

PCCS Board of Director's Meeting AGENDA

Tuesday, April 26, 2016 6:00 PM
Kennicott Bldg
1531 Jones Point Road
Grayslake, IL 60030

Call to Order

President Ed Jamison

Roll Call

Closed Session:

Discussion related to 5ILCS 120/2(c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

13. FY 17 CBA Salary Re-Opener

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

14. Employment of Staff Member(s)
15. Executive Director Contract

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes mandated by Section 2.06

16. Bi-Annual Review of Closed Session Minutes.

Adjourn

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. Respect and courtesy toward everyone present is expected. As a reminder, individual Board members do not respond to public comment, nor does the Board engage in discussion with the public at its business meeting.

For questions or comments, please e-mail the Board at board@pcharterschool.org. Board e-mails are received and responded to by the Board President as soon as possible.

The PCCS Board of Directors:

Ed Jamison – President
Angela Lewis – Secretary
Sean Daw

Nick Kotzamanis – Vice President
Jeff Barhorst
Dan Fedor

Brian Conlon – Treasurer
Marcelo Chiodi
Sue Ross



PCCS Board of Director's Meeting AGENDA

Tuesday, April 26, 2016 7:00 PM
Comstock Bldg. – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Call to Order

President Ed Jamison

Pledge of Allegiance

Recognition & Appreciation: Partnerships

Executive Director

Mission Moment: Earth Week

Executive Director

Charter School Commission Remarks

ISCSC

Motion to Approve Agenda

Discussion Agenda

1. SCSC Annual Review Initial Findings
2. Legal Bills -Franzcek Radelet
March GSL \$ 550.00 Lawsuit:\$ 5,087.50
April GSL \$ 1,941.00 Lawsuit: \$ 880.00
3. Review of FY17 Budget
4. 2nd Reading Board Policy Amendments and Additions:
 - Personnel Series: 400.10, 400.11
 - Student Series: 500.05, 500.19, 500.21, 500.23
 - Instruction Series: 600.2, 600.4
 - Building & Grounds Series: 1000.5, 1000.10
5. FY 17 School Calendar
6. Committee Updates

Public Comment

10 Minutes

Consent Agenda

7. Director's Report - includes School Team and Business Manager's Report,
8. Financial Statements
9. Outreach Report
10. PSO Report
11. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings
12. Motion to Accept Reports on Consent Agenda

Public Comment

10 Minutes

Action Agenda

- 1A – Authorize Payment of Legal Bills- \$ 8,458.50
- 2A – Adopt FY 17 Budget
- 3A – Approve Policies: 400.10, 400.11,
500.05, 500.19, 500.21, 500.23,
600.2, 600.4, 1000.5, 1000.10

Action Agenda (Continued)

5A– Approve FY 17 School Calendar

13A – Approve FY 17 CBA Salary Re-opener

14A – Approve Employment of Staff Member(s)

15A – Approve ED Contract

16A – Approve Semi-Annual Closed Session Meeting Minutes Review Action

New Business

Adjourn

A copy of the board documents for this meeting is available for viewing on the school web site.

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The PCCS Board of Directors:

Ed Jamison – President
Angela Lewis– Secretary
Sean Daw

Nick Kotzamanis – Vice President
Jeff Barhorst
Dan Fedor

Brian Conlon – Treasurer
Marcelo Chiodi
Sue Ross

Discussion Agenda

Discussion Item #1 – SCSC Initial Findings

Upon receipt, the Commission's initial findings of our annual review findings will be hand carried to the meeting.

Discussion Item #2 – Legal Bills

Included are 2 months of legal bills separated into General School Law and the Woodland Lawsuit.

FRANCZEK RADELET

ATTORNEYS & COUNSELORS

300 SOUTH WACKER DRIVE, SUITE 3400 | CHICAGO, IL 60606
T: 312.986.0300 | F: 312.986.9192 | WWW.FRANCZEK.COM

FEIN 36-3924177

PERSONAL AND CONFIDENTIAL / ATTORNEY-CLIENT PRIVILEGED

Invoice Date: April 11, 2016

Invoice No. 167273

Matter No. 01907.107001

Geoff Deigan
Executive Director
Prairie Crossing Charter School
1531 Jones Point Road
Grayslake, IL 60030

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 03/31/16:

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
01907.107001	General School Law	\$1,925.00	\$16.00	\$1,941.00
Total		\$1,925.00	\$16.00	\$1,941.00
Fees				\$1,925.00
Costs Advanced and Expenses Incurred				\$16.00
CURRENT INVOICE DUE				<u>\$1,941.00</u>

FRANCZEK RADELET

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PERSONAL AND CONFIDENTIAL / ATTORNEY-CLIENT PRIVILEGED

Invoice Date: April 11, 2016

Invoice No. 167274

Matter No. 01907.115001

Geoff Deigan
Executive Director
Prairie Crossing Charter School
1531 Jones Point Road
Grayslake, IL 60030

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 03/31/16:

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
01907.115001	Woodland v. PCCS Illinois Appellate Court Appeal Case No. 2014CH08573	\$880.00	\$0.00	\$880.00
Total		\$880.00	\$0.00	\$880.00
Fees				\$880.00
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				\$880.00

FRANCZEK RADELET

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PERSONAL AND CONFIDENTIAL / ATTORNEY-CLIENT PRIVILEGED

Invoice Date: March 8, 2016

Invoice No. 166660

Matter No. 01907.107001

Geoff Deigan
Executive Director
Prairie Crossing Charter School
1531 Jones Point Road
Grayslake, IL 60030

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 02/29/16:

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
01907.107001	General School Law	\$550.00	\$0.00	\$550.00
Total		\$550.00	\$0.00	\$550.00

Fees	\$550.00
Costs Advanced and Expenses Incurred	\$0.00
CURRENT INVOICE DUE	\$550.00

FRANCZEK RADELET

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FEIN 36-3924177

PERSONAL AND CONFIDENTIAL / ATTORNEY-CLIENT PRIVILEGED

Invoice Date: March 8, 2016

Invoice No. 166661

Matter No. 01907.115001

Geoff Deigan
Executive Director
Prairie Crossing Charter School
1531 Jones Point Road
Grayslake, IL 60030

FOR PROFESSIONAL FEES AND EXPENSES INCURRED THROUGH 02/29/16:

<u>Matter No.</u>	<u>Description</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
01907.115001	Woodland v. PCCS Illinois Appellate Court Appeal Case No. 2014CH08573	\$5,087.50	\$0.00	\$5,087.50
Total		\$5,087.50	\$0.00	\$5,087.50
Fees				\$5,087.50
Costs Advanced and Expenses Incurred				\$0.00
CURRENT INVOICE DUE				<u>\$5,087.50</u>

Discussion Item # 3 Proposed Budget FY 17

The proposed budget was presented to the Finance Committee on April 19.

The budget was thoroughly reviewed and comes to the Board tonight for approval.

