



PCCS Board of Director's Meeting AGENDA

Tuesday, Nov 27, 2018 7:00 PM
Vicky Ranney Environmental Library
1571 Jones Point Road
Grayslake, IL 60030

Call to Order /Pledge of Allegiance

President

Motion to Approve the Agenda

Mission Moment: A Day in the life at PCCS

Recognition and Appreciation: Welcome Parent Elect Board Member - Oath/Paperwork

Action Agenda – Part I

1A. Approve Parent-Elect Board Member

Discussion Agenda

2. Board Goals
3. Board Committee Structure/Appointments
4. Charter Renewal Update
5. December Committee & Board Meeting Schedules

Public Comment

10 Minutes

Consent Agenda

6. Leadership Team Reports
7. Financial Statements
8. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
 - Board: Sept 25 & Oct. 23, Finance : Oct 18
9. Motion to Accept Reports on Consent Agenda

Closed Session:

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

10. Review Closed Session Minutes from Previous Board Meetings

Discussion Related to 5ILCS 120/2(c)(11) Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

11. Legal Bills
12. Pending Litigation Update

Discussions related to 5ILCS 120/2(c)(5) -The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a parcel should be acquired.

13. Item B Status

Action Agenda -Part II

- 10A – Approve Closed Session Minutes of Previous Board Meetings
- 11A – Approve Legal Bills for \$ 6,313.10

New Business:

Adjourn

A copy of the board documents for this meeting is available for viewing on the school web site.

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. As a reminder, individual Board members do not respond to public comment.

For questions or comments, please e-mail the Board at board@pccharterschool.org.

The PCCS Board of Directors:

Nell Anen(VP)
Dan Fedor
Nick Kotzamanis

Marcelo Chiodi
Ed Jamison (Pres)
Devon Mann

Stacy White (Treas)
Abe Janis (Sec)
Sue Ross

Consent Agenda

Director's Report



Giving Thanks

Regardless of your political affiliation, one thing we can probably all agree on is that this past election cycle was one that I have never seen anything quite like it before. There was fear, negativity, confusion and at times turmoil across our nation. I wondered how this type of energy would influence behavior here at PCCS.

Through the Catalyst initiative we have undertaken, there is a lot of energy and enthusiasm in making us a stronger team with a unified understanding and approach. When the “outside” world spins uncontrollably with issues such as climate change, separation, tweets and exclusion, our “internal” life beams with cooperation, teamwork and a shared sense of vision. With the ability to share ideas with equal voices, listen to each other whether we agree or not and commit to trying to find the common ground of why we are all here.

PCCS’ most valuable asset is trusted relationships. They soften the fear of risk that accompanies trying something new. They are the lubrication that facilitates innovation. Very little meaningful or impactful change happens without collaboration. Change isn’t about big leaps, it’s often about a series of incremental changes. Trust, however, requires confidence in one’s judgment. Taking a leap of faith requires a belief in each other’s ability to survive the possible fall.

Two Recent Examples:

Veteran’s Day Celebration: The school honored our community veterans with an assembly and performance in the gym that was well attended, engaging and emotional. From there, Christine Hodapp and Carol Flaig hosted a Veterans and Family Farm to table with a lunch that was prepared by long time school partners Mari’s Bistro. The events showcased the school as being a central figure in strengthening our community.

PCCS Parents: During the charter renewal process, the Commission hosted a public hearing where PCCS Staff and Parents highlighted the wonderful things that we sometimes may take for granted at our school. After the hearing, the Commission opened an email portal providing opportunity for the community to have their voices be heard. Our parents provided great feedback on why they chose PCCS for their child’s education and why it is important for our charter to be renewed in December. A few parents even had the opportunity to have a forum with the Commission during their school site visit earlier this month. Feedback from the Commission on the emails and the forum were positive, energetic and heartfelt.

Progress is in the doing, these are two shining examples of what our new year can bring to PCCS. I, for one, am looking forward to a good ride.

As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.

John Fitzgerald Kennedy

Respectfully,



Geoff Deigan
Executive Director



Administration Team Board Report: November 2018

Welcome Back from Thanksgiving Break (one day later than anticipated). The 1st Trimester is behind us and the school year is off to a very strong start.

School News/Academics:

- **Attendance:** 432 Students - 79 Staff
- **9th Grade Placement** has already begun with Grayslake Central HS. Carmel HS is testing in December, and Mundelein HS & Warren HS will be contacting us soon for our placement recommendations.
- **65% of 8th Graders** are being placed in Geometry, History, Biology, and English Honors next year.

