



**Board of Director's Meeting**  
**AGENDA**  
**Tuesday August 23, 2022 @ 7:00PM**  
**Vicky Ranney Library**  
**1591 Jones Point Road**  
**Grayslake, IL 60030**

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**Call to Order**

President

**Public Comment**

10 Minutes

**Discussion Agenda**

1. Board Election Timeline
2. Student Enrollment Numbers
3. Administrative and Teacher Salary Report
4. Amended Transportation Policy 1<sup>st</sup> Read
5. Faculty and Staff Rebuilding
6. Fine Arts Update
7. Committee Updates

**Consent Agenda:**

8. Directors Report
9. Financial Statements- June
10. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
11. Motion to Accept Reports on Consent Agenda

**Closed Session:**

Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

12. Pending Litigation
13. Legal Bills: Hand Carried if received

Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

14. New Employee(s)/Resignations

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

15. Review Closed Session Minutes from Previous Board Meetings

**Public Comment**

**Action Agenda:**

- 3A. Approve Administrative and Teacher Salary Report
- 13A. Approve Legal Bills
- 14A. Approve New Employees/Accept Resignations
- 15A. Approve Closed Session Minutes from Previous Board Meetings

**New Business**

**Adjourn**

A copy of the board documents for this meeting is available for viewing on the school web site.

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org).

The PCCS Board of Directors consists of:

President: Stacey White  
Secretary: Abe Janis  
Demetri Georgatsos

Vice President: Jim Mertz  
Nell Anen  
Rebekka Herrington

Treasurer: Ankur Bhatia  
Matt Earl  
JoAnn Stewart

## ***Discussion Agenda***

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## BOARD OF DIRECTORS MEMO

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**TO: PCCS AND GREATER COMMUNITY**  
**FROM: STACEY WHITE**  
**SUBJECT: BOARD APPOINTED POSITIONS**  
**DATE: AUGUST 12, 2022**

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Dear PCCS Parents and Greater Community,

The PCCS Board of Directors is currently accepting applications for Board seats through **Wednesday, September 07, 2022**, for two (2) Board-Appointed positions.

The PCCS Board of Directors is comprised of at least 9 individuals, each holding a 3-year elected or appointed position on the board. Becoming a member of the PCCS Board of Directors is a great way to get involved and proactively work for the school and its mission. It is also a significant responsibility and commitment to the children, parents, staff, and community of Prairie Crossing Charter School.

The Board especially needs individuals with backgrounds in education, finance and marketing to help it move forward in the governance of the school. The ability to consider differing opinions and to respond with civility and respect is a key skill for any candidate.

### **To Apply for the Board - Appointed Positions**

The two Board Seats will become available in October 2022. These positions will be for a three-year term, October 2022 through October 2025.

To be considered for the Board-appointed positions, applicants must submit the following documents:

- Letter of intent (these should include statements that reflect your vision for the school, your strengths related to board work and why you feel you would be an asset to the board).
- Resume
- Three (3) Letters of Recommendation.


The above documents should be emailed to [board\\_appointed@pccharterschool.org](mailto:board_appointed@pccharterschool.org) by **3:30PM Wednesday September 7, 2022**. Applications received after this time will be considered invalid.

PCCS Board member duties will include (but not limited to):

- Commit to a 3-year term
- Attend all Board meetings
- Opportunity to serve on at least one Board committee: *Finance, Outreach, Governance, Academic Excellence, and the Nominating committee.*

For more information on PCCS Governance please click [here](#)

Sincerely,  
Prairie Crossing Charter School

  
President  
Board of Directors

**Key Dates**

8/15: Election Initiation Date - Notification sent of upcoming election cycle

9/9: Candidate Packets Due and EC Certification

9/27: Board Interviews prior to Sept. Board Meeting

9/29: Announcement of decision

10/25: Newly appointed candidates seated



# Illinois State Board of Education

100 W. Randolph St., Suite 14-300  
Chicago, Illinois 60601  
(312) 814-3596

## QUARTERLY ENROLLMENT CERTIFICATION FORM FOR STATE AUTHORIZED CHARTER SCHOOLS

### FUNDING AND DISBURSEMENTS DEPARTMENT

**Authorization:** Per 105 ILCS 5/27A-9(g) all charter schools authorized by the State Board must have their enrollment certified by the State Board on a quarterly basis.

**Instructions:** Please complete all fields below. Eligible students must live within the geographic boundaries of the local school district or districts in which the state charter is authorized to operate. Enrollment must align to charter school records. Students may not be dually enrolled at a charter school and a public or non-public school.

School Year: 2022-2023

State Authorized Charter School: Prairie Crossing Charter School

Report Due Date: ☒ August 1 ☐ October 13 ☐ January 3 ☐ March 11

In-District Pupils (Eligible for State Reimbursement)	District of Residency	Number of Students Enrolled
	Woodland #50	378
	Fremont #79	52
Non-Resident Pupils (Not Eligible for State Reimbursement)	District of Residency	Number of Students Enrolled
		0
TOTAL STUDENT ENROLLMENT Less Non-Resident Pupils		430

*I hereby certify that the student enrollment information provided on this quarterly report is true, accurate, and complete to the best of my knowledge and belief. I understand that the information submitted is subject to audit and onsite verification.*

#### Charter School Administrator

Print Name and Title: Geoff Deigan, Executive Director

Electronic Signature: Geoff Deigan

Digitally signed by Geoff Deigan  
DN: cn=Geoff Deigan, o=Prairie Crossing Charter School, ou,  
email=geoffdeigan@pccharter-school.org, c=US  
Date: 2022.08.01 11:37:32 -0500

Date: 08/01/2023

#### State Board Official

Print Name: \_\_\_\_\_

Electronic Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Checklist:

☒ Enrollment List ☐ Transfer List (if applicable) ☒ Wait List (if applicable) ☒ Signature Included



## **Board of Director's Policy Auxiliary Services 700 Series**

### **Policy # 700.2**

#### **Transportation Plan**

The Prairie Crossing Charter School transportation plan is closely aligned with the school's size, environmental philosophy, dual district boundaries and finances. Prairie Crossing Charter School is situated at the far corner of each district. Its students may come from anywhere in a 63 square mile area. The goal of PCCS' transportation plan is to allow all children, regardless of location of residence, income, or disability, to attend PCCS. One of the principles on which the school is founded is the belief that children can learn to respect a diverse group of people by learning next to them and becoming friends with them.