Ordinary Income/Expense Income	FY16 Approved budget	FY17 Draft budget
4100 · GENERAL INCOME		
4105 · Reimbursement From ISBE	4,286,099.00	4,462,065.87
4110 · General Contributions	2,000.00	2,000.00
4115 · Sponsorships	0.00	0.00
4125 · Restricted Contributions	0.00	0.00
4130 · Matching Gifts	2,700.00	2,000.00
Total 4100 · GENERAL INCOME	4,290,799.00	4,466,065.87
4200 · GRANTS		
4205 · IDEA Grant	60,645.00	60,645.00
4215 · Title I Low Income	24,163.00	24,163.00
4220 · Title II Teacher Quality	4,362.00	4,362.00
4225 · Special Ed Personnel	64,304.48	64,304.48
4230 · Special Ed Fundg for Children	49,104.00	49,104.00
4295 · Other Grants	0.00	0.00
Total 4200 · GRANTS	202,578.48	202,578.48
4300 · SCHOOL FEES INCOME		
4305 · Books/Materials/Activities	49,680.00	51,920.00
4310 · Out-of-District Tuition	0.00	10,346.34
Total 4300 · SCHOOL FEES INCOME	49,680.00	62,266.34
4400 · CLUBS & PROGRAMS		
4405 · Before and After School Program	96,900.00	111,234.00
4415 · Getting to Know You	3,260.00	3,260.00
4420 · Band	0.00	0.00
4425 · Interscholastic Sports	15,000.00	15,000.00
4435 · Tae Kwon Do	2,900.00	2,900.00
4445 · Champions Club	4,810.00	4,810.00
4455 · Hot Lunch - Farm to Table	12,852.00	13,650.00
4495 · Other Clubs	12,374.00	12,374.00
Total 4400 · CLUBS & PROGRAMS	148,096.00	163,228.00
4500 · GENERAL FUNDRAISING INCOME		
4502 · Annual Appeal	22,591.00	20,000.00
4505 · Auction	0.00	0.00
4510 · Scholastic Book Fairs	3,000.00	3,000.00
4515 · Prairie Pedal Income	10,000.00	0.00
4520 · Earthweek	3,000.00	3,000.00
4560 · Spirit Wear / Gym Uniforms	0.00	0.00
4565 · Dances Income	1,340.00	1,340.00
4595 · Other Fundraising Inc	2,800.00	2,800.00
Total 4500 · GENERAL FUNDRAISING INCOME	42,731.00	30,140.00
4700 · STUDENT PARTICIPATION INCOME		
4705 · 5th/6th Grade Trip	10,695.00	11,040.00
4710 · 7th Grade Trip	24,910.00	25,440.00
4715 · 8th Grade Trip	69,005.00	84,720.00
4717 · 8th Grade Fundraising	0.00	0.00
4720 · Graduation	0.00	0.00
4725 · Class Parties	600.00	600.00
4730 · Educational Activities/Class Field Trips	19,000.00	19,000.00
Total 4700 · STUDENT PARTICIPATION INCOME	124,210.00	140,800.00
4800 · INVESTMENT & OTHER INCOME		
4805 · Rental Income	16,000.00	16,000.00
4815 · Snow Removal Income	13,000.00	10,000.00
4820 · Interest Income - LFB	891.56	891.56
4825 · Interest Income - LLC	0.00	0.00
Total 4800 · INVESTMENT & OTHER INCOME	29,891.56	26,891.56
Total Income	4,887,986.04	5,091,970.25

Expense	FY16 Approved budget	FY17 Draft budget
5100 · INSTRUCTION EXPS		
5105 · Instruction Salaries (roll-up total)	1,312,661.03	1,367,032.67
5105 · Instruction Salaries (Teachers)	882,333.41	880,260.42
5105 · Instruction Salaries (Teachers) accrual	0.00	0.00
5105 · Title II Grant Allocation	0.00	0.00
5105 · Title I Grant Allocation	(20,587.00)	(20,587.00)
5105 · Instruction Salaries (SSY - TBD)	0.00	0.00
5105 · Instruction Salaries (Non TRS Retire Inc)	88,391.47	90,380.33
5105 · Instruction Salaries (TA / Lunch Help)	327,537.15	381,992.91
5105 · Instructions Salaries (IA) increase @ 2%	0.00	0.00
5105 · Instruction Salaries (TA Bonus)	0.00	0.00
5105 · Instruction Salaries (Subs)	34,986.00	34,986.00
5110 · Instruction Stipends	19,000.00	19,000.00
5115 · Merit Pay (formerly Goal Incentive)	45,000.00	46,000.00
5120 · Related FICA & Medicare Expense	43,842.21	48,095.03
5125 · Instruction TRS	20,405.56	20,589.36
TRS ER 1.38%	20,405.56	20,589.36
Federally Funded Grant TRS component @ 36.06%	19,452.75	11,788.23
Federally Funded Grant TRS add-back for grant alloc	(19,452.75)	(11,788.23)
5130 · Instruction Health Benefits Exp	200,040.00	193,080.00
5135 · Instruction FSA Expense	100.00	100.00
5140 · Classroom Supplies	20,500.00	20,500.00
5145 · Educational Materials	27,000.00	27,000.00
General	22,800.00	27,000.00
Spanish Curriculum	4,200.00	0.00
	0.00	0.00
5150 · Computers	4,000.00	6,000.00
5160 · Furniture	5,600.00	1,000.00
5170 · Dues & Subscriptions (Roll-up total)	5,000.00	6,710.00
Alert Solutions (report card service)		596.00
Powerschool		4,391.00
Go Guardian Chromebook access teachers		1,223.00
Other:		500.00
5175 · Instruction Prof Development	30,900.00	30,900.00
5181 · Environmental Learning *	6,400.00	6,400.00
5182 · Environmental Ed Instructional Prof Dev	5,000.00	5,000.00
5183 · Environmental Library	5,100.00	5,100.00
5190 · Deans Discretionary Fund	5,000.00	5,000.00
Total 5100 · INSTRUCTION EXPS	1,755,548.80	1,807,507.06
5200 · CLUBS & PROGRAMS EXP		
5205 · Before and After School Care	39,856.08	52,134.44
Salary expense	38,856.08	44,634.44
Camp Wildside		6,500.00
Supplies	1,000.00	1,000.00
5210 · Getting to Know you	3,260.00	3,260.00
5215 · Interscholastic Sports	15,000.00	15,000.00
5212 · Band	0.00	0.00
5225 · Tae Kwon Do	2,900.00	2,900.00
5240 · Champions Club	4,810.00	4,810.00
5260 · Extra Curricular expense	3,000.00	3,000.00
5285 · Hot Lunch - Farm to Table	11,756.00	13,650.00
5295 · Other Club Exps	12,374.00	12,374.00
Total 5200 · CLUBS & PROGRAMS EXP	92,956.08	107,128.44
5300 · STUDENT PARTICIPATION EXPS		
5305 · Educational Activities-Field Tr	26,000.00	26,000.00
5315 · Class Parties & Activities	600.00	600.00
5320 · 5/6 Grade Trip	10,695.00	11,040.00
5325 · 7th Grade Trip	24,910.00	25,440.00
5330 · 8th Grade Trip	69,005.00	89,520.00
5332 · 8th Grade Fundraising	0.00	0.00
5340 · Graduation	2,000.00	2,500.00
Total 5300 · STUDENT PARTICIPATION EXPS	133,210.00	155,100.00

