



**Parent-Elected Election Committee
Approved Minutes
Monday October 2, 2017 @ 3:30 pm
Kennicott Building – Teachers’ Lounge
1531 Jones Point Road
Grayslake, IL 60030**

Call to Order 3:33 PM

Brian Conlon, Committee Chair

**Committee Attendees: Mrs. Dybas, Mr. Deigan, Mr. Conlon, Mrs Bendorovich
Others attending: Janette Siegel**

Discussion Agenda

1. Review Election policies, timelines and previous elections
Reviewed prior year’s emails
2. Discuss specific actions to be taken to certify candidates during the present meeting
3. Discuss ballot setup and distribution, voter rolls, posting redacted applicant information and election communications

Communications schedule decided:

- *Friday newsletter: Oct 6th*
- *“Election starts tomorrow” and backpack reminder that ballots are going out: Oct 12th*
- *Weekly announcement reminder: Oct 20th*
- *Additional reminder: Oct 24th*
- *Day before election close reminder: Oct 26th*

Mrs. Dybas will provide voter rolls to Mrs. Bendorovich to go into Election Buddy.

4. Process submitted applications for the purpose of the certifying candidates
Two application found in the election box:
 - *Dan Fedor—All required submission information found*
 - *Brett Edmonds—All required submission information found*
5. Redact submitted applications for the purpose of posting candidate information
Information redacted. Mr. Conlon will coordinate with candidates.
6. Review minutes from previous committee meeting

Public Comment 5 Minutes

Action Agenda

No public

- 3A - Approve ballot setup, voter rolls and election communications

Motion made by Mr. Deigan, seconded by Mrs. Bendorovich. Motion passed on voice vote.

- 4A - Certify Candidates

Motion made by Mrs. Dybas, seconded by Mrs. Bendorovich. Motion passed on voice vote.

- 5A - Approve redacted information

Motion made by Mrs. Bendorovich, seconded by Mrs. Dybas. Motion passed on voice vote.

- 6A - Approve minutes of previous meetings

No action taken

New Business – Future Agenda Items

10 Minutes

Look into setting expectations of disclosure with candidates so that we can send announcements sooner.

Adjourn 4:10PM

Motion made by Mrs. Dybas, seconded by Mrs. Bendorovich. Motion passed on voice vote.