PCCS facilitates a carpool program among families as its primary method of transportation. PCCS understands that some families may not be able to rely on carpooling for transporting their children to school. PCCS will provide transportation for "eligible students" either by bus or other vehicle as allowable under Illinois law.

Eligible students are defined as follows:

1. Students who are entitled to transportation due to a disability or chronic health condition and whose need for transportation is documented in the student's IEP or 504 plan. PCCS will also provide transportation to the siblings of such students on a space-available basis.
2. Students who meet the definition of "at-risk" student, including students that are low-income, homeless, and students in migrant families.

All transportation routes and schedules will be decided by PCCS.

For students who do not meet the definition of "eligible students" and are in need of transportation support, PCCS will work individually with these families to facilitate participation in the carpool program or explore other transportation options.

PCCS will follow all state law and regulations related to utilizing bus or other vehicles for transportation purposes, including by employing vendors with properly inspected vehicles and licensed drivers.

~~The Prairie Crossing Charter School transportation plan is closely aligned with the school's size, environmental philosophy, dual district boundaries and finances. Door to door bus service for all students will not be offered, since the Charter Schools Law exempts Prairie Crossing from this requirement except for special needs students.~~

~~Prairie Crossing Charter School is situated at the far corner of each district. Its students may come from anywhere in a 63 square mile area. It simply cannot commit to door to door bus service. However, being committed to welcoming a diverse array of students from throughout the districts, Prairie Crossing Charter School will coordinate a car pool program designed to address the needs of families beyond walking or biking distance (which is greater than usual given a regional network of trails). The parents of children who are at risk or who are from low income families may be unable to take part in the car pool program. It is important to provide a means by which these children can attend Prairie Crossing Charter School. One of the principles on which the school is founded is the belief that children can learn to respect a diverse group of people by learning next to them and~~

becoming friends with them. The following options will be provided for parents of at risk and low income children who wish to send their children to Prairie Crossing Charter School but cannot take part in the car pool program:

1. ~~Parent volunteers will be sought to pick up and drop off the children whose parents cannot take part in the car pool program. In this way, these children will arrive at school in the same manner as other children and will not be singled out in any way that may make them feel different from other children attending the school.~~
1. ~~If no parent volunteers can be found to pick up and drop off children and there are only a few children that need transportation, Prairie Crossing Charter School will hire a person to pick up and drop off these children using his or her car. In this case, Prairie Crossing Charter School would register with the Illinois Secretary of State as a School Bus Driver Employer. Prairie Crossing Charter School will insure that the person obtains and maintains a valid bus driver permit. This includes:~~
  - A. ~~an initial classroom course for school bus drivers;~~
  - B. ~~a minimum of two hours classroom training annually related to driving responsibilities;~~
  - C. ~~participation in a Federally required drug and alcohol testing program, possessing a valid and properly classified Commercial Driver's License (CDL) with a Passenger Endorsement and properly classified school bus driver permit;~~
  - D. ~~completion and certification of a passed annual physical examination on a form prescribed by and available from the Secretary of State's Office; and~~
  - E. ~~Criminal background check including fingerprinting through the Illinois State Police.~~

~~Prairie Crossing Charter School will further insure that any vehicle used to transport children by an employee meets the requirements for a Division I vehicle. Under no circumstances will a Division II vehicle be used to transport students to and from school. All vehicles will have proof of adequate insurance on file at PCCS and will complete a safety inspection every six months at an Official Testing Station regulated by the Illinois Department of Transportation.~~

2. ~~If the number of children needing transportation is large enough, Prairie Crossing Charter School will lease a school bus to transport the children to and from school. The Director of Prairie Crossing Charter School or his/her designee will obtain documentation from the bus company insuring that the drivers used hold valid bus driver permits and that their buses are maintained and inspected as required. In this case the Director of PCCS or his/her designee will do the following to insure the safety of school bus transported children:~~
  - A. ~~Supervise school bus emergency evacuation drills for all bus riding students on school property twice annually and maintain documentation;~~
  - B. ~~Insure classroom instruction in safe bus riding practices by classroom teachers for all bus riding students twice annually including the dangers in the loading and unloading zone and maintain documentation; and~~
  - C. ~~Insure that all bus riding students have copies of bus riding rules which include the consequences for gross disobedience or misconduct.~~

