



Approved
Parent-Elected Election Committee
Meeting Minutes
Monday, April 11, 2022 @ 3:30 pm
Wright School House/Library
1571 Jones Point Rd
Grayslake, IL 60030

Call to Order

Jim Mertz, Committee Chair

- Meeting was called to order by James Mertz at 3:37pm CST.
- In Attendance
 - James Mertz – Election Committee Chair
 - Heather Benderovich
 - Christine Hodapp
 - Janette Siegel
 - JoAnn Stewart
 - Katie Brzezinski

Discussion Agenda

1. Review Election policies, timelines and previous elections.
 - Reviewed timeline for current election to ensure compliance with policies and consistency with what has been done in previous election cycles.
 - Ballots to be published 4/18/2022 and due 5/2/2022.
2. Discuss ballot setup and distribution, voter rolls, posting redacted applicant information and election communications.
 - Confirmed the Election-Buddy (e-buddy) platform will be utilized to conduct the online election again this year.
 - Heather Benderovich confirmed she will setup the ballot on e-buddy.
 - Voter rolls to be obtained from the school by 4/11/2022.
 - Test ballot to be sent to JoAnn Stewart and Jim Mertz on or before 4/14/2022.
 - Final ballots to be published on e-buddy on 4/18/2022.
3. Process submitted applications for the purpose of the certifying candidates.
 - Reviewed that there are 2 Parent Elect positions open this cycle
 - One position is for the remainder of Lea-Ann Domanski's term. This position will seat at the May meeting and end October 2023.

- One position is for Demetri's seat, which he is not reapplying for. Term beginning October 2022 – October 2025.
 - Confirmed that three applications were received. The applications for Matthew Earl and Jenny Diehl were approved at the April 6th meeting.
 - Discussed prior concern with submission of application for Gabrielle White. Decision was made that her intent was clear with submission of application and by having included the Election Committee Chair (James Mertz) as an interested party in the email communication, this would meet the standard for valid submission, even though the application was not sent to the appropriate directed mailbox; parent_elected@pccharterschool.org.
 - The committee jointly reviewed the credentials received to ensure they met the criteria for certification.
 - Reviewed criteria for review; letter of intent, resume, 3 signed letters of recommendation, clear statement of position being applied for.
 - Confirmed application for Gabrielle White was complete and had no errors.
4. Prior to posting candidate's information to the PCCS Website, personal information will be redacted. Janette will complete the redactions of the personal information and send to James for approval, prior to posting to the website.

Public Comment: *There was no public comment made this evening*

Action Agenda

1A – Approve election timeline dates.

- *Motion made by JoAnn Stewart. Second by Christine Hodapp. Approved on voice vote; carried all 'Yes'.*

2A – Approve ballot setup, voter rolls, and election communications.

- *Motion made by Heather Benderovich. Second by Janette Siegel. Approved on voice vote; carried all 'Yes'.*

3A – Certify Candidates.

- *Motion made by Katie Brzezinski to certify the Board application from Gabrielle White. Second by JoAnn Stewart. Approved on voice vote; carried all 'Yes'.*

4A – Approve previous Committee Meeting Minutes.

- *Motion made by Christine Hodapp. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*

New Business – Future Agenda Items

- Katie highlighted the “Meet the Candidate” event to be held by the PSO, tentatively on 4/21.

Adjourn

- *Motion to adjourn made by JoAnn Stewart. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*
- Meeting adjourned at **3:55pm CST**

Respectfully Submitted,

James Mertz

Board Secretary