Faculty Notes:

- **New Staff.** Mark Bryant - Instructional Assistant, Stephanie Makoski - Instructional Assistant, Sherry Clifton - Physical Therapist
- **Kyle Fiorelli** had her baby. Lincoln Gabriel Anthony Fiorelli made his debut November 18th. Mom and baby are both doing fine.

Professional Development:

- **Course attended by staff:** SEL training - Project, Problem, and Place Based Learning - Using Drama in the Classroom - Understanding by Design Unit Writing - SB 100 - Differentiation and Classroom Management Techniques in a Diverse Classroom - Teaching & Assessment Strategies in the Core Curriculum. Jessica & Tony attended the Educational Leadership Conference and brought back a wealth of information to disseminate in the areas of SEL, Classroom Management, and Curriculum & Instruction.

PCCS Family Support:

- **Conferences are key to strong Home-School Partnerships.** We are proud that we had nearly 95% participation in our fall Parent - Teacher Conferences. Several classes reported 100%. Our teachers take these opportunities seriously and dedicate considerable time to preparing for a positive experience.
- **Our very first "Parent University"** is set for November 28th. The topic is "Parenting in the Digital Age."

Respectfully Submitted,

Tony Zamiar
Jessica Loustaunau

Prairie Crossing Charter School

Business Managers Report

November 27, 2018

- The Medicare Part D Annual Creditable Coverage Disclosure was emailed to all employees participating in the group health plan in compliance with Federal healthcare regulations.

- Q1 2019 Grant payments received:
 - IDEA Preschool Grant \$2,584 received 10/29/2018

 - IDEA Grant \$14,277 received 10/29/2018

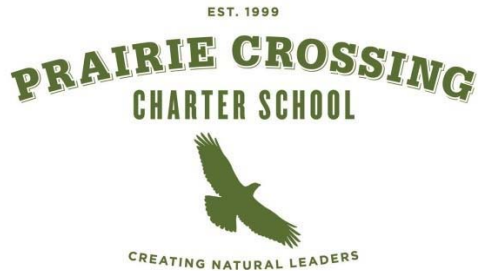
- The second EBF payment was received from ISBE in the amount of \$1,334,522.87 on 10.19.2018

- ISBE Employee Information System (EIS) position data was completed before the November 1st deadline.

- Worker's Compensation Audit was completed 10.25.2018 as required for the 2019 renewal based on 2017.2018 payroll actuals. This information will be reviewed to determine if a premium adjustment is needed.

Respectfully submitted,

Kim Disalvo 11/20/2018



PCCS Board of Directors Meeting

DRAFT OPEN SESSION MINUTES

Tuesday, September 25, 2018 7:00 pm
Kennicott Bldg – Art Room
1531 Jones Point Road Grayslake, IL 60030

Board Members Present:

Ed Jamison, President

Nick Kotzamanis, Vice President

Brian Conlon, Treasurer

Sue Ross

Devon Mann

Nell Anen

Marcelo Chiodi

Dan Fedor

Angela Lewis (arrived during closed session at 8:52PM)

Absent:

Abe Janis, Secretary

Staff:

Geoff Deigan, ED

Tony Zamiar, Dean

Call to Order Ed Jamison, 7:00pm

Pledge of Allegiance

Mission Moment: School Safety Protocol Presentation: Mr Zamiar reviewed that the school has a school safety protocol, including crisis prevention, management, and recovery, that is updated every year based on feedback from local law enforcement and other experts.

Public Comment: 1) Jen, Brett, and Jen commented on the safety protocol presentation. Commented that there seems to be not much “chatter” among the students that would indicate they feel unsafe in the classrooms. Follow-up questions were asked regarding policing of social media, neighborhood involvement in the crisis plan, and ramifications of bringing a weapon to school.

Recognition and Appreciation: PSO: Mr Deigan commended the PSO on their efforts with the rummage sale, fall fest, food in the staff lounge, etc. The PSO is very involved and deserves recognition for their efforts.

Motion to Approve Agenda: Mr Conlon moved to approve the agenda. Mr Kotzamanis seconded. Motion approved on all ayes.

Motion to Enter in to Closed Session for:

Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Mr Conlon moved to move into closed session. Ms Anen seconded. Motion approved on roll call; all yeses.