### **Adoption Dates:**

Adopted: December 2003

Revised August 2022

## ***Consent Agenda***



## Prairie Crossing Charter School

## Profit &amp; Loss

April through June 2022

	Apr - Jun 22
Ordinary Income/Expense	
Income	
4100 · GENERAL INCOME	
4105 · Reimbursement From ISBE	1,443,747.95
4110 · General Contributions	863.08
4130 · Matching Gifts	873.00
Total 4100 · GENERAL INCOME	1,445,484.03
4200 · GRANTS	
4225 · Special Ed Personnel	20,217.86
4230 · Special Ed Fundg for Children	14,499.65
4235 · Title III ELL - TBE/TPI	1,333.95
4295 · Other Grants	3,916.60
Total 4200 · GRANTS	39,968.06
4300 · SCHOOL FEES INCOME	
4305 · Books/Materials/Activities	12,898.75
Total 4300 · SCHOOL FEES INCOME	12,898.75
4400 · CLUBS & PROGRAMS	
4405 · Before and After School Program	27,971.00
4415 · Getting to Know You	1,300.00
4425 · Interscholastic Sports	225.00
4495 · Other Clubs	(60.00)
Total 4400 · CLUBS & PROGRAMS	29,436.00
4500 · GENERAL FUNDRAISING INCOME	
4565 · Dances Income	670.00
4595 · Other Fundraising Inc	1,074.00
Total 4500 · GENERAL FUNDRAISING INCOME	1,744.00
4700 · STUDENT PARTICIPATION INCOME	
4717 · 8th Grade Fundraising	50.00
4730 · Field Trips/Educ Activities Inc	6,363.00
Total 4700 · STUDENT PARTICIPATION INCOME	6,413.00
4800 · INVESTMENT & OTHER INCOME	
4805 · Rental Income	375.00
4820 · Interest Income - LFB	116.89
4899 · Other	210.00
Total 4800 · INVESTMENT & OTHER INCOME	701.89
9007 · Returned Check Charges	6.50
Total Income	1,536,652.23
Gross Profit	1,536,652.23
Expense	
5100 · INSTRUCTION EXPS	
5105 · Instruction Salaries	451,237.74
5110 · Instruction Stipends	6,889.12
5120 · Related FICA & Medicare Expense	13,273.89
5125 · Instruction TRS	6,863.13
5130 · Instruction Health Benefits Exp	62,199.90
5140 · Classroom Supplies	142.58
5141 · Culture Expenses	1,743.60
5145 · Educational Materials	7,769.96
5150 · Classroom Technology	803.02
5170 · Dues & Subscriptions	9,841.20
5175 · Instruction Prof Development	132.92
5181 · Environmental Learning	17,041.46
5182 · Environmental Ed Professional D	12,195.12

## Prairie Crossing Charter School

## Profit &amp; Loss

April through June 2022

	Apr - Jun 22
5190 · Deans Discretionary	468.63
<b>Total 5100 · INSTRUCTION EXPS</b>	<b>590,602.27</b>
<b>5200 · CLUBS &amp; PROGRAMS EXP</b>	
5205 · Before and After School Care	11,969.32
5215 · Interscholastic Sports	3,574.24
5295 · Other Club Exps	(58.90)
<b>Total 5200 · CLUBS &amp; PROGRAMS EXP</b>	<b>15,484.66</b>
<b>5300 · STUDENT PARTICIPATION EXPS</b>	
5305 · Field Trips/Educ Activities Exp	3,726.91
5340 · Graduation	3,329.45
<b>Total 5300 · STUDENT PARTICIPATION EXPS</b>	<b>7,056.36</b>
<b>5400 · ADMINISTRATION EXPS</b>	
5405 · Administrative Salaries	175,592.73
5410 · Administrative Contractual	8,576.24
5412 · Other	(484.06)
5420 · Admin FICA & Medicare	11,489.98
5425 · Admin Health Benefits Expense	8,512.95
5438 · Employment Expense - Other	183.75
5440 · Supplies	1,441.76
5455 · Computers	1,214.09
5460 · Computer Support	11,380.66
5480 · Telecommunication	10,072.23
5490 · Payroll Service Fees	7,337.68
5495 · Printing and Copying	2,406.28
5500 · Postage and Shipping	360.52
5510 · Dues and Subscriptions	2,269.00
5515 · Board Related Expenses	19.00
5525 · Legal Fees	1,650.00
5530 · Bank Fees	84.45
5544 · Outreach Conferences/Partnershi	528.00
5545 · Community Outreach	26,485.76
5546 · Outreach Materials	4,918.08
5547 · Transportation	13,506.60
5555 · Fee Waiver Expenses	179.83
5590 · Admin Discretionary	349.22
5595 · Other Admin Expenses	1,340.00
5400 · ADMINISTRATION EXPS - Other	168.00
<b>Total 5400 · ADMINISTRATION EXPS</b>	<b>289,582.75</b>
<b>5600 · SUPPORT SERVICES</b>	
5605 · Special Ed Salaries	230,973.00
5610 · Spec Ed FICA & Medicare	8,493.36
5615 · Spec Ed Health Benefits	32,185.59
5625 · Auditory Services	2,500.00
5630 · Speech Services	17,980.00
5635 · OT Services	28,160.00
5636 · PT Services	17,180.00
5642 · Nursing Services	15,120.10
5645 · Other Spec Ed Services	9,130.00
5646 · Out of District Placement	14,884.82
5650 · Special Ed Legal Fees	522.50
5655 · Special Ed CR Mats & Sups	740.83
5656 · ELL CR Materials & Supplies	721.00
5660 · Spec Ed Professional Developmt	2,296.11
<b>Total 5600 · SUPPORT SERVICES</b>	<b>380,887.31</b>
<b>5700 · OPERATIONS &amp; MAINT EXP</b>	
5705 · Maintenance Salaries	55,173.14
5710 · Maint FICA & Medicare	4,140.00
5715 · Maint Health Benefits	3,984.75

