

PCCS Board of Directors Meeting Agenda
Board Virtual Retreat
Tuesday, December 15, 2020 @ 6:30PM
[Zoom Meeting](#)
Meeting ID: 697 198 8979
Password: 159304

[Click Here to Join the Meeting:](#)

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<https://us04web.zoom.us/j/6971988979?pwd=ZXplbUdnemI5UU83Y1JpdU1pdTZEdzo9>

Call to Order President

Motion to Approve Agenda

Public Comment 20 Minutes

Discussion Agenda

1. The Board Chair will lead discussion relating to:
 - Board and Committee Goals and
 - Long Term District Strategy.

Consent Agenda

2. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings

Public Comment 10 Minutes

Action Agenda

There are no Action Items for this Board Retreat

Adjourn

Thank you for attending a meeting of the PCCS Board of Education. As a reminder, individual board members do not respond to public comment. For questions or comments, please e-mail the Board at board@pccarterschool.org. Board e-mails are received and responded to by the Board President.

The PCCS Board of Directors consists of:

President: Nell Anen
Secretary: Jim Mertz
Rebekka Herrington
JoAnn Stewart

Vice President: Marcelo Chiodi
Ankur Bhatia
Demetri Georgatos

Treasurer: Stacey White
Lea-Ann Domanski
Abe Janis

Consent Agenda



PCCS Remote Board of Director's Meeting **DRAFT Meeting Minutes - Open Session**

Tuesday, November 17, 2020 6:30 PM

Zoom Meeting
Meeting ID: 697 198 8979
Password: 159304

Call to Order – Roll Call

- Meeting was called to order by President Nell Anen at 6:33pm CST.
- In Attendance
 - PCCS Board:
 - Nell Anen – President
 - Marcelo Chiodi – Vice President
 - Stacey White – Treasurer
 - Jim Mertz - Secretary (joined 6:45pm)
 - Abe Janis
 - JoAnn Stewart
 - Demetri Georgatsos
 - Lea-Ann Domanski
 - Ankur Bhatia - incoming Board appointed member
 - Staff:
 - Geoff Deigan – Executive Director
 - Public
 - Katherine Mui
 - Jena Mertz
 - Janette Siegel
 - Katy Barnett
 - Jim Coonan
 - Gabrielle White
- Absent: Rebekka Herrington - incoming Board appointed member

Welcome of new Board Members : Welcoming new board appointed members Ankur Bhatia and Rebekka Herrington.

Motion to Approve Agenda : no public

- *Motion made by Stacey White. Second by Marcelo Chiodi. Approved on roll call vote; carried all 'Yes'.*

Public Comment : no public comment this evening

Discussion Agenda

1. Remote Learning Update
 - Note sent postponing after winter break. Lake County case numbers are just shy of 90 cases per 100k. Between 7-14 cases per 100k is window for hybrid.
 - We are monitoring ISBE guidelines. Noted that the Governor may advocate for stricter guidelines.
 - ISBE is advocating no spring break, but 3 long weekends to help prevent travel. May look at potentially modifying school schedule per board approval.
 - Question from Mr. Chiodi re: plans to address at risk students.
 - i. Geoff commented they are looking at how to bring these students into the school.



- Parent survey is 80% response rate. Admin will post one additional reminder. Admin will send another survey in January to get a feel for where parents are at.
 - i. Question from Ms. Stewart if decision is binding.
 - 1. Geoff noted that it is not currently, but once we transition to Phase 4C, parents will be asked to make a decision between virtual and hybrid.
 - Question from Ms. Anen re: next communication.
 - i. Geoff noted that intent is to start 4B, assuming normalcy is reached, is around January 11th.
 - Question from Mr. Bhatia if preference would be to at risk vs other students if phase 4B/4C.
 - i. Geoff noted the numbers from the parent survey would determine that, but pending the outcome, it may not be an issue.
 - Question from Ms. Stewart if there has been a trend for specific grades.
 - i. Geoff noted that detailed analytics have not been completed (awaiting other 20%), but no clear trend at this point.
2. Committee Composition: Confirming those who will stay on various committees
- *Academics: Met on Nov.10. Encouraging news on growth demonstrated from testing. NWEA scores have shown improvement in most grade bands. Attendance has held steady. Social/Emotional Growth is being tracked.*
 - *Elections: Fall cycle is complete. Next target is March for the next parent election cycle.*
 - *Governance: Mandated board training needs to be done. Discussed orientation for new members.*
 - *Finance: No update.*
 - *Outreach: No update.*
3. Campus Update
- *All classrooms are having technology and screen upgrades for hybrid and remote learning.*
 - *HVAC system has been updated. Air purifiers are being added to all classrooms.*
 - *Finishing touches to Kenicott. Hoping to be able to provide a Zoom tour in January*
 - *Barn: Updates are in progress.*
4. Board Goals Update
- *Nell noted that with training wrapping up, we need to focus on concrete goals for the Board. Suggested board "retreat" virtually during December 15th meeting.*

