
1671 · PCCSHI - BCB - Land	644,082.00	644,082.00	0.00
1699 · Consolidate	(251,678.00)	(251,678.00)	0.00
<b>Total 1600 · Investment in LLC</b>	<b>8,153,854.43</b>	<b>8,445,241.53</b>	<b>(291,387.10)</b>
<b>Total Other Assets</b>	<b>8,153,854.43</b>	<b>8,445,241.53</b>	<b>(291,387.10)</b>
<b>TOTAL ASSETS</b>	<b>14,270,642.79</b>	<b>14,594,314.51</b>	<b>(323,671.72)</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2002 · Accounts Payables	158,443.03	330,008.94	(171,565.91)
<b>Total Accounts Payable</b>	<b>158,443.03</b>	<b>330,008.94</b>	<b>(171,565.91)</b>
<b>Other Current Liabilities</b>			
2010 · Accounts Payable - Accrued	1,366.28	2,924.98	(1,558.70)
2020 · PPP Loan Payable	(29,382.39)	0.00	(29,382.39)
2030 · Other Accrued Expenses	249.84	29,000.00	(28,750.16)

**Prairie Crossing Charter School**  
**Balance Sheet Prev Year Comparison**  
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	\$ Change
<b>2050 · Other Current Liabilities</b>			
2051 · Operation Sidewalk Makeover	2,043.10	2,043.10	0.00
2052 · Compost Buckets	279.28	279.28	0.00
2053 · Camping Equipment	8,724.99	8,724.99	0.00
2054 · Green Team Events	516.60	516.60	0.00
2057 · Student Council	388.00	388.00	0.00
2058 · Athletics	1,849.99	1,849.99	0.00
2059 · Dances	2,363.66	2,363.66	0.00
2061 · Restricted Contributions-other	2,929.49	4,496.34	(1,566.85)
2068 · Annual Appeal	4,911.56	4,911.56	0.00
2069 · Auction Restricted Gifts	771.48	771.48	0.00
<b>Total 2050 · Other Current Liabilities</b>	<b>24,778.15</b>	<b>26,345.00</b>	<b>(1,566.85)</b>
2151 · Deferred Revenue-Fees	41,291.60	43,985.75	(2,694.15)
2152 · Deferred Revenue - ISBE	611,876.37	588,178.77	23,697.60
2155 · Deferred Revenue - B/A Care	1,100.00	0.00	1,100.00
<b>2201 · Accrued Payroll Liabilities</b>			
2210 · Accrued Salaries	42,474.87	42,003.88	470.99
2212 · Accrued FICA/Medicare/TRS Bonus	1,358.03	1,355.54	2.49
2215 · FIT Payable	1,131.19	0.00	1,131.19
2236 · Equitable - 403B Payable	(125.00)	0.00	(125.00)
2245 · THIS Payable	232.80	0.00	232.80
2250 · TRS Payable	(6,205.50)	(148.37)	(6,057.13)
2270 · Wage Garnishment Payable	0.00	(500.00)	500.00
2271 · AFT Local 504	3,368.04	0.00	3,368.04
<b>Total 2201 · Accrued Payroll Liabilities</b>	<b>42,234.43</b>	<b>42,711.05</b>	<b>(476.62)</b>
2300 · Capital Lease Obligations - ST	4,543.56	4,345.75	197.81
<b>Total Other Current Liabilities</b>	<b>698,057.84</b>	<b>737,491.30</b>	<b>(39,433.46)</b>
<b>Total Current Liabilities</b>	<b>856,500.87</b>	<b>1,067,500.24</b>	<b>(210,999.37)</b>
<b>Long Term Liabilities</b>			
2500 · Capital Lease Obligations - LT	16,306.35	22,333.16	(6,026.81)
2609 · Series 2020 Bond Term 2031	1,128,750.02	1,215,000.00	(86,249.98)
2610 · Series 2020 Bond Term 2045	3,210,000.00	3,210,000.00	0.00
2611 · Series 2020 Bond Term 2055	4,625,000.00	4,625,000.00	0.00
2612 · Series 2020 Bond Premium	541,831.40	548,741.99	(6,910.59)
2613 · PPP Loan Liability	831,727.00	831,727.00	0.00
<b>Total Long Term Liabilities</b>	<b>10,353,614.77</b>	<b>10,452,802.15</b>	<b>(99,187.38)</b>
<b>Total Liabilities</b>	<b>11,210,115.64</b>	<b>11,520,302.39</b>	<b>(310,186.75)</b>
<b>Equity</b>			
3200 · PCCS Net Assets	1,882,924.88	1,882,924.88	0.00
3210 · PCCS - Temporarily Restricted	7,323.00	7,323.00	0.00
3500 · LLC Net Assets	1,095,535.00	1,095,535.00	0.00
3900 · Retained Earnings	2,170,203.20	2,111,779.16	58,424.04
3999 · Consolidate	(1,637,422.00)	(1,637,422.00)	0.00
Net Income	(458,036.93)	(386,127.92)	(71,909.01)
<b>Total Equity</b>	<b>3,060,527.15</b>	<b>3,074,012.12</b>	<b>(13,484.97)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>14,270,642.79</b>	<b>14,594,314.51</b>	<b>(323,671.72)</b>