	FY16 Approved budget	FY17 Draft budget
5400 - ADMINISTRATION EXPS		
5405 · Administrative Salaries (roll-up)	467,297.58	504,226.97
Administrative Salaries-Non-TRS	317,873.58	364,174.97
Administrative Salaries-Changes	0.00	0.00
Administrative Salaries-TRS	149,424.00	140,052.00
Bonuses as per contracts-Non-TRS	0.00	0.00
Bonuses as per contracts-TRS	0.00	0.00
5415 · Admin TRS Expense	0.00	0.00
5420 · Admin FICA & Medicare	26,483.98	29,890.14
5425 · Admin Health Benefits Expense	40,680.00	40,680.00
5430 · Unemployment Compensation	0.00	0.00
5435 · Admin FSA Expense	1,718.21	600.00
5438 · Employment Expense - Other	1,500.00	1,520.00
5440 · Supplies	16,550.00	17,550.00
General Supplies	6,500.00	7,500.00
ADP related services - WFN + ACA/HR	10,050.00	10,050.00
5445 · Furniture	2,960.00	2,960.00
5450 · Office Equipment	5,500.00	5,500.00
5455 · Computers	7,350.00	7,350.00
5460 · Computer Support	23,557.85	25,164.35
Chromebooks replacement policy	1,000.00	1,000.00
Drupion/wpengine - website support	1,200.00	1,200.00
Network infrastructure/Access Points	1,000.00	2,606.50
Comcast	10,680.00	10,680.00
Anti-virus / Chromebook monitoring	1,677.85	1,677.85
Other computer misc	8,000.00	8,000.00
5465 · Equipment Rental	500.00	500.00
5470 · Equipment Maintenance	400.00	400.00
5475 · Admin Professional Development	7,500.00	7,500.00
Power School Training	0.00	0.00
Other Professional Development	7,500.00	7,500.00
5480 · Telecommunication	19,989.60	20,511.00
TDS Monthly Contract	17,799.00	19,011.00
Wiring interface improvement	1,690.60	1,000.00
Other Telecommunication charges	500.00	500.00
5485 · Accounting and Audit Fees	22,000.00	22,000.00
5488 · Accounting and Audit Fees - LLC	6,400.00	6,400.00
5490 · Payroll Service Fees	11,479.91	13,650.00
5495 · Printing and Copying	8,592.00	6,637.52
5500 · Postage and Shipping	3,366.00	3,366.00
5505 · Insurance (incl. Building Ins.)	65,624.50	70,301.82
5510 · Dues and Subscriptions	3,837.00	5,664.00
5515 · Board Related Expenses	200.00	200.00
5525 · Legal Fees	80,000.00	65,000.00
5530 · Bank Fees	1,900.00	2,500.00
5544 · Outreach Conferences / Sponsorships	12,500.00	12,500.00
5545 · Community Outreach	60,665.59	63,113.09
Outreach Salaries	50,648.02	58,628.04
Camp Wildside	6,143.00	0.00
Outreach FICA & Medicare	3,874.57	4,485.05
Conferences/sponsorships	0.00	0.00
5546 · Outreach Materials	17,000.00	12,000.00
5547 · Transportation (formerly #9315)**	32,100.00	10,000.00
5550 · Contingency	8,000.00	5,000.00
5555 · Fee Waiver Expenses	17,984.00	18,025.00
5590 · Administrative Discretionary Budget	6,226.00	6,226.00
5595 · Other Admin Expenses	3,726.00	3,726.00
Total 5400 - ADMINISTRATION EXPS	983,588.22	990,661.89

