



Board of Director's Meeting AGENDA

Wednesday September 28, 2021 @ 7:00PM
Vicky Ranney Library
1591 Jones Point Road
Grayslake, IL 60030

Call to Order

Vice President

Pledge of Allegiance

Motion to Approve Agenda

Motion to Enter in to Closed Session for:

Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

1. Board-Appointed Candidate(s) Interview

Return to Open Session ~ 7:20PM

Public Comment

10 Minutes

Discussion Agenda

2. 2nd Reading of the Transportation Policy
3. Bi- Annual Review of Closed Session Minutes and Recordings
4. ROE Annual Inspection
5. Committee Updates

Consent Agenda:

6. Financial Statements
7. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
8. Motion to Accept Reports on Consent Agenda

Closed Session:

Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

9. Pending Litigation
10. Legal Bills: SPED \$ 110.00, GSL \$ 247.50, Lawsuit \$ 165.00

Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

11. New Employee(s)

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

12. Review Closed Session Minutes from Previous Board Meetings

Public Comment

Action Agenda:

- 1A. Approve Board Appointed Candidate
- 2A. Adopt the Amended Transportation Policy
- 3A/12A. Approve Action for Closed Session Archived Minutes
- 10A. Approve Legal Bills for \$ 522.50
- 11A. Approve New Employee(s) Action
- 12A. Approve Closed Session Minutes from Previous Board Meetings

New Business

Adjourn

A copy of the board documents for this meeting is available for viewing on the school web site.

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at board@pccharterschool.org.

The PCCS Board of Directors consists of:

President: Stacey White
Secretary: Abe Janis
Demetri Georgatsos

Vice President: Jim Mertz
Nell Anen
Rebekka Herrington

Treasurer: Ankur Bhatia
Matt Earl
JoAnn Stewart

Discussion Agenda



Board of Director's Policy Auxiliary Services 700 Series

Policy # 700.2

Transportation Plan

The Prairie Crossing Charter School transportation plan is closely aligned with the school's size, environmental philosophy, dual district boundaries and finances. Prairie Crossing Charter School is situated at the far corner of each district. Its students may come from anywhere in a 63 square mile area. The goal of PCCS' transportation plan is to allow all children, regardless of location of residence, income, or disability, to attend PCCS. One of the principles on which the school is founded is the belief that children can learn to respect a diverse group of people by learning next to them and becoming friends with them.

PCCS facilitates a carpool program among families as its primary method of transportation. PCCS understands that some families may not be able to rely on carpooling for transporting their children to school. PCCS will provide transportation for "eligible students" either by bus or other vehicle as allowable under Illinois law.

Eligible students are defined as follows:

1. Students who are entitled to transportation due to a disability or chronic health condition and whose need for transportation is documented in the student's IEP or 504 plan. PCCS will also provide transportation to the siblings of such students on a space-available basis.
2. Students who meet the definition of "at-risk" student, including students that are low-income, homeless, and students in migrant families.

All transportation routes and schedules will be decided by PCCS.

For students who do not meet the definition of "eligible students" and are in need of transportation support, PCCS will work individually with these families to facilitate participation in the carpool program or explore other transportation options.

PCCS will follow all state law and regulations related to utilizing bus or other vehicles for transportation purposes, including by employing vendors with properly inspected vehicles and licensed drivers.

~~The Prairie Crossing Charter School transportation plan is closely aligned with the school's size, environmental philosophy, dual district boundaries and finances. Door to door bus service for all students will not be offered, since the Charter Schools Law exempts Prairie Crossing from this requirement except for special needs students.~~

~~Prairie Crossing Charter School is situated at the far corner of each district. Its students may come from anywhere in a 63 square mile area. It simply cannot commit to door to door bus service. However, being committed to welcoming a diverse array of students from throughout the districts, Prairie Crossing Charter School will coordinate a car pool program designed to address the needs of families beyond walking or biking distance (which is greater than usual given a regional network of trails). The parents of children who are at risk or who are from low income families may be unable to take part in the car pool program. It is important to provide a means by which these children can attend Prairie Crossing Charter School. One of the principles on which the school is founded is the belief that children can learn to respect a diverse group of people by learning next to them and~~

becoming friends with them. The following options will be provided for parents of at risk and low income children who wish to send their children to Prairie Crossing Charter School but cannot take part in the car pool program.

