



**PCCS Board of Directors,
Governance Committee Meeting Minutes
7:00 pm Tuesday, November 10, 2020
Via Zoom
1531 Jones Point Road
Grayslake, IL 60030**

Call to Order: 7:02 PM

Marcelo Chiodi, Committee Chair

Committee Members Present: Marcelo Chiodi, JoAnn Stewart, Jim Mertz

Guest: Nell Anen, Lea-Ann Domanski, Abe Janis

Staff Present: Geoff Deigan

Public Present: NA

Discussion Agenda

1. Mandated Board Training
 - Mandatory training sessions (4 hours) need to be completed by December 1, 2020
 - Each member needs to request certificate of completion and forward to Janette Siegel
 - Recertification in 2021
 - Refresher sessions may be two (2) hours for the year (all new Board Members must take initial 4-hour training)
 - Cost for 10 Board Members is \$1000 per year, but need to confirm in new year
 - Review cost and requirements at February Governance meeting
2. Board Member Orientation
 - Discussed structure of new Board Member Orientation and possible improvements
 - JoAnn had her orientation directly with Geoff and thought it covered all key topics and portal navigation
 - Lea -Ann thought it would be good to include discussion of Board expectations
 - Nell recommended that at least one other current member should be present during orientation to share own learnings since joining Board
 - Orientation should highlight specific policies (e.g. Bullying) and procedures
 - Discussed the possibility of a mentorship program or simply assigning a current member to pal around with new member to help with transition by answering any questions
3. Board Elect Timeline
 - Timeline needs to be reviewed and confirmed prior to communication
 - First notice should be sent out on March 14
 - Packages of interest with resume and recommendation letters due in April
 - Bylaws have already been changed and no further action needed wit policy
4. Schedule Policy Review
 - Determine which by-laws should be reviewed in 2021
 - Review State law to determine if a change is needed for in person meetings and remote participation
 - Can a member traveling participate via conference call, but not vote?
 - Due to pandemic, State law may have changed on remote participation so need review and update if necessary
 - Geoff to review and make recommendations on those by-laws that should be reviewed in 2021
 - Send with sections that require update highlighted with recommended language change (e.g. Disinfectant practices in classrooms and public areas)
5. Review Previous Governance Committee Meeting minutes
 - No notes from previous Governance meeting needed to be reviewed



Public Comment

None.

Action Agenda

No action agenda items discussed.

New Business – Future Agenda Items

No new business or future agenda items discussed.

Adjourn

JoAnn provided first motion to adjourn which was seconded by Jim. Meeting adjourned at 7:42 PM.