Parent-Elected Election Committee
Approved Minutes
Monday, October 29, 2018 @ 3:30 pm
Kennicott Building – Teachers’ Lounge
1531 Jones Point Road
Grayslake, IL 60030

Call to Order -3:39 PM  Nell Anen, Committee Chair
Members attending:  Mrs. Anen, Mrs. Siegel, Mrs. Dybas, Mrs. Bendorovich
Members not in attendance:  Mr. Conlon

Discussion Agenda
1. Review Election policies, timelines and previous elections
   Reviewed previous election timelines as discussed in last committee meeting.
   Confirmed remaining timelines for this election cycle:
   Voting to Begin:  Friday, Nov 9th
   Voting to End:  Monday, Nov 26th
   Parent-Elected Committee will meet on Monday, Nov 26th at 3:30 in the
   Teacher’s Lounge to tabulate election results.
2. Discuss specific actions to be taken to certify candidates during the present meeting
3. Discuss ballot setup and distribution, voter rolls, posting redacted applicant
   information and election communications
   Agreed that Election Buddy will be used again to conduct the vote.  Mrs.
   Bendorovich agreed to set up and oversee the Election Buddy process using same
   format/structuring as last parent-elected election cycle.  Mrs. Bendorovich will
   check with Mrs. Siegel prior to sending out new ballots to confirm appropriate roll
   is utilized for distributing ballots.  Mrs. Dybas will send out an email to the PCCS
   community tomorrow, 10/30 to inform the community that one candidate has been
   certified.  Another email will be sent on 11/5 to remind families that Election Buddy
   ballot will be emailed to them on 11/9.  Three emails will be sent by Mrs. Dybas
   during the election cycle to remind families to vote (11/15, 11/19, and 11/25).  This
   email notification cycle is consistent with previous elections.
4. Process submitted applications for the purpose of the certifying candidates
   One completed application was received from Mr. James Mertz.
5. Redact submitted applications for the purpose of posting candidate information
   Committee appropriately redacted application materials.  Mrs. Anen will verify
   redacted candidate information with Mr. Mertz for approval and then provide
   redacted information to Mrs. Dybas for posting on the PCCS website.

Public Comment
No public comment was made.
**Action Agenda**

1A – Approve election timeline dates

_A motion was made by Mrs. Siegel to approve the election timelines. Motion seconded by Mrs. Dybas. Motion passed on voice vote._

3A - Approve ballot setup, voter rolls and election communications

_A motion was made by Mrs. Siegel to approve the ballot set up, voter rolls, and election communications. Motion was seconded by Mrs. Dybas. Motion passed on voice vote._

4A - Certify Candidates

_A motion was made to approve Mr. James Mertz as a certified candidate by Mrs. Dybas. Motion seconded by Mrs. Siegals. Motion was passed on voice vote._

A motion was made to approve redacted candidate information for Mr. Mertz by Mrs. Siegel. Motion was seconded by Mrs. Dybas. Motion passed on voice vote.

6A-Approve previous meeting minutes

_A motion was made by Mrs. Siegel to approve minutes from Parent-Elected Election Committee meeting on October 1, 2018. Motion seconded by Mrs. Dybas. Motion passed on voice vote._

**New Business – Future Agenda Items**

Discussed that committee currently only has one PSO appointed member whereas it is supposed to have 2 PSO appointed members. It was discussed that PSO had been previously contacted and not submitted another committee member. Mrs. Anen agreed to contact PSO Board Members again to ask if they can appoint another committee member by the next committee meeting on Monday, Nov 26th.

Discussed at next meeting will also need to approve Election Buddy Invoice and discuss committee make up for next year.

**Adjourn-4:12 PM**

---

**The PCCS Board of Directors:**

President: Ed Jamison  
Vice President: Nell Anen  
Treasurer: Stacey White

Secretary: Abe Janis  
Nick Kotzmanis  
Devon Mann  
Marcelo Chiodi

Dan Fedor  
Sue Ross

**Parent-Elected Election Committee Members:**

Nell Anen, Chair  
Heather Bendorovich  
Dil Dybas

Janette Siegel  
TBD

---

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. As a reminder, individual Board members do not respond to public comment.

For questions or comments, please e-mail the Board at board@pccharterschool.org.