## Prairie Crossing Charter School

## Profit &amp; Loss

07/30/22

April through June 2022

Accrual Basis

	Apr - Jun 22
5720 · Water and Sewer	1,197.53
5730 · Gas and Electricity	10,484.60
5735 · Garbage	758.22
5740 · Life Safety	4,665.94
5765 · Maintenance Equipment	881.02
5770 · Maintenance Supplies	3,151.93
5775 · Long-Term Maint & Repairs	14,346.75
5795 · Other Maint Exps	942.31
<b>Total 5700 · OPERATIONS &amp; MAINT EXP</b>	<b>99,726.19</b>
5800 · FUNDRAISING EXP	
5880 · Dances Exp	567.25
<b>Total 5800 · FUNDRAISING EXP</b>	<b>567.25</b>
5900 · GRANT EXPENSE	
5905 · IDEA Grant Exp	30,499.66
5906 · IDEA Preschool Grant	12.25
5910 · Title I Exp	2,779.09
<b>Total 5900 · GRANT EXPENSE</b>	<b>33,291.00</b>
9627 · Bank Service Charges	26.00
<b>Total Expense</b>	<b>1,417,223.79</b>
<b>Net Ordinary Income</b>	<b>119,428.44</b>
Other Income/Expense	
Other Income	
7100 · NON OPERATING INC-PSO FUNDRAISG	
7102 · Fundraising	
7104 · Food Events / Pizza Day	3,065.50
7107 · SCRIP	160.00
7110 · Other	743.00
<b>Total 7102 · Fundraising</b>	<b>3,968.50</b>
<b>Total 7100 · NON OPERATING INC-PSO FUNDRAISG</b>	<b>3,968.50</b>
<b>Total Other Income</b>	<b>3,968.50</b>
Other Expense	
7200 · NON OPERATING EXPENSE	
7228 · Series 2020 Bond Interest Expen	183,479.16
7244 · Lease Interest Expense	260.42
7246 · Depreciation	11,214.69
7247 · Amortization	1,594.50
7248 · Depreciation - LLC	71,623.89
7249 · Amortization - LLC	(5,680.62)
7300 · NON OPERATING-PSO EXPENSE	
7304 · Bank Fees	203.09
7315 · Other Fundraising	138.22
7317 · Food Events / Pizza Day Expense	1,658.00
7321 · Classroom Care	56.18
7324 · Programming	83.17
7326 · Inschool Grants	1,787.70
7327 · Discretionary Hardship Fund	2,500.00
<b>Total 7300 · NON OPERATING-PSO EXPENSE</b>	<b>6,426.36</b>
<b>Total 7200 · NON OPERATING EXPENSE</b>	<b>268,918.40</b>
<b>Total Other Expense</b>	<b>268,918.40</b>
<b>Net Other Income</b>	<b>(264,949.90)</b>
<b>Net Income</b>	<b>(145,521.46)</b>

**Prairie Crossing Charter School**  
**Statement of Cash Flows**  
 April through June 2022

	<u>Apr - Jun 22</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	(145,521.46)
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · Accounts Receivable	(7,379.60)
1250 · Grants Receivable	116,218.00
1320 · Prepaid Expense	(21,567.00)
1330 · Charter Renewal Fees	1,594.50
1490 · Accumulated Depreciation	11,214.69
1660 · PCCSHI-Accumulated Depreciation	71,623.89
2002 · Accounts Payables	84,878.05
2151 · Deferred Revenue-Fees	11,146.25
2152 · Deferred Revenue - ISBE	(1,443,747.95)
2215 · FIT Payable	872.55
2220 · SIT Payable	360.75
2221 · FICA Payable	75.13
2225 · Medicare Payable	119.08
2235 · Equitable - 403B Payable	3,378.06
2245 · THIS Payable	12.10
2250 · TRS Payable	121.02
2271 · AFT Local 504	(3,256.32)
2280 · HSA Payable	(2,898.00)
2030 · Other Accrued Expenses	(57,500.32)
Net cash provided by Operating Activities	(1,380,256.58)
<b>INVESTING ACTIVITIES</b>	
1475 · CIP - Barn and Kennicott Renova	(69,320.00)
1607 · Capitalized Closing Costs	1,229.97
Net cash provided by Investing Activities	(68,090.03)
<b>FINANCING ACTIVITIES</b>	
2300 · Capital Lease Obligations - ST	4,560.10
2500 · Capital Lease Obligations - LT	(6,026.81)
2609 · Series 2020 Bond Term 2031	(47,916.66)
2612 · Series 2020 Bond Premium	(6,910.59)
Net cash provided by Financing Activities	(56,293.96)
Net cash increase for period	(1,504,640.57)
Cash at beginning of period	5,468,974.28
Cash at end of period	<u><u>3,964,333.71</u></u>

