

**PCCS Board of Directors,
Joint Governance and Election Committee
Approved Meeting Minutes
7:00 pm Tuesday, February 16, 2021
Zoom Meeting**

Call to Order: 6:03 PM

Marcelo Chiodi, Committee Chair

Governance Committee Members Present: Marcelo Chiodi, Joann Stewart, Jim Mertz

Election Committee Members Present: Jannette Siegel, Heather Bendorovich, Christine Hodapp

Guest: Nell Anen,

Staff Present: Geoff Deigan

Public Present: NA

Discussion Agenda

1. Compliance Audit Status
 - Audit checked all organizational aspects of the school
 - No findings for this year or last year
2. Board Election Timeline/Process
 - Discussed and agreed to move forward with Parent Elect process in Spring,
 - Shift to new cycle delayed to Covid19
 - Timeline
 - March 15:
 - Initiate process with communication announcing solicitation of interest in Parent Elect Board position and timeline
 - April 7:
 - Packets due at school office at 3:00pm
 - Election Committee reviews and certifies submitted packets
 - April 10:
 - Publish ballots by 8:00am
 - Communicate use of Election Buddy and voting deadline
 - May 3:
 - All ballots are due at 3:30pm
 - Election Committee meets to certify and count ballots
 - May 4:
 - Announcement of winner (no time set on when communication needs to go out)to meet and review votes
 - Communication of Parent Elect Board Position
 - Jim to draft letter regarding packet submission process
 - School website to be updated with information regarding Parent Elect Board position
3. Bylaws and Policy Review
 - Bylaws
 - Update to replace Outreach with Development Committee
 - First reading of change to be done and next Board meeting
 - Discussed the possibility of changing language from a minimum of 10 meetings per year to a lower number and as needed
 - Policies
 - Disaster Declaration
 - Agreed to adopt proposed language from State
 - First reading of change to be done and next Board meeting
 - Announcement

- Review Previous Governance Meeting Minutes
 - Reviewed meeting minutes from November 10, 2020
 - Approved as amended (Jim 1st, Joann 2nd)

Public Comment

- Jim raised the topic of required Board Training for 2021
 - Modules for the year will be announced shortly with live training sessions being offer on-line
 - Board Member that completed the required four (4) hours last year will need to complete two (2) refresher training

Action Agenda

No action agenda items discussed.

New Business – Future Agenda Items

No new business or future agenda items discussed.

Adjourn

Joann provided first motion to adjourn which was seconded by Jim. Meeting adjourned at 6:42 PM.