



**Parent-Elected Election Committee**  
**Meeting Minutes**  
**Thursday, September 10, 2020 @ 3:45 pm**  
**Virtual Meeting**  
**[Zoom Meeting](#)**  
**Meeting ID: 697 198 8979**  
**Password: 159304**

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**Call to Order**

Jim Mertz, Committee Chair

- Meeting was called to order by James Mertz at 3:49pm CST.
- In Attendance
  - James Mertz – Election Committee Chair
  - Heather Bendorovich
  - Christine Hodapp
  - Janette Siegel
  - Geoff Deigan

**Discussion Agenda**

1. Review Election policies, timelines and previous elections.
  - Reviewed timeline for current election to ensure compliance with policies and consistency with what has been done in previous election cycles.
  - Ballots to be published 9/21/2020 and due 10/5/2020.
2. Discuss ballot setup and distribution, voter rolls, posting redacted applicant information and election communications.
  - Confirmed the Election-Buddy (e-buddy) platform will be utilized to conduct the online election again this year.
  - Heather Benderovich confirmed she will setup the ballot on e-buddy.
  - Voter rolls to be obtained from the school by 9/17/2020.
  - Test ballot to be sent on or before 9/19/2020.
  - Final ballots to be published on e-buddy on 9/21/2020.
3. Process submitted applications for the purpose of the certifying candidates.
  - Noted there is one Parent Elect position open this cycle
  - Confirmed that one application was received.
  - Reviewed criteria for review; letter of intent, resume, 3 signed letters of recommendation, clear statement of position being applied for.

- Confirmed application for Lea-Ann Domanski was complete and had no errors.
4. Prior to posting candidate's information to the PCCS Website, personal information will be redacted. Janette or Geoff will complete the redactions of the personal information and send to Lea-Ann for approval, prior to posting to the website.

**Public Comment:** *There was no public comment made this evening*

**Action Agenda**

1A – Approve election timeline dates.

- *Motion made by James Mertz. Second by Janette Siegel. Approved on roll call vote; carried all 'Yes'.*

3A – Approve ballot setup, voter rolls, and election communications.

- *Motion made by Christine Hodapp. Second by Heather Benderovich. Approved on roll call vote; carried all 'Yes'.*

4A – Certify Candidates.

- *Motion made by Janette Siegel. Second by Heather Benderovich. Approved on roll call vote; carried all 'Yes'.*

**New Business – Future Agenda Items**

- No additional comments

**Adjourn**

- *Motion to adjourn made by Janette Siegel. Second by James Mertz. Approved on roll call vote; carried all 'Yes'.*
- Meeting adjourned at **4:11pm CST**

**Respectfully Submitted,**

James Mertz

Board Secretary

Thank you for attending the meeting of the PCCS Board of Education. Individual board members do not respond to public comment. For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org). Board e-mails are received and responded to by the Board President.

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