



PCCS Board of Director's Meeting
OPEN SESSION MINUTES

Tuesday, March 21, 2017 7:00 PM
Comstock Building – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Members Attending: Brian Conlon, Ed Jamison, Nick Kotzamanis, Angie Lewis, Sue Ross, Dan Fedor, Marcelo Chiodi, Jeff Barhorst, Sean Daw, Mrs McGovern

Members Not in Attendance: Abe Janis

Staff Attending: Mrs. McGovern

Public Attending: None

Call to Order 7:07 pm

President Ed Jamison

Pledge of Allegiance

Led by Sean Daw

Mission Moment: CP Project Invites

Board members are invited to attend the CP project presentations: April 17, 2017, Byron Colby Barn, 4-6pm.

Motion to Approve Agenda

Motion made to approve agenda by Angie Lewis, seconded by Marcelo Chiodi.

On a roll call vote all 'ayes'. MOTION CARRIED.

Discussion Agenda

1. Legal Bills GSL \$ 27.50
 - No questions on legal bills.
2. Statements of Economic Interests –Update
 - Due May 2017. Board members need to complete if haven't yet.
3. Audit Firm Proposal Review
 - Recommendation of the school is to use Clifton Larson Allen. They are the least expensive option and have worked well with us in the past. Also note that Kim Disalvo is being recognized by ISBE for having exemplary bookkeeping.
4. FY 18 School Calendar
 - No issues voiced on the calendar.
5. Bi-annual Review of Closed Session Minutes/Recordings
 - Ed Jamison did a review of closed session minutes and recommends to keep them closed. He recommends destroying the recordings older than 18 months, as allowed by OMA.
6. Board Member Protocols for Archived Documents
 - Agreed that we should create a Board procedure or policy to address Board members keeping school information secure. Should include, at minimum, awareness for new board members as well as how to handle things when a Board member ends their service. Will send back to Governance for drafting.
7. Committee Updates
 - Academic Excellence committee has been talking about potential changes in upper grade bands to be able to ensure appropriate math placement for all children. For several reasons, including addressing scheduling changes to allow for the math program enhancements, consideration is being given to separating the mixed age 5th/6th classrooms. The Board discussed that there are benefits to either option (mixed age vs separate) at these grade levels. Mrs McGovern voiced that in the past the 3rd/4th grade band teachers have appreciated having 3 placement options to consider for their 3rd grade students moving to 4th grade. She also indicated after that having heard that older grade levels may be doing more differentiation with math, the 3rd/4th grade teachers have initiated discussions around potentially creating math levels in their grade band as well.

Public Comment

10 Minutes

- Mrs McGovern voiced that PCCS salaries are the lowest for elementary schools in Lake County (per Daily Herald publication earlier this year). She asked that the Board be sensitive to this fact during salary reopener discussions.

Consent Agenda

8. Financial Statements
 - No comments on financial statements.



9. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
 - Governance Committee Jan 17, 2017 minutes - no comments.
 - Motion made to approve Governance Committee minutes from Jan 17, 2017 by Jeff Barhorst, seconded by Brian Conlon. On a voice vote all 'ayes'. MOTION CARRIED.
10. Motion to Accept Reports on Consent Agenda
 - Motion made to accept reports on consent agenda by Sean Daw, seconded by Brian Conlon. On a voice vote all 'ayes'. MOTION CARRIED.

Closed Session:

Motion made to go into closed session by Jeff Barhorst, seconded by Brian Conlon. On a roll call vote all 'ayes'. MOTION CARRIED.
Entered closed session at 8:03pm.

Motion made to exit closed session by Jeff Barhorst, seconded by Brian Conlon. On a roll call vote all 'ayes'. MOTION CARRIED.
Exited closed session at 8:46pm.

Public Comment

10 Minutes

No public present.

Action Agenda

- 1A – Approve Legal Bills
Motion made to approve legal bills for \$27.50 by Sean Daw, seconded by Jeff Barhorst. On a roll call vote all 'ayes'. MOTION CARRIED.
- 3A – Authorize Exec Dir. to enter into a Contract for Audit Services FY18
Motion made to enter into an agreement with Clifton Larson Allen for the FY18 audit services for not more than \$25,000 by Jeff Barhorst, seconded by Brian Conlon. On a roll call vote all 'ayes'. MOTION CARRIED.
- 4A – Approve FY 18 School Calendar
Motion made to approve FY18 school calendar by Marcelo Chiodi, seconded by Nick Kotzamanis. On a voice vote all 'ayes'. MOTION CARRIED.
- 12A – Approve Action for Closed Session Minutes
Motion made to keep all closed session minutes closed by Angie Lewis, seconded by Marcelo Chiodi. On a roll call vote all 'ayes'. MOTION CARRIED.
- 12B – Approve Action for Destruction of Closed Session Recordings
Motion made to destroy all closed session recordings that are at least 18 months old by Marcelo Chiodi, seconded by Sean Daw. On a roll call vote all 'ayes'. MOTION CARRIED.

New Business:

- Dan Fedor - Requested a board brainstorming session on what types of initiatives the Board recommends that the school undertake. In response, Jeff Barhorst recommend that the Board also consider how we as board members can be further educating ourselves on ways that PCCS can continue to differentiate itself, specifically in the environmental arena.
- Ed Jamison - Reminded the Board that we need to start thinking about recruitment of new board members. Jeff Barhorst, Sean Daw, and Dan Fedor's terms are up this year. Jeff and Sean may not apply again per term limits. Dan voiced that he is interested in a second term.
- Brian Conlon - Reminded the Board that we must always keep closed session discussions confidential.

Adjourn

Motion made to adjourn by Nick Kotzamanis, seconded by Ed Jamison. On a voice vote all 'ayes'. MOTION CARRIED. Adjourned at 9:21pm.

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. As a reminder, individual Board members do not respond to public comment.

For questions or comments, please e-mail the Board at board@pccarterschool.org.

The PCCS Board of Directors:

Jeff Barhorst	Marcelo Chiodi	Brian Conlon
Sean Daw	Dan Fedor	Ed Jamison
Abe Janis	Angela Lewis	Nick Kotzamanis
Sue Ross		

A copy of the board documents for this meeting is available for viewing on the school web site.