**Prairie Crossing Charter School**  
**Balance Sheet**  
**As of June 30, 2022**

	Jun 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1100 · Cash</b>	
1110 · LFB Operating 379719	867,565.20
1115 · Money Market 8100003238	661,174.36
1125 · PCCS PPP 9195278569	1,663,447.00
1130 · PCCS Building 379727	62,151.17
1140 · PCCS Holdings 393851	43,703.02
1145 · Byron Colby Barn 9193551337	9,266.27
1150 · PSO State Bank	52,003.45
1160 · Petty Cash	300.00
1170 · Wilmington Trust Project Fund	747.55
1171 · Wilmington Trust Reserve Fund	556,777.62
1173 · Wilmington Trust Replace Rsrve	40,000.87
1174 · Wilmington Trust Expense Fund	6,324.40
1175 · Wilmington Trust Bond Fund	548.85
1176 · Wilmington Trust Revenue Fund	3.95
<b>Total 1100 · Cash</b>	<b>3,964,013.71</b>
<b>Total Checking/Savings</b>	<b>3,964,013.71</b>
<b>Accounts Receivable</b>	
<b>1200 · Accounts Receivable</b>	<b>18,201.30</b>
<b>Total Accounts Receivable</b>	<b>18,201.30</b>
<b>Other Current Assets</b>	
12000 · Undeposited Funds	320.00
1250 · Grants Receivable	(132,074.00)
<b>1300 · Other Assets</b>	
1320 · Prepaid Expense	21,567.00
1330 · Charter Renewal Fees	12,755.73
8996 · Due From Holdings - BCB	(1,226,835.00)
8998 · Due To PCCS - BCB	(208,373.00)
8999 · Due to Holdings	667,187.50
9997 · Due From BCB - Holdings	1,226,835.00
9998 · Due From PCCS - BCB	208,373.00
9999 · Due from PCCS - LLC	(667,187.50)
<b>Total 1300 · Other Assets</b>	<b>34,322.73</b>
<b>Total Other Current Assets</b>	<b>(97,431.27)</b>
<b>Total Current Assets</b>	<b>3,884,783.74</b>
<b>Fixed Assets</b>	
<b>1400 · Fixed Assets</b>	
1405 · Software	49,819.95
1420 · Computers - New Building	270,651.70
1430 · Equipment	222,375.23
1435 · Vehicle	34,800.00
1440 · Office Equipment - Other	137,942.40
1445 · HVAC / Boiler	49,118.80
1450 · Furniture & Fixtures - New Bldg	148,000.41
1460 · Furniture & Fixtures - Other	250,780.12
1470 · Construction in Process - SSY	5,857.48
1475 · CIP - Barn and Kennicott Renova	2,163,381.61
1490 · Accumulated Depreciation	(1,126,942.90)
1491 · Accumulated Depreciations - BCB	(1,028.00)
<b>Total 1400 · Fixed Assets</b>	<b>2,204,756.80</b>
<b>Total Fixed Assets</b>	<b>2,204,756.80</b>
<b>Other Assets</b>	
1600 · Investment in LLC	
1604 · Investment in BCB LLC	207,404.00

## Prairie Crossing Charter School

## Balance Sheet

As of June 30, 2022

	Jun 30, 22
1605 · Investment in PCCS Holdings LLC	44,274.00
1607 · Capitalized Closing Costs	379,052.83
1610 · PCCSHI-Pledged Deposit	306,696.43
1620 · PCCSHI-Phase I Building	3,739,589.58
1630 · PCCSHI-Buildings	1,583,865.94
1640 · PCCSHI-Phase II Building	4,830,564.41
1650 · PCCSHI-Land	976,852.54
1655 · PCCSHI - Land Improvement	224,097.43
1660 · PCCSHI-Accumulated Depreciation	(4,554,254.36)
1670 · PCCSHI - BCB	96,176.00
1671 · PCCSHI - BCB - Land	644,082.00
1699 · Consolidate	(251,678.00)
<b>Total 1600 · Investment in LLC</b>	<b>8,226,722.80</b>
<b>Total Other Assets</b>	<b>8,226,722.80</b>
<b>TOTAL ASSETS</b>	<b>14,316,263.34</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2002 · Accounts Payables	86,303.77
<b>Total Accounts Payable</b>	<b>86,303.77</b>
<b>Other Current Liabilities</b>	
2010 · Accounts Payable - Accrued	2,924.98
2030 · Other Accrued Expenses	(28,500.32)
2050 · Other Current Liabilities	
2051 · Operation Sidewalk Makeover	2,043.10
2052 · Compost Buckets	279.28
2053 · Camping Equipment	8,724.99
2054 · Green Team Events	516.60
2057 · Student Council	388.00
2058 · Athletics	1,849.99
2059 · Dances	2,363.66
2061 · Restricted Contributions-other	2,929.49
2068 · Annual Appeal	4,911.56
2069 · Auction Restricted Gifts	771.48
<b>Total 2050 · Other Current Liabilities</b>	<b>24,778.15</b>
2151 · Deferred Revenue-Fees	24,374.60
2201 · Accrued Payroll Liabilities	
2210 · Accrued Salaries	182,016.78
2212 · Accrued FICA/Medicare/TRS Bonus	5,873.99
2215 · FIT Payable	945.26
2220 · SIT Payable	391.73
2221 · FICA Payable	75.12
2225 · Medicare Payable	131.16
2235 · Equitable - 403B Payable	3,378.06
2245 · THIS Payable	19.60
2250 · TRS Payable	(370.19)
2271 · AFT Local 504	3,368.04
<b>Total 2201 · Accrued Payroll Liabilities</b>	<b>195,829.55</b>
2300 · Capital Lease Obligations - ST	6,024.98
<b>Total Other Current Liabilities</b>	<b>225,431.94</b>
<b>Total Current Liabilities</b>	<b>311,735.71</b>
<b>Long Term Liabilities</b>	
2500 · Capital Lease Obligations - LT	16,306.35
2609 · Series 2020 Bond Term 2031	1,157,500.01
2610 · Series 2020 Bond Term 2045	3,210,000.00

9:46 PM

07/30/22

Accrual Basis

# Prairie Crossing Charter School

## Balance Sheet

As of June 30, 2022

	Jun 30, 22
2611 · Series 2020 Bond Term 2055	4,625,000.00
2612 · Series 2020 Bond Premium	541,831.40
2613 · PPP Loan Liability	831,727.00
Total Long Term Liabilities	10,382,364.76
Total Liabilities	10,694,100.47
Equity	
3200 · PCCS Net Assets	1,882,924.88
3210 · PCCS - Temporarily Restricted	7,323.00
3500 · LLC Net Assets	1,095,535.00
3900 · Retained Earnings	2,111,779.16
3999 · Consolidate	(1,637,422.00)
Net Income	162,022.83
Total Equity	3,622,162.87
TOTAL LIABILITIES & EQUITY	14,316,263.34



