

August 18, 2020

Dear PCCS Parents and Greater Community,

The PCCS Board of Directors is comprised of 9 individuals, each holding a 3-year elected or appointed position on the board. Every year, three Board positions become eligible for replacement. The School Board appoints two of these positions, and the PCCS parent community elects one.

Applications for the parent-elected and board-appointed Board positions will be accepted beginning **Tuesday August 18, 2020**. These positions will be for a three-year term, which will begin in October 2020.

Becoming a member of the PCCS Board of Directors is a great way to get involved and proactively work for the school and its mission. It is also a significant responsibility and commitment to the children, parents, staff and community of Prairie Crossing Charter School.

The board especially needs individuals with backgrounds in education, finance, marketing, and/or law to help it move forward in the governance of the school. The ability to consider differing opinions and to respond with civility and respect is a key skill for any candidate.

To be considered for the parent-elected or Board-appointed Board positions, applicants must submit the following documents no later than **3:30pm on Thursday, September 10, 2020**:

- **Letter of intent** (these should include statements that reflect your vision for the school, your strengths related to board work and why you feel you would be an asset to the board);
- **Resume**
- **Three (3) Letters of Recommendation;**
- Applicant **MUST** declare if they are applying for the parent-elected or board appointed position. **Applicants can NOT apply for both positions simultaneously.** Applications that do not make this declaration will be considered invalid. The above documents should be email to either parent_elected@pccharterschool.org or board_appointed@pccharterschool.org **by 3:30pm on Thursday, September 10, 2020**. Applications received after this time will be considered invalid.
- Applications for the parent-elected position should be sent Attn: Jim Mertz, Parent Elect Election Committee at parent_elected@pccharterschool.org .
- Applications for Board-appointment should be sent Attn: Nominating Committee Chairperson, Jim Mertz at board_appointed@pccharterschool.org .

All candidates will be certified prior to voting. This year, we will again be using an online voting platform, *Election Buddy*, which is secure and transparent. **dates will be from Monday, September 21, 2020 until Monday, October 05, 2020 at 3:30 PM.**

PCCS Board member duties include:

- Commit to a 3-year term
- Attend all Board meetings (every fourth Tuesday of the month), occasional special Board meetings and biannual Board retreats.
- Opportunity to serve on at least one Board committee. Standing Board committees are: Finance, Governance, Academic Excellence, Development and the Nominating committee.
- Each Board member must complete the necessary training and paperwork as required by State law. Additional information can be found [here](#) under the Series 200 Policies “Governance”.

Sincerely,

**Nell Anen
President, PCCS Board of Directors**