



**PCCS Board of Director's Meeting
OPEN SESSION MINUTES
Approved**

Tuesday, June 27, 2017 7:00 PM
Comstock Building – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Members Attending:

Sue Ross, Board Member
Nick Kotzamanis, Vice President
Ed Jamison, President
Abe Janis, Secretary
Brian Conlon, Treasurer
Marcelo Chiodi, Board Member
Dan Fedor, Board Member

Members Not in Attendance:

Angie Lewis, Board Member
Jeff Barhorst, Board Member
Sean Daw, Board Member

Staff Attending:

Geoff Deigan, Executive Director

Public Attending: None

Call to Order: 7:03pm

Ed Jamison

Pledge of Allegiance

Ed Jamison

Motion to Approve Agenda

Motion by Sue Ross, seconded by Marcelo Chiodi
On a voice vote, all "ayes", MOTION CARRIED

Discussion Agenda

1. Legal Bills
 - None

2. Sub Consultants Contract(s) – Band, Door Locks
 - Presented by Geoff Deigan
 - Review and discussion of proposals for band from Jim Jacobs and Music Tutorial Services, Inc.

- Review and discussion of proposals from Tech Systems Inc. and Custom Lock & Safe Inc.
3. Auditors
 - Update by Geoff Deigan
 - Auditor visit week of June 19, will return in July
 - Reminder to stay abreast of meeting minutes
 4. Committee Updates
 - Brian Conlon: Finance met in April, did not meet in May
 - Sue Ross: Governance met in April, did not meet in May
 - Nick Kotzamanis: Academic Excellence met in May, held an open Q&A on changes to 5th and 6th Grade. Tony Zamiar presented details and majority of feedback was positive

Public Comment

None

Consent Agenda

5. Business Manager Report and Financial Statements
 - Review of Business Manager Report submitted by Kim DiSalvo
 - Review of Financial Statements
6. Approve Open Session Minutes of Previous Board and Committee Meetings
 - Open Session Minutes - April 25, 2017, as amended
 - Open Session Minutes - May 23, 2017, as amended
 - Finance Committee Minutes – March 14, 2017
 - Finance Committee Minutes – April 18, 2017

Motion by Nick Kotzamanis, seconded by Brian Conlon
On a voice vote all “ayes”, MOTION PASSED

7. Accept Reports on Consent Agenda
Motion by Sue Ross, seconded by Brian Conlon
On a voice vote all “ayes”, MOTION PASSED

Closed Session:

Motion to enter closed session by Nick Kotzamanis, seconded by Brian Conlon
On a roll call vote all “yes”, MOTION PASSED

Closed session entered at 8:08pm

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

8. *Review Closed Session Minutes from Previous Board Meetings*

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

9. *Employment of Staff Member(s) & FY 17 Performance Reviews*

Closed session ended at 8:39pm

Public Comment

None

Action Agenda

1A – Approve Legal Bill

- None to approve

2A – Approve Sub Consultants Contracts for FY18

- Approval of proposal from Music Tutorial Services, Inc.

Motion by Marcelo Chiodi, seconded by Sue Ross

On a roll call vote, all “yes”, MOTION PASSED

- Approval of proposals from Tech Systems Inc. and Custom Lock & Safe Inc.

Motion by Nick Kotzamanis, seconded by Marcelo Chiodi

On a roll call vote, all “yes”, MOTION PASSED

8A – Approve Closed Session Minutes from Previous Board Meetings

- Approval of Closed Session Minutes for April 25, 2017 & May 23, 2017

Motion by Sue Ross, seconded by Marcelo Chiodi,

On a roll call vote, all “yes”, MOTION PASSED

9A – Approve Employment of Staff Members, FY17 Performance Reviews & Recommendations

- Approval of End of Year (EOY) bonuses for staff

Motion by Marcelo Chiodi, seconded by Brian Conlon

On a roll call vote, all “yes”, MOTION PASSED

- Approval of EOY bonus for Geoff Deigan

Motion by Nick Kotzamanis, seconded by Sue Ross

On a roll call vote, all “yes”, MOTION PASSED

- Approval of Employment of Staff Members
 - i. Marney McKee, moving from Resource Teacher to Kindergarten Teacher
 - ii. Juliana Parker, moving from Instructional Assistant to Kindergarten Teacher

Motion by Marcelo Chiodi, seconded by Sue Ross

On a roll call vote, all “yes”, MOTION PASSED

New Business

1. Sub Consultants Contract(s) – Band, Door Locks

- Presented by Geoff Deigan

- Review and discussion of proposals for band from Jim Jacobs and Music Tutorial Services, Inc.
 - Review and discussion of proposals from Tech Systems Inc. and Custom Lock & Safe Inc.
2. Auditors
 - Update by Geoff Deigan
 - Auditor visit week of June 19, will return in July
 - Reminder to stay abreast of meeting minutes
 3. Committee Updates
 - Brian Conlon: Finance met in April, did not meet in May
 - Sue Ross: Governance met in April, did not meet in May
 4. Geoff Deigan provided updates on:
 - Landscaping / Sustainable School Yard (SSY)
 - Plans for improvements in front of Colby Barn
 - Plans for improvements including new garden outside Comstock Building
 - Plans for improvements including sustainable water handling system with native plants outside Carson Building
 - Plans for improvements to Library and Wright Building
 - Summer upkeep
 5. Ed Jamison and Brian Conlon reviewed timeline for upcoming Board of Directors election
 6. Dan Fedor led discussion of recent tragedy at Lake Leopold

Adjourn

Motion by Nick Kotzamanis, seconded by Brian Conlon
On a voice vote, all “ayes”, MOTION PASSED

Respectfully submitted,
Abe Janis
PCCS Board Secretary

A copy of the board documents for this meeting is available for viewing on the school website.