	FY16 Approved budget	FY17 Draft budget
5600 · SUPPORT SERVICES		
5605 · Special Ed Salaries (roll-up total)	399,224.93	468,224.76
5605 · Special Ed Salaries - Teachers	213,715.35	224,523.79
5605 · Special Ed Salaries - Teachers accrual	0.00	0.00
5605 · Special Ed Salaries - Summer School	4,200.00	3,287.35
5605 · IDEA Grant Allocation	(33,358.50)	(10,000.00)
5605 · Special Ed Salaries - Admin	95,000.00	105,300.00
5605 · Special Ed Salaries - Admin Bonus per contract	0.00	0.00
5605 · Special Ed Salaries - TA/Lunch	114,180.09	139,625.62
5605 · Special Ed Salaries - TA/Lunch w/ 2% increase	0.00	0.00
5605 · Special Ed Salaries - TA Bonus	0.00	0.00
5605 · Special Ed Salaries - Subs	5,488.00	5,488.00
5610 · Spec Ed FICA & Medicare	13,290.73	15,543.38
5615 · Spec Ed Health Benefits	47,640.00	61,560.00
5620 · Spec Ed TRS Expense	0.00	0.00
5625 · Auditory Services	9,900.00	17,100.00
5630 · Speech Services	83,220.00	83,220.00
5635 · OT/PT Services	73,110.00	81,100.00
5640 · Psychological Services	88,768.00	110,960.00
5641 · Behavioral Therapist Services	0.00	5,000.00
5642 · Nursing Services (roll-up total)	23,500.00	38,000.00
Nursing contract		35,000.00
Nursing supplies		3,000.00
5645 · Other Spec Ed Services	13,500.00	15,000.00
5646 · Out of District Placement	24,306.96	0.00
5650 · Special Ed Legal Fees	5,000.00	5,000.00
5655 · Special Ed CR Mats & Sups (roll-up total)	6,000.00	7,500.00
SPED CR Mats & Supplies		6,000.00
ELL CR Mats & Supplies		1,500.00
5660 · Spec Ed Professional Developmt (roll-up total)	8,200.00	10,000.00
SPED Professional Development		8,000.00
ELL Professional Development		2,000.00
Total 5600 · SUPPORT SERVICES	795,660.62	918,208.14
5700 · OPERATIONS & MAINT EXP		
5705 · Maintenance Salaries	113,913.24	120,999.77
Maintenance Salaries	125,613.24	129,999.77
Snow removal income allocation	(11,700.00)	(9,000.00)
5710 · Maint FICA & Medicare	9,609.41	9,944.98
5715 · Maint Health Benefits	13,920.00	13,920.00
5720 · Water and Sewer	4,000.00	4,000.00
5730 · Gas and Electricity	38,000.00	38,000.00
5735 · Garbage	3,000.00	2,000.00
5740 · Life Safety	13,900.00	13,900.00
5745 · Snow Removal	13,500.00	10,800.00
5750 · Summer Help	11,000.00	11,000.00
5755 · Winter Help	608.00	608.00
5765 · Maintenance Equipment	1,500.00	1,500.00
5770 · Maintenance Supplies	10,000.00	10,000.00
5775 · Long-Term Maint & Repairs (roll-up total)	14,000.00	14,000.00
5795 · Other Maint Exps	3,000.00	3,000.00
Total 5700 · OPERATIONS & MAINT EXP	249,950.65	253,672.75
5800 · FUNDRAISING EXP		
5813 · Fundraising Contractual	0.00	0.00
5814 · Marketing/Advertising Expense	0.00	0.00
5815 · Auction	0.00	0.00
5825 · Annual Appeal	2,500.00	1,000.00
5827 · Contribs/Sponsor Develop Exp	1,550.00	0.00
5830 · Scholastic Book Fair	3,000.00	3,000.00
5835 · Prairie Pedal	10,000.00	0.00
5840 · Earthweek	4,000.00	4,000.00
5875 · Spirit Wear / Gym Uniforms	0.00	0.00
5880 · Dances Exp	1,340.00	1,340.00
5890 · Restricted Expense	0.00	0.00
5895 · Other Fundraising Exps	0.00	0.00
Total 5800 · FUNDRAISING EXP	22,390.00	9,340.00