**PCCS Board of Director's Special Board Meeting**  
**DRAFT OPEN SESSION MINUTES**  
**Wednesday, June 15, 2022 @ 7:00PM**  
**Wright School House Library - 1571 Jones Point Road**  
**Grayslake, IL 60030**

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**Board Members Present**

Jim Mertz, Nell Anen, Matt Earl, JoAnn Stewart,  
Rebekka Herrington, Stacey White, Abe Janis

**Board Members Absent**

Demetri Georgatsos, Ankur Bhatia,

**Call to Order**

Stacey White called the meeting to order at 7:03pm

**Motion to Approve Agenda**

Motion by Nell Anen, seconded by Rebekka Herrington. All "ayes". Motion passed.

**Public Comment**

Public comments on Executive Director performance review & compensation, staff compensation provided by Jennifer Diehl & Gabriella White.

**Discussion Agenda**

1. Executive Director Evaluation

2. Open Session Minutes of Previous Board and Committee Meetings

Minutes for May 24, 2022 Board Meeting reviewed and amended.

**Closed Session**

Reasons for entering closed session:

*Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

*Executive Director Evaluation*

*Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.*

*Pending and Probable Litigation*



Motion to enter closed session by JoAnn Stewart, seconded by Jim Mertz. On a roll call vote, all “yes”. Motion passed.

Closed Session entered at 7:13pm. Closed Session Exited at 8:33pm.

Motion to re-enter Open Session by Nell Anen, seconded by JoAnn Stewart. All “ayes”. Motion passed.

**Public Comment** N/A

**Action Agenda**

1A – Approve the Executive Director Evaluation

Motion to approve as discussed in Closed Session - Full bonus as allowed by contract and raise to match annual raise for teaching staff by Nell Anen, seconded by Rebekka Herrington. On a roll call vote, all “yes”. Motion passed.

2A – Approve Open Session Minutes from Previous Meetings: N/A

**New Business:** N/A

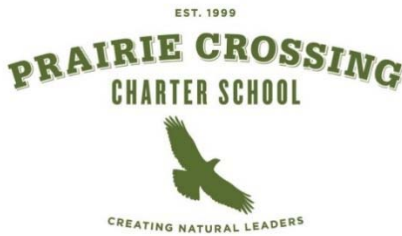
**Adjourn**

Motion to adjourn by JoAnn Stewart, seconded by Rebekka Herrington. All “ayes”. Motion passed. Meeting adjourned at 8:35pm

Respectfully submitted,

Abe Janis

Secretary



**PCCS Board of Directors Meeting**  
**DRAFT Open Session Minutes**  
**Tuesday, May 24, 2022 @ 7:00PM**  
**Wright School House Library - 1571 Jones Point Road**  
**Grayslake, IL 60030**

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**Board Present**

Rebekka Herrington  
Jim Mertz  
Demetri Georgatsos  
JoAnn Stewart

**Staff Present**

Nell Anen  
Ankur Bhatia  
Stacey White  
Abe Janis

Geoff Deigan, Executive Director  
Jana McGeever, Teacher  
Lisette Roman-Ahlgrim, Teacher

**Public Present**

Gabi White, Lovessa Glo  
Natalie & Maryn Earl, Liz White,  
Betsy & Tom Pondelik,  
Guillermo Rodriguez,  
Danielle Halverson, Jenny  
Diehl, & Dayna Lorentz

**Call to Order 7:03 pm**

**Motion to Approve Agenda**

Motion by Nell, seconded by Rebekka. On a voice vote all “ayes”. Motion passed.

**Action Agenda:**

1A. Approve Matt Earl as a Parent Elected Board Member

Motion by Jim, seconded by Nell. On a roll call vote, all “yes”. Motion passed. Parent Elect Board Member Matt Earl welcomed by the board.

**Public Comment**

Gabi White provided comments on proposed changes to bylaws and the board appointment & election processes. Lovessa Gloria provided comments on proposed changes to bylaws, parent elect process, restroom maintenance, executive director salary, and the tone of meetings. Dayna Lorentz provided comments on executive director, privacy concerns, and restroom maintenance.

**Discussion Agenda**

2. 3<sup>rd</sup> Reading By Laws Amendments

Rebekka provided a summary of proposed changes to Policy 100.4. Briefly, these include modification of term limits, mitigations in the event of a lack of a parent elect candidate, minimum number of board meetings per year, and means of notification during resignation and removal of directors.

3. Proposed FY 23 Board and Committee Yearly Calendar

Geoff provided a summary of the FY23 Board and Committee Meeting calendars. Demetri requested and Geoff agreed that all board members will receive agendas for future committee meetings.

4. Current FY22 Year Final/Amended School Calendar

Geoff provided a summary of the FY22 Year Final/Amended School Calendar that is a deliverable to ISBE.

5. Committee Updates

Governance met and discussed proposed changes to Bylaws, HB1137 (COVID sick days for staff), and transportation policy. Finance met and discussed FY23 Budget, PCTC values, and ESSR grant. Election met and discussed Fall Board Appointment. Academic Excellence met and discussed plan for Fine Arts program, Fall NWEA scores, and 8<sup>th</sup> grade transition to respective high schools.

6. FY23 Budget

Geoff presented the draft FY23 budget.

7. Executive Director Evaluation

Stacy provided a summary on progress. Will be covered in next Board Meeting.

8. Update on Covid 19 Trends

Geoff reviewed the latest COVID-19 trends for the school.