Consent Agenda

5. Directors Report
- *No questions on Geoff's report*
6. Financial Statements
- *No questions from the Board.*
7. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
- Board Meeting Minutes from 10/27 and 11/16
 - Election Committee minutes from 9/10 (Parent Elect), 9/10 (Board Elect), and 11/2 (Board Elect)
 - *Motion to approve the Board and Committee Meeting Minutes. Motion made by James Mertz. Second by Stacey White. Approved on roll call vote; carried all 'Yes'.*



8. Motion to Accept Reports on Consent Agenda

- *Motion made by Stacey White. Second by JoAnn Stewart. Approved on roll call vote; carried all 'Yes'.*

Public Comment: No public comment this evening

- *Motion to move to closed session, related to 5ILCS 120/2(c) 21, 5ILCS 120/2(c)(11), and 5ILCS 120/2(c)(1) . Motion made by Lea-Ann Domanski. Second by Marcelo Chiodi. Approved on roll call vote; carried all 'Yes'.*
- *Exit to closed session at 7:16pm CT.*

Return to Open Session:

Return to open session at 7:56pm CT

Action Agenda:

9A – Approve Legal Bills for \$ 742.50

- *Motion made by James Mertz. Second by Demetri Georgatsos. Approved on roll call vote; carried all 'Yes'.*

11A – Approve Executive Director Goals and Review

- *Motion made by Marcelo Chiodi. Second by Lea-Ann Domanski. Approved on roll call vote; carried all 'Yes'.*

12A – Approve Closed Session Minutes from Previous Board Meetings

- *Motion to approve 10/27 and 11/16 as amended. Motion made by Stacey White. Second by Demetri Georgatsos. Approved on roll call vote; carried all 'Yes'.*

New Business:

- *No new business discussed.*

Adjourn:

- *Motion to adjourn made by JoAnn Stewart. Second by Ankur Bhatia. Approved on roll call vote; carried all 'Yes'. Meeting adjourned at **8:01pm CST***

Respectfully Submitted,

James Mertz
Board Secretary



PCCS Board of Director's Board Orientation Meeting DRAFT Meeting Minutes

Tuesday, December 1, 2020 6:30 PM

Zoom Meeting

Meeting ID: 697 198 8979

Password: 159304

Call to Order – Roll Call

- Meeting was called to order by Marcello Chiodi at 6:34pm CST.
- In Attendance
 - PCCS Board:
 - Nell Anen
 - Marcelo Chiodi
 - Jim Mertz
 - Lea-Ann Domanski
 - Ankur Bhatia
 - Rebekka Herrington
 - Staff:
 - Geoff Deigan – Executive Director

Public Comment

No public present this evening

Discussion Agenda

1. New Board Member Orientation
 - Mission
 - District Finances
 - Organizational Chart review
 - Review of Governance vs. Management
 - Overview of Board related website content
 - Mandated Board Training
 - Required Filings
 - Indemnification
 - Policy and Procedure
 - Schedule of Meetings
 - Strategic Plan
 - Q&A

Action Agenda

No action items for the meeting tonight

Adjourn:

- *Motion to adjourn made by Marcello Chiodi. Second by Lea-Ann Domanski. Approved on roll call vote; carried all 'Yes'.*
- *Meeting adjourned at 7:44pm CST*