Prairie Crossing Charter School  
Statement of Cash Flows  
July through September 2022

Jul - Sep 22

**OPERATING ACTIVITIES**

Net Income	(458,036.93)
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · Accounts Receivable	(5,726.20)
1310 · Other Receivables	5,629.80
1320 · Prepaid Expense	4,255.00
1330 · Charter Renewal Fees	1,594.50
1490 · Accumulated Depreciation	11,214.69
1660 · PCCSHI-Accumulated Depreciation	71,623.89
2002 · Accounts Payables	65,400.40
2151 · Deferred Revenue-Fees	14,922.00
2152 · Deferred Revenue - ISBE	611,876.37
2155 · Deferred Revenue - B/A Care	1,100.00
2210 · Accrued Salaries	(170,659.11)
2215 · FIT Payable	1,131.19
2245 · THIS Payable	220.70
2250 · TRS Payable	(5,038.31)
2010 · Accounts Payable - Accrued	(144,168.10)
2020 · PPP Loan Payable	(29,382.39)
2212 · Accrued FICA/Medicare/TRS Bonus	(4,838.08)

Net cash provided by Operating Activities (28,880.58)

**INVESTING ACTIVITIES**

1607 · Capitalized Closing Costs	<u>1,244.48</u>
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Net cash provided by Investing Activities 1,244.48

**FINANCING ACTIVITIES**

2300 · Capital Lease Obligations - ST	(1,481.42)
2609 · Series 2020 Bond Term 2031	<u>(28,749.99)</u>

Net cash provided by Financing Activities (30,231.41)

Net cash increase for period (57,867.51)

Cash at beginning of period 3,960,972.46

Cash at end of period 3,903,104.95



**PCCS Board of Directors  
Governance Committee **Draft Meeting Minutes**  
Wednesday September 14, 2022 @ 6:00PM  
Wright School House/Library  
1571 Jones Point Rd Grayslake, Il. 60030**

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**Committee Members Present:** Rebekka Herrington, Leah Stender, JoAnn Stewart,  
Jim Mertz, Nell Anen

**Staff Present:** Geoff Deigan

**Public Present:** Gabi White

**Call to Order** by Rebekka Herrington at 6:07

**Public Comment**

No public comment was made at this time.

**Discussion Items**

*1. Update on Legislation*

Mr. Deigan provided an update on current legislation initiatives which may affect charter schools in Illinois. All current potential bills are still in early stages of the legislative process. These bills relate to local school districts becoming involved in the authorization process at the time of charter renewal for state authorized schools as well as changes to the factors affecting evidence-based funding for schools. Mr. Deigan also summarized discussions with local representative Joyce Mason regarding her position on these bills. It is hoped that Representative Mason will be coming to visit the PCCS campus.