9. Restrooms

Geoff presented an update on restroom cleanliness policies and progress.

## **Consent Agenda**

### **10. Director's Report**

Geoff presented Director's Report

### **11. Financial Statements**

- Business Manager's Report
- YTD Financials through April

Geoff presented the Business Manager's Report & YTD Financials through April

### **12. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings**

Motion by JoAnn, seconded by Jim. On a voice vote, all "ayes". Motion passed.

### **13. Motion to Accept Reports on Consent Agenda**

Motion by JoAnn, seconded by Nell. On a voice vote, all "ayes". Motion passed.

## **Public Comment**

Danielle Halverson provided comments on proposed changes to bylaws, restroom cleanliness, communication, Farm to Table, school calendar, and graduation. Gabi White provided comments on improved communication, proposed changes to bylaws, restrooms, executive director salary, and fine arts curriculum programs discussed in Academic Excellence committee meeting. Lovessa Gloria provided comments on proposed changes to bylaws, communication, and music program. Dayna Lorentz provided comments on fine arts program and requested parent feedback be incorporated.

## **Closed Session:**

### **Reason for Closed Session**

*Discussion related to 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

*14. FY23 Staffing/Employee Roster*

*15. Resignation/Retirement of Employees*

*Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be*

*recorded and entered into the minutes of the closed meeting.*

*16. Pending and Probable Litigation*

*17. Legal Bills      GSL \$ 247.50    SpEd \$ 55.00*

Motion to enter Closed Session by Rebekka, seconded by Matthew. On a roll call vote, all "yes". Motion passed.

The Board entered Closed Session in the Byron Colby Barn (1561 Jones Point Road, Grayslake IL 60030) at 8:26pm. The Board exited Closed Session at 9:31pm.

Motion to reopen Open Session by Nell, seconded by Jim. On a voice vote, all "ayes". Motion passed. Open Session resumed at 9:35pm.

## **Action Agenda (con't)**

**2A – Approve the Amended By Laws**

Motion to approve proposed changes to bylaws by JoAnn, seconded by Rebekka.

On a roll call vote: JoAnn "yes", Matt "Yes", Demetri "No", Rebekka "Yes", Abe "Yes", Jim "Yes", Stacy "Yes", Nell "Yes", Ankur "Yes". Motion passed.

**3A – Approve the FY 23 Board and Committee Yearly Calendar**

Motion to approve the FY 23 Board and Committee Yearly Calendar by Rebekka, seconded by Demetri. On a roll call vote, all "Yes". Motion passed.

**4A – Approve the Current Year Final/Amended School Calendar**

Motion to approve the FY 23 Board and Committee Yearly Calendar by JoAnn, seconded by Demetri. On a roll call vote, all "Yes". Motion passed.

**6A – Approve the FY23 Budget**

Motion to approve the FY 23 Budget by Jim, seconded by Matt. On a roll call vote, all "Yes". Motion passed.

14A – Approve the FY23 Staffing/Employee Roster

Motion to approve the FY 23 Staffing/Employee Roster by Nell, seconded by JoAnn. On a roll call vote, all “Yes”, with Matt abstaining. Motion passed.

15A – Accept the Staff Resignations/Retirements

Motion to Accept the Staff Resignations/Retirements as discussed by Jim, seconded by Rebekka. On a roll call vote, all “Yes”, with Matt abstaining. Motion passed.

17A – Approve Legal Bills for \$ 302.50

Motion to Approve Legal Bills for \$ 302.50 by JoAnn, seconded by Rebekka. On a roll call vote, all “Yes”, with Matt abstaining. Motion passed.

### **New Business**

Stacy recognized the track team athletes and coaches for their performance at State Championships. PCCS placed 14<sup>th</sup> out of 220 schools. A communication plan for the school calendar was discussed. June meeting scheduling discussed.

### **Adjourn**

Motion to adjourn by Rebekka, seconded by Ankur. All “ayes”. Motion passed.

Meeting Adjourned at 9:48pm.

Respectfully submitted,

Abe Janis  
Board Secretary

**PCCS Board of Directors,  
Governance Committee Meeting  
DRAFT MEETING MINUTES  
Tuesday May 17, 2022 @ 7:00PM  
Wright School House/Library  
1571 Jones Point Rd  
Grayslake, IL 60030**

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**Committee Members Present:** Rebekka Herrington, Jim Mertz, JoAnn Stewart, Nell Anen

**Staff Present:** Geoff Deigan

**Public Present:** Demetri Georgatsos, Gabi White, Jennifer Diehl

**Call to Order**

**Rebekka Herrington**

*Meeting was called to order at 7:04 PM*

**Public Comment**

*Jennifer Diehl and Gabi White individually gave public comment, with both speaking against the elimination of a Parent-Elect position with the proposed Bylaw Amendment changes.*

**Discussion Items**

**1. 3rd Reading Bylaw Amendments**

*Committee members continued discussion regarding the proposed Bylaw Amendments. In particular, emphasis was placed on changing the wording related to the ability of a Board member to serve three consecutive terms as long as any one of the three terms (and not exclusively the third term) is a result of the Parent-Elect process.*

**2. HB1137 Review**

*Mr. Deigan presented an overview of how this bill relates to covid sick leave for school employees. Prior to this bill passing in the legislature, PCCS had a MOU related to covid leave, but PCCS is now following the policies established by this bill.*

**3. Transportation Policy Update**

*Discussion regarding this policy was postponed. PCCS Administration has updated the current transportation policy but is still waiting for our attorneys to review the proposed changes. This will be placed on the next Governance Committee meeting agenda for review at that time.*

**Action Items**

**1A. No Action Items Scheduled For This Meeting**

*No action items were taken at this meeting.*

**New Business**

*Ms. Anen encouraged the Committee to ensure that the Board of Directors has representation at the Back to School Picnic.*

*Ms. Stewart requested that the Committee consider reviewing the bullying policy again at a future meeting.*

**Adjourn**

*Ms. Anen motioned to adjourn the meeting, seconded by Mr. Mertz. All in favor. Meeting adjourned at 7:50 PM.*

*Respectfully submitted,  
Nell Anen*

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org). Board e-mails are received and responded to by the Board President.