Respectfully Submitted,

James Mertz

Board Secretary



PCCS Academic Excellence Committee Meeting
DRAFT MINUTES
November 10, 2020 – 6:00 PM
Remote Meeting by Zoom

Call to Order: 6:00 pm

Chair: Abe Janis

Committee Members Present: Demetri Georgatsos, Ted Erski, Gabi White, Abe Janis,
Lea-Ann Bell-Domanski

Staff Present: Tony Zamiar, Geoff Deigan, Jessica Loustaunau

Public Present: Nell Anen, Dana Lorentz, JoAnn Stewart, One Unidentified Attendee

Public Comment:

Dana Lorentz – Thanked teachers and staff for managing remote learning. Expressed continued concerns relating to children with IEPs and 504s, social-emotional issues, and anxiety and mood disorders for those at risk.

Discussion Agenda:

1. Student Growth Trends in Phase 4A – Remote Learning

- Mr. Zamiar presented presentation on student growth in phase 4A.
- Prediction on 4B
 - Maintain time on curriculum and pace of learning to remain the same
 - Attention to ensuring equity of instruction for all students regardless of hybrid or virtual status
 - Increased overall engagement for students for all facets of the school environment

Academics & Attendance

- Predictions by NWEA ranged from 30% - 50% slide for reading and math - “COVID Slide”. In August, PCCS predicted that we would perform at 80% of the pace we normally achieve. PCCS had ability to provide NWEA testing. Results show that we are not having as big a slide as predicted. We are seeing ELA and Math actually up.

- Attendance is holding steady compared to a typical year.
- Will need to take a deeper dive into the 6th grade math scores since they are down compared to last year. We have met academic goals and not had a slide as predicted by national studies. Curriculum is on pace; MAPS Scores are higher than predicted and at goal for normal level. Growth is slightly behind where we would like to be.

Social Emotional

- Student services team is supporting 73 with IEP or 504, 106 students identified as high risk and 22 supported as not yet identified as at risk. MTSS process has wrapped up to determine that there are some students that need some additional academic support. Number of students is on pace with prior year data. Working with community partners to ensure that PCCS is supporting the students (day cares, tutors, etc...)
- 6% increase in students self-reporting for anxiety. Students have been identified for social emotional support
- Not seeing regression that is atypical from prior years.

Student Culture

- Various programs are in place to help maintain a sense of community

2. Q& A

- Demetri Georgatsos
 - Outstanding to hear that pace of curriculum and the outcomes are showing favorably.
 - Given the number of students being supported is there enough staff to support these students?
 - Jessica Loustaunau - Yes, numbers are currently on pace with where they were in years past.
- Nell Anen
 - Thanked for sharing the information, things look much better than expected.
 - Understand that things have pivoted due to COVID, do not lose sight of the longer-term goals of the Academics Excellence Committee
- Lee-Ann Bell-Domanski
 - Is there additional insight into the reason the 6th grade scores seem so low?
 - Tony Zamiar – There appears to be a more difficult time to get excitement around test taking this year. There are some programs in place in 5th grade to help prevent this type of activity
- Abe Janis
 - Are there any changes to the schedule since the beginning of the year?
 - Tony Zamiar – No real pivot, some of the younger grades have increased asynchronous time to reduce screen time. Upper grades are seeing use of early release days to have more one-on-one opportunities with the teachers.

3. Future Academic Committee Meetings

Committee meeting is typically quarterly. Information was available so we met early to discuss the data. Consider that we may want to hold our next meeting before we move into Phase 4B.

Next AEC meeting scheduled for March, consider move to February.

Discussion on what the committee would like to add to the agenda for future meetings.

- More details like what we saw tonight
- How students are doing compared to prior years
- Continue to be cognizant of the wear and tear on staff and students
 - More asynchronous opportunities
 - Ensure we are looking at the students that are at risk
- Provide a teacher's perspective on how things are going
- Would like to see the numbers broken down to better understand how the at-risk kids are doing compared to the other students
- What is the material retention based on the remote learning environment? How can we gather this information?