1. ~~Parent volunteers will be sought to pick up and drop off the children whose parents cannot take part in the car pool program. In this way, these children will arrive at school in the same manner as other children and will not be singled out in any way that may make them feel different from other children attending the school.~~

1. ~~If no parent volunteers can be found to pick up and drop off children and there are only a few children that need transportation, Prairie Crossing Charter School will hire a person to pick up and drop off these children using his or her car. In this case, Prairie Crossing Charter School would register with the Illinois Secretary of State as a School Bus Driver Employer. Prairie Crossing Charter School will insure that the person obtains and maintains a valid bus driver permit. This includes:
 - A. ~~an initial classroom course for school bus drivers;~~
 - B. ~~a minimum of two hours classroom training annually related to driving responsibilities;~~
 - C. ~~participation in a Federally required drug and alcohol testing program, possessing a valid and properly classified Commercial Driver's License (CDL) with a Passenger Endorsement and properly classified school bus driver permit;~~
 - D. ~~completion and certification of a passed annual physical examination on a form prescribed by and available from the Secretary of State's Office; and~~
 - E. ~~Criminal background check including fingerprinting through the Illinois State Police.~~~~

~~Prairie Crossing Charter School will further insure that any vehicle used to transport children by an employee meets the requirements for a Division I vehicle. Under no circumstances will a Division II vehicle be used to transport students to and from school. All vehicles will have proof of adequate insurance on file at PCCS and will complete a safety inspection every six months at an Official Testing Station regulated by the Illinois Department of Transportation.~~

2. ~~If the number of children needing transportation is large enough, Prairie Crossing Charter School will lease a school bus to transport the children to and from school. The Director of Prairie Crossing Charter School or his/her designee will obtain documentation from the bus company insuring that the drivers used hold valid bus driver permits and that their buses are maintained and inspected as required. In this case the Director of PCCS or his/her designee will do the following to insure the safety of school bus transported children:
 - A. ~~Supervise school bus emergency evacuation drills for all bus riding students on school property twice annually and maintain documentation;~~
 - B. ~~Insure classroom instruction in safe bus riding practices by classroom teachers for all bus riding students twice annually including the dangers in the loading and unloading zone and maintain documentation; and~~
 - C. ~~Insure that all bus riding students have copies of bus riding rules which include the consequences for gross disobedience or misconduct.~~~~

Adoption Dates:

Adopted: December 2003

Revised August 2022

Field Notice of Violations/Unsafe Conditions

DISTRICT NAME AND NUMBER Prairie Crossing Charter School	COUNTY Lake
FACILITY NAME Prairie Crossing Charter School	FACILITY LOCATION 1531 Jones Point Rd, Grayslake

Potential problems or violations of the Health Life/Safety Code for Public Schools (23 Illinois Administrative Code Part 180) as noted below were discovered in the course of the annual inspection of the above named facility conducted on 08/31/2022 by John Benedetti.

Please respond within 10 days by describing the corrective action to be taken in the shaded space provided below, for each item listed. An annual inspection report summarizing your progress regarding the corrections will be submitted through IWAS on or before July 30th.

GLOSSARY NUMBER	LOCATION (Fire Area, Floor, Room Number)	DESCRIPTION OF PROBLEM
6	Administration and General	Repair blinking exit sign in Comstock Building PCCS Response - Repaired 9/7/22 – See Attached
16	Administration and General	Expired tag in 2nd floor south hallway closet PCCS Response – Tag updated 9/6/22 – See Attached Add new extinguisher in kiln shed PCCS Response – Added extinguisher 9/7/22 – See Attached
26	Administration and General	Add CO detection device in new 2nd floor Business Office PCCS Response – Completed 9/7/22 -See Attached
700	Other Items	In order to be able to identify each non-classroom designated area, room or closet, consider labeling each non-classroom door with a name plate. ie, Sprinkler Room, Maintenance Closet, Storage Room, Server Room, etc. PCCS Response –PCCS will consider identifying non-classroom doors with site specific name plates, where applicable Housekeeping in geo-thermal room. PCCS Response – Completed 9/7/22 – See Attached Written evidence from manufacturer that stage curtain in gymnasium meets fire code. Currently no tag on product or notification. PCCS Response – Tag has been placed on the gym stage wall- See Attached Add ring over sprinkler head in main level maintenance room in Wright Building. PCCS Response – Ordered parts on 9/8/22- awaiting delivery Relocate plastic buckets adjacent to wall heater in supply room in lower level in Barn. PCCS Response – Completed 9/7/22 – See Attached Cover electrical box in supply room. PCCS Response – Completed 9/7/22 – See Attached