	FY16 Approved budget	FY17 Draft budget
5900 · GRANT EXPENSE		
5905 · IDEA Grant Exp	60,645.00	60,645.00
5910 · Title I Exp	24,163.00	24,163.00
5915 · Title II Teacher Quality Exp	4,362.00	4,362.00
5995 Other Grants (roll-up total)	6,497.00	5,000.00
	0.00	0.00
CP Project grants issued PCCS	3,000.00	5,000.00
	3,497.00	0.00
	0.00	0.00
	0.00	0.00
Total 5900 · GRANT EXPENSE	95,667.00	94,170.00
9170 · Equal Exchange		
9532 · Contributions / Other Exp		
9619 · Grant Funding CP/SLP		
Total Expense	4,128,971.36	4,335,788.27
Net Ordinary Income	759,014.68	756,181.98
Other Income/Expense		
Other Income		
7100 · NON OPERATING INC-PSO FUNDRAISING		
7102 · Fundraising		
7103 · Box Tops		
7105 · Target VISA Card		
7107 · SCRIP		
7109 · Holiday Bazaar		
7110 · Other		
7111 · School Supply Packs		
Total 7102 · Fundraising		
Total 7100 · NON OPERATING INC-PSO FUNDRAISING		
Total Other Income		
Other Expense		
7200 · NON OPERATING EXPENSE		
7220 · PCCSHI-Mortgage Loan Interest		
7222 · SWAP Adjustment	322,860.43	322,860.43
7223 · LOC Fee	0.00	0.00
7224 · Draw Fee	0.00	0.00
7225 · Remarketing Fee	0.00	0.00
7226 · Gain/Loss on Interest Rate Swap	(90,000.00)	(82,000.00)
Total 7220 · PCCSHI-Mortgage Loan Interest	232,860.43	240,860.43
7227 · State Charter School Commission	107,152.48	111,551.65
7240 · Taxable Loan Interest Expense		
7241 · LOC Interest Expense		
7244 · Lease Interest Expense	389.57	1,280.10
7246 · Depreciation	79,092.06	79,092.06
7247 · Amortization	7,415.28	7,415.28
7248 · Depreciation - LLC	269,706.96	269,706.96
7249 · Amortization - LLC	26,552.04	26,552.04
7258 · Other	14,793.43	0.00
7300 · NON OPERATING-PSO EXPENSE		
7304 · Bank Fees		
7305 · Communications		
7308 · Plant Sale		
7311 · SCRIP		
7313 · Holiday Bazaar		
7322 · Teacher Sup Exp Reimb		
7323 · Community Care/Family Social		
7325 · PSO School Gifts		
7327 · Discretionary Hardship Fund		
7328 · School Supply Packs		
Total 7300 · NON OPERATING-PSO EXPENSE		
Total 7200 · NON OPERATING EXPENSE	737,962.25	736,458.52
Total Other Expense	737,962.25	736,458.52
Net Other Income	(737,962.25)	(736,458.52)
	21,052.43	24,723.46
	Approved by Board 9.22.2015	Draft April 2016

Discussion Item #4 – Second Reading of revised policies

The Board completed a first reading of the following policies at the Feb 2016 Board meeting after considerable review by the Governance Committee.

This item is up for a 2nd reading and subsequently an action item on the agenda.