4. Review Minutes from Previous Committee Meetings

None to Approve

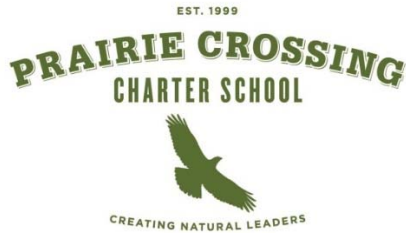
New Business Items:

None at this time

Adjourn

There being no further business before the board, Mr. Erski motioned to adjourn, seconded by Mr. Georgatsos at 6:51 pm.

Respectfully submitted,
Gabrielle White
Academic Excellence Committee Member



**PCCS Board of Directors,
Finance Committee Meeting Minutes
Tuesday September 22, 2020 @ 6:00 pm
Zoom Meeting
Meeting ID: 697 198 8979
Password: 159304**

Meeting Called to Order at 6:01PM by Geoff Deigan who is substituting for Committee Chair Stacey White

Roll Call:

Committee Members Present :

Chad Gernady
Marcelo Chiodi,
Chris Truax and
James Mertz

Absent:

Stacey White

Others Present: CliftonLarsonAllen: Steve Johnson, Nicole Middleton, Michael Anderson

Staff: Kim Disalvo, Geoff Deigan

Public/Board: Demetri Georgatsos, Nell Anen, JoAnn Stewart, Josh Pejasch

Discussion Items

1. Clifton Larson Allen Financial Statement for FY20

S. Johnson and N. Middleton of CLA reviewed the PCCS FY20 Financial Statements starting with the field work review. Johnson presented the draft Governance Letter and stated that it was their opinion that the FY20 financials are fairly stated. They reviewed internal controls and found them to be in accordance with policy and procedure. They stated that the FY20 Financial Statements were prepared in support of new accounting guidance set forth in the areas of revenue recognition and restricted cash in the cash flow statement. Uncorrected adjustments were recognized for accrued expenditures related to timing of events for projects. There were no internal control deficiencies noted. Upon review of the FY20 financial data Middleton noted that there was a net change of approximately 20% to income and expenses across the board. Key transactions related to the bond refinancing and barn purchase were highlighted as well as the reduction to program fees due to the cancellation of many school programs and activities mid-year related to COVID-19. Next steps for releasing the FY20 Financial Statements include a final quality review internal by CLA. Once Board approval is granted, they will print final documents and will issue the package.

2. FY21 Recast Budget

The FY21 Recast Budget was presented. Deigan reviewed income accounts, noting that the bulk of the revenue for the budget is derived from ISBE and Grants. He was conservative in stating revenue due to our inability to rely on other sources of income related to programs and events at this time. There was an estimated 3% increase to revenue over prior year forecasted. Expenses were also conservatively stated. Salary and benefits were increased based on increase amounts discussed in accordance with the CBA salary reopener as well as known changes to head count for FY21. Other operational expenses were forecasted in accordance with what is anticipated given our current academic climate.

3. Review Current Financials

K. Disalvo reviewed the YTD balances and activity related to the posted August Financial package noting a reduction to revenue over prior years due to lack of programs/activities. Expenses were reviewed noting activity related to classroom technology through the purchase of additional monitors, increase in expenses for technology support with Zoom licensing and router and wiring upgrades as well as long term maintenance expenses with work performed in the Comstock Building. Overall, income and expenses are down and lower than the same time frame prior year.

Public Comment – There was no Public Comment made at this meeting.

Action Items

1A. Recommend Approval of Audited Financial Statements to Board

A motion was made by C. Truax to Recommend the Approval of the Audited Financial Statements to Board Seconded by C. Gernady by roll call all approved .

2A. Recommend Approval of the Recast Budget to Board.

A motion was made by C. Gernady to Recommend the Approval of the Recast Budget to the Board Seconded by J. Mertz, by roll call all approved.

Adjourn: A Motion to adjourn the meeting was made M. Chiodi, seconded by J. Mertz by roll call all agreed. Meeting adjourned at 7:10 pm.

These minutes were recorded and submitted by PCCS Business Manager; Kim Disalvo

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The PCCS Board of Directors consists of:

President: Nell Anen
Secretary: Jim Mertz
Abe Janis

Vice President: Marcelo Chiodi
Dan Fedor
Devon Mann

Treasurer: Stacey White
Demetri Georgatsos
JoAnn Stewart