Entered into Closed Session at 7:34PM.

Re-entered Open Session at 9:40PM.

Discussion Agenda:

2. Legal Bills August: SPED: \$247.80. No questions/concerns
3. FY19 Recast Budget. Budget was recast based on final PCTC. Finance committee recommended approval of recast budget.
4. Charter Renewal Update and Timeline. Initial application is due Oct 5 and I almost complete. There will be a public hearing in the gym on Oct 17. The commission plans a site visit, focus groups, and interviews for Nov 7. The commission will make their recommendations to the board on Dec 7. Dec 18 will be the vote on our recharter, and the ISBE certification process would then follow.
5. Committee Updates. Governance met last week and discussed revisiting the board member skills matrix, recruiting of new committee members, and plans for review of policies for the upcoming year. Finance met last week and reviewed/discussed the budget recast and quarterly update. The auditors will be on site next month. Academic Excellence met this month and discussed an update on the math pathways as well as potential committee topics for 2019.

Public Comment: None

Consent Agenda:

6. Leadership Team Report. No comments.
7. Financial Statements. No comments.
8. Motion to Approve Open Session Minutes of Previous Board and Committee Meeting: Mr Chiodi moved to approve the Board meeting minutes from August 28, 2018. Mr Conlon seconded. Motion passed on all ayes.
9. Motion to Accept Reports on Consent Agenda: Mr Conlon moved to approve the reports on the consent agenda. Ms Lewis seconded. Motion passed on all ayes.

Closed Session: None. It was determined that this closed session was not required.

Public Comment: None

Action Agenda:

1A – Appoint Board Elect Positions: 1) Mr Jamison nominated Mr Chiodi for a Board appointed position. Mr Kotzimanis seconded. Motion passes on roll call vote; all yeses. 2) Ms Anen nominated Stacey White for a Board appointed position. Mr Kotzimanis seconded. Motion passed on roll call vote; all yeses.

2A – Approve Legal Bills for \$: Mr Kotzimanis moved to approve payment of legal bills of \$247.80. Mr Chiodi seconded. Motion passed on roll call vote; all yeses.

3A – Approve FY19 Budget Recast: Mr Fedor moved to approve FY19 budget recast. M Conlon seconded. Motion passed on roll call vote; all yeses.

10A – Approve FY19 Employees (Angela Furlong at \$14.10/hr as an instructional assistant and at \$17.50 as an Enrich Me instructor; Mary Bryant as an instructional assistant at \$14.10/hr): Mr Chiodi moved to approve hiring of FY19 employees. Mr Fedor seconded. Motion passed on roll call vote; all yeses.

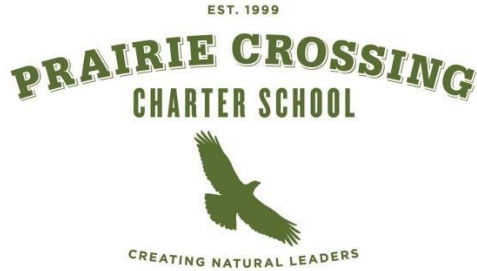
11A – Approve Closed Session Minutes from Previous Board Meetings: Mr Conlon moved to approve the Closed Session Board meeting minutes from August 28, 2019. Ms Anen seconded. Motion passed with all ayes.

New Business: Next meeting new officers will be discussed.

Motion to Adjourn Board Meeting

Motion to leave Closed Session by Mr. Kotzimanis, seconded by Mr. Jamison; On a roll call, all “yes”

Meeting adjourned



PCCS Board of Directors Meeting DRAFT OPEN SESSION MINUTES

Tuesday, October 23, 2018 7:00 pm
Comstock Building – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Board Members Present:

Ed Jamison, President
Nick Kotzamanis, Vice President
Brian Conlon, Treasurer
Sue Ross
Devon Mann
Nell Anen
Marcelo Chiodi
Dan Fedor
Abe Janis, Secretary

Absent:

Angela Lewis

Staff:

Geoff Deigan, Executive Director
Tony Zamiar, Dean of Students
Kim Bonczkowski, Teacher

Call to Order Ed Jamison, 7:01pm

Pledge of Allegiance**Closed Session:**

Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Motion to enter Closed Session by Mr. Kotzamanis, seconded by Mr. Chiodi. On a roll call, all “yes”

Closed Session entered at 7:04pm

Closed session adjourned at 7:20pm

Recognition & Appreciation:

Mr. Jamison thanked Brian Conlon, Angie Lewis, and Scott Fullerton for their service to the Board. Mr. Conlon will continue to serve on the Finance committee.

