



**Approved - Election Committee
Meeting Minutes
Thursday, September 9, 2021 @ 3:30 pm
Wright School House/Library
1591 Jones Point Rd
Grayslake, IL 60030**

Call to Order

Jim Mertz, Committee Chair

- Meeting was called to order by James Mertz at 3:40pm CST.
- In Attendance
 - James Mertz – Election Committee Chair
 - Heather Benderovich
 - Christine Hodapp
 - Janette Siegel
 - JoAnn Stewart
 - Katie Brzezinski

Discussion Agenda

1. Review Election policies, timelines and previous elections.
 - Reviewed timeline for current election to ensure compliance with policies and consistency with what has been done in previous election cycles.
 - Ballots to be published 9/19/2021 and due 10/3/2021.
2. Discuss ballot setup and distribution, voter rolls, posting redacted applicant information and election communications.
 - Discussion on ballot setup has been tabled as no applications for the Parent-Elect position were submitted.
 - Discussion on re-start of Parent-Election process per current bylaws
3. Process submitted applications for the purpose of the certifying candidates.
 - Noted there is one Parent Elect position open this cycle
 - Confirmed that no applications have been received.
 - Noted there are two Board Appointed positions open this cycle
 - Confirmed that one application has been received.
 - The committee jointly reviewed the credentials received to ensure it met the criteria for certification.

- Reviewed criteria for review; letter of intent, resume, 3 signed letters of recommendation, clear statement of position being applied for.
 - Confirmed application for Stacey White was complete and had no errors.
4. Prior to posting candidate's information to the PCCS Website, personal information will be redacted. Janette or Geoff will complete the redactions of the personal information and send to James for approval, prior to posting to the website.

Public Comment: *There was no public comment made this evening*

Action Agenda

- 1A – Approve election timeline dates.
- *Motion made by JoAnn Stewart. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*
- 2A – Certify and Recommend to the Board the candidates for the Board Appointed position(s).
- *Motion made by Katie Brzezinski. Second by Christine Hodapp. Approved on voice vote; carried all 'Yes'.*
- 3A – Certify the candidates for the Parent-Elected position(s).
- *No applications received this cycle.*
- 4A – Approve ballot setup, voter rolls, and election communications.
- *No motion made, as no applications were received.*

New Business – Future Agenda Items

- Request to move future meetings to 3:45 or 4:00pm start time
- Application process for Parent-Elect position will be restarted

Adjourn

- *Motion to adjourn made by JoAnn Stewart. Second by Katie Brzezinski. Approved on voice vote; carried all 'Yes'.*
- Meeting adjourned at **3:53pm CST**

Respectfully Submitted,

James Mertz

Board Secretary