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## EXECUTIVE DIRECTOR MEMO

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**TO: PCCS COMMUNITY**  
**SUBJECT: TRANSITION TO PHASE 4C**  
**DATE: MARCH 12, 2021**

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Dear PCCS Community,

This message serves as an update on our Phase 4 learning plan at PCCS.

We are now in the final stages of updating our [Phase 4C Implementation Plan](#) to align with the most recent [CDC guidelines](#) for schools. Our intent is to transition to Phase 4C by **April 12, 2021**.

Two things need to happen for that intent to become realized.

1. The current trends of the [Lake County Dashboard](#) data need to remain at or below the levels they are currently in.
2. At least 75% of PCCS Staff has been fully vaccinated for COVID-19.

We will be holding Listening Sessions on **March 29<sup>th</sup>** :

- The Kindergarten through 4<sup>th</sup> Grade Session will be held via ZOOM at 5PM
- The 5<sup>th</sup> through 8<sup>th</sup> Grade Session via ZOOM will begin at 5:45PM

We will highlight the differences of Phase 4C in comparison to Phase 4B, including but not limited to; the schedule of instruction, classroom set up and expectations, remote learning continuity, and more. We will once again also be archiving the recordings of these session on our website for those with scheduling conflicts.

More details on the Agenda and accessing these sessions will be sent under separate cover no later than **March 26<sup>th</sup>**.

### **Confirmation Survey**

We also will be asking you to commit to whether your child will attend *In-Person* or remain as a *Remote Learner* during Phase 4C for the remainder of this school year.

**We request a 90% response rate to [the 4 question survey](#) with your selected choice of either *In-Person or Remain Remote* by no later than 2PM on April 1, 2021.** Delays in responding may affect the Phase 4C start date.

This will allow us the appropriate time to finalize the classroom makeup and logistics. Unlike previous confirmation surveys, the school will be extremely limited in accepting changes once you make your selection. If we do not receive a survey response from you by the deadline, we will assume that your choice will be to remain in remote learning, and we will plan accordingly.

PCCS will remain as flexible as possible for families wishing to transition from in-person to remote once 4C begins, however changing from remote to in person cannot be guaranteed after the survey deadline. Any request for alterations, will be determined by appropriate space availability/limitations and classroom composition.

## **Overview - 4B vs. 4C**

The implementation plan will detail Phase 4C. This summary table is offered for a for a quick comparison of the major differences between Phase 4B and Phase 4C .

<b>Item</b>	<b>4B</b>	<b>4C</b>
Wearing Masks	✓	✓
Cleaning Protocols	✓	✓
Handwashing	✓	✓
Learning Distance	≥ 6 ft	≥ 3 ft
Student Per Class	≤ 12	≤ 24
Barriers Between Students	--	✓
In-Days Per Week	2	5
Schedule <sup>1</sup>	8AM - 3PM	8AM - 3:30PM
Parents' Choice <sup>2</sup>	✓	✓
Before/After Care/Enrich Me	--	--

1. Kindergarten remains at a 1PM dismissal

2. Parents will still have a choice to for their student to attend in-person or to remain remote. The difference with 4C is that once that choice is made to be remote, flexibility will be greatly reduced to switch to in-person.

*Partnering with Parents* to help abide by the protocols and guidelines of the 4C plan will become crucial for continued safety and success. We will be relying on staff, students, and parents to help us achieve our goal of remaining in Phase 4C until the State declares a return to Phase 5 for schools in Illinois.

If anyone can do this, without incident, it's PCCS and we need your help.



Geoff Deigan  
Executive Director