Motion to Adjourn – Sine Die

Motion by Mr. Kotzamanis, seconded by Mr. Conlon. On a roll call, all “yes”

Seating of Incoming Board Members

Mr. Stacey White seated on board

Roll Call to Constitute a Quorum

On a roll call, all “yes”

Update on Parent Elect Candidate for Board Position

Next meeting of Parent Elect Committee on October 29th.

Election of New Board Officers

Nomination of Mr. Janis as Secretary by Ms. Ross, seconded by Mr. Jamison.
Nomination accepted by Mr. Janis. On a roll call, all “yes”

Nomination of Mr. White as Treasurer by Mr. Kotzamanis, seconded by Mr. Chiodi.
Nomination accepted by Mr. White. On a roll call, all “yes”

Nomination of Ms. Anen as Vice President by Mr. White, seconded by Mr. Jamison.
Nomination accepted by Ms. Anen. On a roll call, all “yes”

Nomination of Mr. Jamison as President by Ms. Anen, seconded by Ms. Mann.
Nomination accepted by Mr. Jamison. On a roll call, all “yes”

Oath of Office

Mr. Deigan led the Board in reciting the Oath of Office

Resolution to Adopt Policies, Resolutions and Procedures of Former Boards

Motion by Mr. Kotzamanis, seconded by Ms. Anen. On a roll call, all “yes”

Resolution to Employ Legal Counsel: Franczek Radelet PC

Motion by Mr. Chiodi, seconded by Mr. Kotzamanis. On a roll call, all “yes”

Motion to Approve PCCS Holdings, LLC Managers: John Wylie, Bob Helle and Eve Lee

Motion by Mr. Chiodi, seconded by Ms. Anen. On a roll call, all “yes”

Recess to Review and Sign Board Documents

Re-Call to Order at 7:37pm by Mr. Jamison

Welcome New Board

Mr. Jamison

Discussion Agenda

1. Legal Bills GSL: \$3,486.00 SPED \$165.00
2. Committee Composition
Governance Committee Chair: Mr. Chiodi will continue as chair
Finance Committee Chair: Mr. Conlon, with Mr. Kotzamanis transitioning into role
Academic Excellence Chair: Mr. Kotzamanis, with Ms. Mann transitioning into role
3. Charter Renewal Update
Mr. Deigan provided an update on charter renewal activities. SCSC will be on site on Nov. 7th.
4. Clifton Larson Allen Financial Statement and Compliance Audit for FY18 (hand carried)
Mr. Deigan summarized the documents presented at the last meeting of the board

Public Comment

N/A

Consent Agenda

5. Leadership Team Reports
6. Financial Statements
7. President's Report
8. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
Open session minutes from Sept 18, 2018 Board Meeting. Motion by Mr. Chiodi, seconded by Ms. Anen. All "ayes"
9. Motion to Accept Reports on Consent Agenda
Motion by Ms. Ross, seconded by Mr. White. All "ayes"

Closed Session: A second closed session was determined to be unnecessary.

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

10. Review Closed Session Minutes from Previous Board Meetings: Sept 18, 2018 Board Meeting

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

11. IA's, Subs

Public Comment

N/A

Action Agenda

1A –Approve Legal Bills for \$ 3,630.00

Motion by Mr. Kotzamanis, seconded by Ms. Ross. On roll call, all “yes”

4A –Accept FY18 Financial Statements from CLA and Compliance Audit

Motion by Mr. Chiodi, seconded by Mr. Kotzamanis. On roll call, all “yes”

10A –Approve Closed Session Minutes from Previous Board Meetings 11A –Approve New Employees for Instructional Assistant(s) and Substitutes

Keerthi Singhal, Substitute Teacher

Timothy Henry, Substitute Teacher

Jaweria Hamid, Substitute Teacher

Stephanie Makoski, IA

Motion by Mr. Chiodi, seconded by Mr. White. On roll call, all “yes”

New Business:

Mr. Jamison to circulate proposed board goals

Day in the Life of a Classroom to be added to agenda

Additional details of charter renewal timing and upcoming meetings

Adjourn

Motion by Mr. Chiodi, seconded by Mr Kotzamanis. All “ayes”.

Adjourned at 8:10pm

Respectfully Submitted,

Abe Janis, Secretary