The PCCS Board of Directors consists of:

President: Stacey White

Vice President: Jim Mertz

Treasurer: Ankur Bhatia

Secretary: Abe Janis

Nell Anen

Rebekka Herrington

Demetri Georgatsos

JoAnn Stewart



**PCCS Board of Directors,  
Approved Finance Committee Meeting Minutes  
Tuesday May 18, 2022 at 6PM  
Wright School House/Library  
1591 Jones Point Rd  
Grayslake, IL 60030**

**Committee Members in Attendance:** Ankur Bhatia, Jim Mertz and Gernady

**Staff Present:** Geoff Deigan

**Public Guests:** N/A

**Call to Order:** Chair A. Bhatia called the meeting to order at 6:08 pm

**Public Comment:** None

**Discussion Agenda**

1. FY23 Budget Preparation
2. Review Meeting Minutes from Previous Meetings.

**Action Agenda**

1. Recommend Approval of FY23 Budget for Board: Motion to approve by Gernady & second by Jim
2. Approve Minutes

No new business was discussed

**Adjourn:** Motion to adjourn made by Jim, seconded by Gerandy. Roll call - all ayes meeting adjourned at 7:15 pm.

**Notes:**

- Geoff gave updates on PCTC numbers
- Line item 4200 double
- Line 4295 is mostly ESSR grant

Respectfully Submitted

Ankur Bhatia



**DRAFT Academics Committee Meeting Minutes**  
**Tuesday, May 17, 2022 @ 6:00 PM**  
**Wright School House/Library**  
**1571 Jones Point Rd**  
**Grayslake, IL 60030**

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**Call to Order – 6:00 pm**

**Public Comment**

- JoAnn Stewart – Is there testing fatigue? Is it monitored? Is it considered?
- Jenny Diehl – SEL Assessment – How do we assess the students?
- Terri Boettcher – Would like to see the benchmarking of change in the scores over time, growth of the information

**Discussion Items**

- Fine Arts Update and Next Steps
  - Reviewed option to add a band with Ms. Canfield
  - Staffing becomes an issue – someone would need to be hired to support
    - Current band director not licensed to teach part of curriculum
    - Offering before and lunch program and summer options
  - To add to the curriculum - scheduling becomes a concern
    - Would this be an elective?
    - What would a student miss to attend?
  - Financials
    - Staffing costs
    - Potential to work with an outside source – cost?
    - Cost for students to participate
  - Space is also a problem – During the day would create a need for designated space
    - Difficult to be outside all year.
  - More Barriers than walls, likely possibility
  - Could consider it as a club for after school
    - Suggested that we have semester signups to avoid sport conflicts
  - Next Steps:
    - Working with Ms. Canfield
    - Looking to eliminate the hurdles
    - Bring some parents into the discussion
    - Bring staff to do some problem solving
    - Fine arts building for the future?
    - How do other similar sized schools support this information?
    - Goal to have a 23/24 plan
  - Committee asked about other fine arts programs (photography, clay, etc) as potential clubs
- FY22 Assessment Update
  - Several Standardized tests and assessments
  - John Haddy Book – Visible Learning
  - Use assessment to understand students individually and within the classroom
  - Review weekly data to determine with Title 1 interventions



- Chronic non-attendance is down – 4% (6% below the state)
- IAR Results coming August 1, 2022.
- ROE will help to support the ELA and Math standards
- ROE will help with anomalies within the testing and help to support the data.
- 72% at or above grade level – Math (NWA)
- Teachers feel scores are looking good
- 77% at or above grade level – ELA (NWA)
- SEL Test – (K-8) – K-4 is a teacher assessment – internalizers and externalizers determined with action plans. 5-8 is a student self reported – same information reviewed to determine support
- No significant change over the past few years.
- Benchmarking – Coming out of classroom and title 1 program
- Title 1 is done in Comstock – Math and ELA Scholars Club (60 minutes per week); Carson – Highest need students, trying to prevent utilization from the Comstock
- State Assessment and NWA will help to see if there are some inconsistencies.
- Overall doing well compared to state report cards.
- Scores are a little lower than they were in 2019 and 2020
- Continue this discussion at the next meeting since we will have more data from the latest testing
- 8<sup>th</sup> Grade High School Transition
  - Work with the high schools to transition the students
  - High schools are taking our data, but not our recommendations, moving to testing
  - 61% have passed algebra or higher
  - 8 will have passed geometry
  - ELA – 42% for honors class (recommendation)
  - Schools do ask for the at risk students to help support the students – No just IEP students
  - Discussing potential for advanced English classes
  - Biology as the last science class – seem to place based on Math and ELA
- Extended Schooling for IEP and 504 Students – by invite
- Summer Boost Program – Voluntary Program
  - Quite a few sign ups for this program.

## **Action Items**

1A. No Action Items Scheduled For This Meeting

## **New Business**

- Erin's Law – To be discussed at next meeting
- Follow up on Assessments with August 1<sup>st</sup> Data
- Fine Arts Committee Update

**Adjourn – 6:57 PM**

Respectfully submitted,

Gabrielle White  
Committee Member