6 Administration and General - Repair blinking exit sign in Comstock Building



16 Administration and General - Expired tag in 2nd floor south hallway closet



16 Administration and General Add new extinguisher in kiln shed



700 Other Items - Relocate plastic buckets adjacent to wall heater in supply room in lower level in Barn.



700 Other Items -Cover electrical box in supply room.



Consent Agenda



**PCCS Board of Directors,
Academics Committee Meeting Minutes
Tuesday August 16, 2022 @ 6:00PM
Wright School House/Library
1571 Jones Point Rd
Grayslake, Il. 60030**

Committee members present: Abe Janis, Terri Boettcher (via phone for the first 30 minutes), Gabi White, Stacey White, Nell Anen

Staff present: Tony Zamier

Public present: Jenny Diehl, Jim Mertz, Andrew VanDeWeghe, Rebecca VanDeWeghe

Call to Order
6:02pm

Abe Janis

Public Comment

Rebecca VanDeWeghe - Comprehensive sexual health act - do not feel comfortable with the new standards
Andrew VanDeWeghe - Urge to not adopt the new standards, do not need to create any further ambiguity
Jenny Diehl - We also need more information relating to CRT. Erin's law some of the messages were missed within some of the elementary documents

Discussion Items

1. Transition of Academics Committee
 - a. Matt Earl will be taking over the committee once Abe Janis leaves the board.
 - b. Nell will serve as an interim until Matt is up to speed
2. FY23 Committee Topics to be Addressed
 - a. Curriculum vetting - language arts - new features that need updated
 - i. Updated review of what the teams are looking at relating to curriculum
 - b. How can we integrate environmental curriculum in the classroom
 - c. Erin's Law - mandates versus implementation
 - d. Appreciates structures for getting data 2 times per year
 - e. Continue to discuss the faculty and staff rebuilding
 - f. High school transfer of information updates annually
 - g. Fine arts update
 - i. There are 9 specials in the classroom per week
 1. There are 6 for younger grades
 2. Upper grades have a little less due to Spanish
3. Spring to Fall Assessments
 - a. Student Achievement Report Review
 - i. NWEA is taken 3 times per year.
 - ii. Charter authorizers will compare scores to other area schools
 - iii. State is not looking at 2020, no longer published

- iv. Accommodations are made for IEP
 - v. Sub groups are reviewed for other area improvements
 - vi. Look at bottom 35% for interventions
 - vii. MAP is below expected for reading
 - viii. Math achievement and growth are showing positively
 - ix. Professional growth helping with ELA materials
 - 1. Including the information on better integration
 - x. Tier 3 are where there is intensive intervention
 - xi. K-4 are now on the same ELA curriculum
 - xii. Continue to assess tutoring needs
 - xiii. CLC offers some enrichment classes now at the 5th grade level
 - xiv. Looking at the 9-12 grade standards for supporting advanced students
4. Faculty and Staff Rebuilding
- a. Theme is rebuilding - it's time
 - b. A large amount of attrition did happen
 - c. There 3 IAs missing but all other positions are filled - these are in the upper grades
 - d. Trying out co-teaching in 6th grade
 - e. New PE teacher was hired to support full school
5. Comprehensive Personal Health and Safety and Sexual Health Education Act
- a. [Public Act clean version](#)
 - b. [Changes Marked](#)
 - c. In or Opt Out Status
 - i. We have not adopted the curriculum for this year.
 - ii. Need to discuss what is mandated versus what we can do
 - iii. Do not know if we will be able to opt out going forward
 - iv. Parents and families have the option to opt out
 - v. Currently have human reproduction - growth and deployment - Robert Crown presentations: 5, 7 (all done last year due to COVID)

