



**PCCS Board of Directors, Governance Committee Meeting**  
**Approved Meeting Minutes**  
**7:00 pm Tuesday, April 17, 2018**  
**Kennicott Building - 1531 Jones Point Road, Grayslake, IL 60030**

---

**Call to Order**

**7:09 PM**

Marcelo Chiodi, Committee Chair

Committee Members Present: Nick Kotzomanis, Rebekah Herrington, Brian Conlon, Laura Luoma

Staff Present: Geoff Deigan

Public Present: NA

**Discussion Agenda**

1. Review of Annual Report

Geoff Deigan reviewed the annual report regarding school academics, governance and financials.

- In general, PCCS rated meets or exceeds in the primary areas of review
- School was noted as being far below required levels for composite test scores with at risk students
  - Negative reflection due to small number of students covered
  - School responded by noting that the issue has been identified and efforts that will be put in place to improve in this area

2. Security Audit

- Nick and Brian will draft scope of school security audits
- Intention is to conduct an internal audit regarding data safety, access to system tools and procedures to grant/remove access to such tools and information
- Nick may have a checklist that will aid in such an internal audit

3. Governance Meetings

- Discussed frequency for future Governance committee meetings
  - Governance committee recently completed review of all policies, so question if there is enough to discuss on a monthly basis
  - Geoff will pull together a list of recurring events that will help determine best times for Governance committee to meet
  - By moving to bi-monthly meeting cadence, Geoff can send policies that are up for review and committee will have more time to look over and comment

4. Scorecard for Board

- Discussed the possibility of creating a scorecard to assess the effectiveness of the Board
  - Some areas for evaluation could include if Board is meeting the needs of the school and how members doing (are individual skill sets being fully utilized, etc.).

**Public Comment**

10 Minutes

No public comment made at meeting.

**Action Agenda**

No action agenda items discussed.

**New Business – Future Agenda Items**

10 Minutes

No new business discussed.

**Adjourn**

Brian made a motion to adjourn. Nick seconded the motion. Motion carried with all ayes. Meeting adjourned at 7:54.