*2. Amended Transportation Policy 2nd Read*

Ms. Stender provided many ideas related to transportation at PCCS based on her professional background on urban planning and school transportation. The committee discussed many of these ideas, including active transportation concepts, in more detail. The committee also discussed that the purpose of the Transportation Policy revision is to ensure that the policy accurately reflects current practice as well as is compliant with applicable laws. After this discussion, it was deemed that the ideas presented by Ms. Stender largely related more to transportation procedures established by the administration as opposed to the overall Transportation Policy that was being discussed for amendment today. As such, the committee discussed keeping the current amended Transportation Policy as written and having Ms. Stender and Mr. Deigan meet separately to discuss how the ideas presented may relate to PCCS transportation procedures.

*3. FY23 Committee Topics to be Addressed*

The Committee discussed potential topics for future Committee meetings. The following ideas were discussed: Continuing review of older policies as well as Safety policy; Improving efforts to educate the PCCS community about the role of the Board; placing Board trainings on the agenda for the Board meeting to discuss organizing a time for members to watch and discuss online trainings together.



### **Action Items**

*2A. Add Transportation Policy 2nd Read to the September Board Agenda New Business*

A motion was made by Ms. Stewart and seconded by Ms. Anen to approve the second reading *of the transportation policy. Motion passed with all aye votes.*

### **Public Comment**

Ms. White requested that transportation struggles be highlighted to local politicians. Additionally, she requested improved communications regarding carpool and continued outreach to educate the PCCS community about the Board.

### **Adjourn**

Meeting was adjourned at 7:09 PM following a motion being made by Ms. Stewart, seconded by Mr. Mertz and passed by all aye votes.

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org). Board e-mails are received and responded to by the Board President.

The PCCS Board of Directors consists of:

President: Stacey White

Secretary: Abe Janis

Demetri Georgatsos

Vice President: Jim Mertz

Nell Anen

JoAnn Stewart

Treasurer: Ankur Bhatia

Rebekka Herrington

Matt Earl



**Board of Director's Meeting**  
**DRAFT OPEN SESSION MINUTES**  
**Wednesday September 28, 2021 @ 7:00PM**  
**Vicky Ranney Library**  
**1591 Jones Point Road**  
**Grayslake, IL 60030**

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**Board Members Present**

Jim Mertz  
Nell Anen  
Demetri Georgatsos  
JoAnn Stewart

Ankur Bhatia  
Matt Earl  
Rebekka Herrington  
Abe Janis

**Board Members Absent**

Stacey White

**Staff**

Geoff Deigan  
Tony Zamiar

**Public Present**

Katie Brzezinski, Laura Truax, Gabi White, Danielle Halverson, Jenny Diehl, & Melissa Roman

**Call to Order**

7:02pm. Vice President Jim Mertz

**Pledge of Allegiance**

**Motion to Approve Agenda**

Motion by Nell Anen, seconded by Rebekka Herrington. On a voice vote, all "ayes". Motion passed.

**Motion to Enter in to Closed Session.**

Reason for Entering Closed Session:

*Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.*

1. *Board-Appointed Candidate(s) Interview*

Motion to enter Closed Session by Rebekka Herrington, seconded by Matt Earl. On a roll call vote, all "yes". Motion passed. Closed Session entered at 7:04pm (Byron Colby Barn, 1561 Jones Point Rd, Grayslake, IL 60030). Closed Session exited at 7:33pm.

**Return to Open Session**

**Public Comment**

PSO President Katie Brzezinski highlighted the extensive activities at the upcoming PCCS Fall Fest event on October 16<sup>th</sup>. Laura Truax presented details on the October 2<sup>nd</sup> PCCS Golf Tournament and expressed concerns regarding transparency in competitive bidding process for construction. Jenny Diehl provided feedback on PE staff and burden of training on volunteers. Danielle Halverson provided comments on staff qualifications, volunteer training, meeting minutes, and landscaping.