Action Items

No Action Items Scheduled for this Meeting

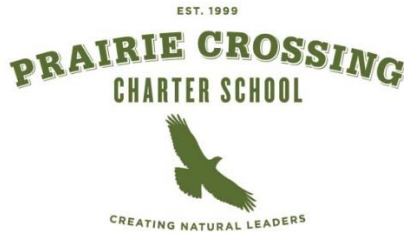
New Business

None

Adjourn

A motion to adjourn was submitted by Nell Anen and seconded by Gabi White
Meeting adjourned at 7 pm

Respectfully submitted,
Gabi White



Board of Director's Meeting
DRAFT OPEN SESSION MINUTES
Tuesday August 23, 2022 @ 7:00PM
Vicky Ranney Library
1591 Jones Point Road
Grayslake, IL 60030

Board Present

JoAnn Stewart
Demetri Georgatsos
Matt Earl

Rebekka Herrington
Jim Mertz
Stacey White

Ankur Bhatia
Nell Anen
Abe Janis

Staff Present

Geoff Deigan,
Executive Director

Public Present

Jennifer Diehl, Gabi White, Allison Myers, Leah Stender

Call to Order by Stacey White at 7:06pm

Public Comment

Jennifer Diehl read a letter from Lovessa Gloria regarding staffing.

Discussion Agenda

1. Board Election Timeline
Election dates and timeline were provided by Jim Mertz
2. Student Enrollment Numbers
Geoff Deigan presented current student enrollment numbers – 430 total
3. Administrative and Teacher Salary Report
Geoff Deigan presented salary report. Will be posted on website and provided to ISBE.
4. Amended Transportation Policy 1st Read
Proposed changes to policy reviewed. Geoff Deigan requested that Governance Committee meet in September to discuss.
5. Faculty and Staff Rebuilding
Geoff Deigan provided an update on new staff and staff in new roles, as well as current openings.
6. Fine Arts Update
Geoff Deigan provided update. Tony Zamiar is forming a committee at the end of August that will include parents, staff, and band instructor Jim Jacobs. Goal is implementation by FY24.
7. Committee Updates
Governance and Finance did not meet. Abe Janis provided a summary of Academics Committee meeting discussions and chair succession plan.

Consent Agenda:

8. Directors Report
Geoff Deigan provided the Directors Report
9. Financial Statements- June
Geoff Deigan presented the June Financial Statements
10. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
Motion to approve by JoAnn Stewart, seconded by Rebekka Herrington. On a voice vote, all "ayes". Motion passed.

Closed Session:

Reason for Closed Session

Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

11. Pending Litigation

12. Legal Bills: Hand Carried if received

Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

13. New Employee(s)/Resignations

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

14. Review Closed Session Minutes from Previous Board Meetings

Motion to enter Closed Session by Jim Mertz, seconded by Rebekka Herrington. On a roll call vote, all "yes". Motion passed.

Closed Session entered at 7:42pm.

Open Session resumed at 8:31pm.

Public Comment

Gabi White provided comments regarding sex education. Leah Stender provided feedback on the transportation policy and stated her willingness to support the policy update in Governance.

Action Agenda:

3A. Approve Administrative and Teacher Salary Report for FY22

Motion to approve by Jim Mertz, seconded by JoAnn Stewart. On a roll call vote, all "yes". Motion passed.

13A. Approve Legal Bills

Motion to approve by JoAnn Stewart, seconded by Demetri Georgatsos. On a roll call vote, all "yes". Motion passed.

14A. Approve New Employees/Accept Resignations

Motion to approve by Rebekka Herrington, seconded by JoAnn Stewart. On a roll call vote, all "yes". Motion passed.

15A. Approve Closed Session Minutes from Previous Board Meetings

Motion to approve by JoAnn Stewart, seconded by Jim Mertz. On a roll call vote, all “yes”, with Demetri Georgatsos abstaining. Motion passed.

New Business

Discussion of scheduling for next board meeting. Governance Committee to meet on Sept 14, 2022 at 6pm. Jim Mertz and Rebekka Herrington offered to attend Fine Arts Committee meeting.

Geoff Deigan noted the PCCS PSO Thursday night community picnic with acoustic music.

Demetri Georgatsos reminded everyone of the upcoming Golf Outing fundraiser on Oct 2 at Renwood Golf Club.

Adjourn

Motion to adjourn by Jim Mertz, seconded by Rebekka Herrington. On a voice vote, all “ayes”.
Meeting adjourned at 8:45pm

Respectfully submitted,

Abe Janis, Secretary