



**Parent-Elected Election Committee
Approved Minutes
Monday, October 29, 2018 @ 3:30 pm
Kennicott Building – Teachers’ Lounge
1531 Jones Point Road
Grayslake, IL 60030**

Call to Order -3:39 PM **Nell Anen**, Committee Chair
Members attending: Mrs. Anen, Mrs. Siegel, Mrs. Dybas, Mrs. Bendorovich
Members not in attendance: Mr. Conlon

Discussion Agenda

1. Review Election policies, timelines and previous elections
*Reviewed previous election timelines as discussed in last committee meeting.
Confirmed remaining timelines for this election cycle:
Voting to Begin: Friday, Nov 9th
Voting to End: Monday, Nov 26th
Parent-Elected Committee will meet on Monday, Nov 26th at 3:30 in the
Teacher’s Lounge to tabulate election results.*
2. Discuss specific actions to be taken to certify candidates during the present meeting
3. Discuss ballot setup and distribution, voter rolls, posting redacted applicant information and election communications
Agreed that Election Buddy will be used again to conduct the vote. Mrs. Bendorovich agreed to set up and oversee the Election Buddy process using same format/structuring as last parent-elected election cycle. Mrs. Bendorovich will check with Mrs. Siegel prior to sending out new ballots to confirm appropriate roll is utilized for distributing ballots. Mrs. Dybas will send out an email to the PCCS community tomorrow, 10/30 to inform the community that one candidate has been certified. Another email will be sent on 11/5 to remind families that Election Buddy ballot will be emailed to them on 11/9. Three emails will be sent by Mrs. Dybas during the election cycle to remind families to vote (11/15, 11/19, and 11/25). This email notification cycle is consistent with previous elections.
4. Process submitted applications for the purpose of the certifying candidates
One completed application was received from Mr. James Mertz.
5. Redact submitted applications for the purpose of posting candidate information
Committee appropriately redacted application materials. Mrs. Anen will verify redacted candidate information with Mr. Mertz for approval and then provide redacted information to Mrs. Dybas for posting on the PCCS website.

Public Comment
No public comment was made.

5 Minutes

Action Agenda

1A – Approve election timeline dates

A motion was made by Mrs. Siegel to approve the election timelines. Motion seconded by Mrs. Dybas. Motion passed on voice vote.

3A - Approve ballot setup, voter rolls and election communications

A motion was made by Mrs. Siegel to approve the ballot set up, voter rolls, and election communications. Motion was seconded by Mrs. Dybas. Motion passed on voice vote.

4A - Certify Candidates

A motion was made to approve Mr. James Mertz as a certified candidate by Mrs. Dybas. Motion seconded by Mrs. Siegal. Motion was passed on voice vote.

A motion was made to approve redacted candidate information for Mr. Mertz by Mrs. Siegel. Motion was seconded by Mrs. Dybas. Motion passed on voice vote.

6A-Approve previous meeting minutes

A motion was made by Mrs. Siegel to approve minutes from Parent-Elected Election Committee meeting on October 1, 2018. Motion seconded by Mrs. Dybas. Motion passed on voice vote.

New Business – Future Agenda Items

10 Minutes

Discussed that committee currently only has one PSO appointed member whereas it is supposed to have 2 PSO appointed members. It was discussed that PSO had been previously contacted and not submitted another committee member. Mrs. Anen agreed to contact PSO Board Members again to ask if they can appoint another committee member by the next committee meeting on Monday, Nov 26th.

Discussed at next meeting will also need to approve Election Buddy Invoice and discuss committee make up for next year.

Adjourn-4:12 PM

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. As a reminder, individual Board members do not respond to public comment.

For questions or comments, please e-mail the Board at board@pccharterschool.org.

The PCCS Board of Directors:

| | | |
|-----------------------|---------------------------|-------------------------|
| President: Ed Jamison | Vice President: Nell Anen | Treasurer: Stacey White |
| Secretary: Abe Janis | Nick Kotzamanis | Devon Mann |
| Dan Fedor | Sue Ross | Marcelo Chiodi |

Parent-Elected Election Committee Members:

| | | |
|------------------|---------------------|-----------|
| Nell Anen, Chair | Heather Bendorovich | Dil Dybas |
| Janette Siegel | TBD | |