



## 2018-2019 Farm to Table Lunch Dates & Registration Instructions

- \$48 Full Year Subscription** (All 8 events)
- \$24 Fall Pack Subscription** (4 events: **9/12/18, 10/24/18, 11/14/18, 1/16/19**)
- \$24 Spring Pack Subscription** (4 events: **2/20/19, 3/13/19, 4/17/19, 5/15/19**)
- \$7 A la Carte** Choose a specific event date(s) when registering

Payment & Registration Due Date	Lunch Date
Wednesday, <b>September 5</b>	Wednesday, <b>September 12</b>
Wednesday, <b>October 17</b>	Wednesday, <b>October 24</b>
Wednesday, <b>November 7</b>	Wednesday, <b>November 14</b>
Wednesday, <b>January 9</b>	Wednesday, <b>January 16</b>
Wednesday, <b>February 13</b>	Wednesday, <b>February 20</b>
Wednesday, <b>March 6</b>	Wednesday, <b>March 13</b>
Wednesday, <b>April 10</b>	Wednesday, <b>April 17</b>
Wednesday, <b>May 8</b>	Wednesday, <b>May 15</b>

**Registration for Farm to Table will be accepted online via your Powerschool account.**

- 1). Log into Powerschool and select Pay Fees from the Navigation Bar on the left hand side of your screen.
- 2). The first time utilizing the Pay Fees feature of Powerschool you will need to choose the “Set-up Account” button and mark the box to “Agree to the terms”. Once you hit the “Accept” button you will be logged in Edutrack. Going forward you will be immediately directed to Edutrack once you select “Pay Fees” in Powerschool.
- 3). Choose the Soccer Ball Icon to access the Categories Menu in Edutrack...you should see Categories appear along the left side of your screen.

4). Choose Farm to Table from the Categories menu - you will see options to register for the programs that are currently being offered.

- Things to keep in mind:
  - Please complete a separate registration for EACH student / guest
  - Add each registration to your basket
  - Once you have completed all of the desired registrations you can check-out
  - Follow the steps at check-out to make payment via credit card (a service fee will apply)
  - To make payment via check or cash please change the amount for each item in your basket to \$0 and complete the transaction. You will need to print the receipt at the final stages of check out and send payment via cash or check to the Business Office to finish your registration.
  - Payment and registration must be received in the Business Office by the due date to be able to participate in the desired event. Late registrations will not be accepted.