## **Discussion Agenda**

### 2. 2<sup>nd</sup> Reading of the Transportation Policy

Rebekkah Herrington provided a summary of the policy and announced the addition of Leah Stender to the Governance Committee.

### 3. Bi- Annual Review of Closed Session Minutes and Recordings

Nell Anen & JoAnn Stewart provided a summary of the bi-annual review – No concerns.

### 4. ROE Annual Inspection

Geoff Deigan provided a summary of the inspection – Findings were “safe and meeting code”. Gave kudos to Operations Staff.

### 5. Committee Updates

Jim Mertz provided an update from the Elections Committee – Opening for board nominated position. Call for candidates on Sept 30, nominee packets due Oct 15, interviews to be completed by Nov 19, and seating of new member at Nov 29 board meeting.

Finance Committee meeting was postponed due to auditor delay.

Rebekka Herrington provided an update from the Governance Committee – Transportation policy was reviewed, Leah Stender joined the committee, and the committee discussed prioritization of policy reviews and the potential to perform required board training as a group.

## **Consent Agenda:**

### 6. Financial Statements

Presented to the board by Geoff Deigan.

### 7. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings

Motion to approve by JoAnn Stewart, seconded by Nell Anen. On a voice vote, all “ayes”. Motion passed.

### 8. Motion to Accept Reports on Consent Agenda

Motion to accept reports by JoAnn Stewart, seconded by Rebekka Herrington. On a voice vote, all “ayes”. Motion passed.

## **Closed Session:**

Reasons for Entering Closed Session:

*Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*

#### *9. Pending Litigation*

*10. Legal Bills: SPED \$ 110.00, GSL \$ 247.50, Lawsuit \$ 165.00*

*Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

*New Employee(s)*

*Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06*

*Review Closed Session Minutes from Previous Board Meetings*

Motion to enter Closed Session by Rebekka Herrington, seconded by Ankur Bhatia. On a roll call vote, all “yes”. Motion passed. Closed Session entered at 8:08pm (Byron Colby Barn, 1561 Jones Point Rd, Grayslake, IL 60030). Closed Session exited at 8:52pm.

## **Public Comment**

Danielle Halverson provided feedback on release schedule for walking students, broadcasting board meetings, and staff training, qualifications, salaries, & retention.

## **Action Agenda:**

### **1A. Approve Board Appointed Candidate**

Motion to approve Candidate JoAnn Stewart by Rebekka Herrington, seconded by Nell Anen. On a roll call vote, all “yes”, with JoAnn Stewart abstaining. Motion passed. Welcome Back JoAnn!

### **2A. Adopt the Amended Transportation Policy**

Motion to approve by Matt Earl, seconded by JoAnn Stewart. On a roll call vote, all “yes”. Motion passed.

### **3A/12A. Approve Action for Closed Session Archived Minutes**

Motion to approve by Nell Anen, seconded by Rebekka Herrington. On a voice vote, all “ayes”. Motion passed.

### **10A. Approve Legal Bills for \$ 522.50**

Motion to approve by JoAnn Stewart, seconded by Ankur Bhatia. On a roll call vote, all “yes”. Motion passed.

### **11A. Approve New Employee(s) Action**

Motion to approve offers to new employees Poornima Venugopalan and Jaqui Botello by Nell Anen, seconded by Rebekka Herrington. On a roll call vote, all “yes”. Motion passed.

### **12A. Approve Closed Session Minutes from Previous Board Meetings**

Motion to approve by JoAnn Stewart, seconded by Matt Earl. On a voice vote, all “ayes”. Motion passed.

## **New Business**

JoAnn thanked the Board. Rebekka asked the Board to watch for a poll for availability for training.

## **Adjourn**

Motion to adjourn by Rebekka Herrington, seconded by Ankur Bhatia. On a voice vote all “ayes”. Motion passed. Meeting adjourned at 9:03pm

Respectfully Submitted,

Abe Janis  
Board Secretary [Retired]