Board of Director's Policy Personnel 400 Series

Policy # 400.10

Staff Development Program

The Executive Director or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for certificated staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall provide, at a minimum, at least once every 2 years, the in-service training of certificated school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every 2 years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every 2 years, training of all appropriate staff by a person with expertise on anaphylactic reactions and management.
2. At least every 2 years, an in-service to train appropriate school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for school personnel who work with students in grades 7 through 8 to identify the warning signs of mental illness and suicidal behavior in adolescents and teens along with appropriate intervention and referral techniques.
5. Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training as follows:
 - a. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect (see policy *500.18, Abused and Neglected Child Reporting*).
 - b. Within one year of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every 5 years (see policy *500.18, Abused and Neglected Child Reporting*).
 - c. Informing educators about the recommendation in the Erin's Law Taskforce Report requesting them to attend continuing professional development programs that address the prevention and identification of child sexual abuse (see policy *500.18, Abused and Neglected Child Reporting*).
6. Education for staff instructing students in grades 7 through 8, concerning teen dating violence as recommended by the District's Nondiscrimination Coordinator, Dean of Students or Complaint Manager.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

105 ILCS 5/2-3.60, 5/10-22.39, 5/10-23.12, 5/24-5, and 110/3.
325 ILCS 5/4, Abused and Neglected Child Reporting Act.
745 ILCS 49/, Good Samaritan Act.

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Personnel 400 Series

Policy # 400.11

Communicable and Chronic Infectious Disease

The Executive Director or designee shall develop and implement procedures for dealing with known or suspected cases of a communicable and chronic infectious disease involving a District employee consistent with State and federal law, rules of the Illinois Department of Public Health, and Board of Education policies.

Employees with a communicable or chronic infectious disease will be permitted to retain their positions whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

Americans With Disabilities Act, 42 U.S.C. §12101 et seq.; 29 C.F.R. §1630.1 et seq., amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325.

Rehabilitation Act of 1973, 29 U.S.C. §791; 34 C.F.R. §104.1 et seq.

Department of Public Health Act, 20 ILCS 2305/6.

105 ILCS 5/24-5.

Personnel Record Review Act, 820 ILCS 40/.

Control of Communicable Diseases, 77 Ill.Admin.Code Part 690.

Policy # 500.21

Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the District's policies. The Executive Director will develop procedures for communicable and chronic infectious diseases for the Board's consideration.

LEGAL REF.:

105 ILCS 5/10-21.11.

410 ILCS 315/2a.

23 Ill.Admin.Code §§ 1.610 and 226.300.

77 Ill.Admin.Code §690.100 et seq.

Individuals With Disabilities Education Act, 20 U.S.C. §1400 et seq.

Rehabilitation Act, Section 504, 29 U.S.C. §794(a).

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Students 500 Series

Policy # 500.05

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Executive Director or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
 - a. *500.10, Harassment of Students Prohibited.* This policy prohibits any person from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
 - b. *500.14, Prevention of and Response to Bullying, Intimidation, and Harassment.* This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
 - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
 - b. The Nondiscrimination Coordinator, Dean of Students, or a Complaint Manager identified in policy *500.10 Harassment of Students Prohibited.*
3. Incorporates age-appropriate instruction in grades 7 through 8, in accordance with the District's comprehensive health education program. This includes incorporating student social and emotional development into the District's educational program as required by the State.
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

LEGAL REF.:

105 ILCS 110/3.10.

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Students 500 Series

Policy # 500.19

Health Examinations and Immunizations and Exclusion of Students

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health, within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required from students in grade 6, beginning with the 2015-2016 school year. As required by State law:

1. The required health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening must be included as a required part of each health examination; diabetes testing is not required.
3. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of 6 months and 6 years must provide a statement from a physician that their child was "risk-assessed" or screened for lead poisoning.
4. The Department of Public Health will provide all female students entering sixth grade and their parents/guardians information about the link between human papilloma virus (HPV) and cervical cancer and the availability of the HPV vaccine.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before the first day of school of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by the first day of school, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after The first day of school. The Executive Director or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the Department of Public Health. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the Illinois Department of Public Health.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Executive Director or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the Illinois Department of Public Health, a student will be exempted from this policy's requirements for:

1. Religious or medical grounds if the student's parents/guardians present to the Superintendent a signed statement explaining the objection;
2. Health examination or immunization requirements on medical grounds if a physician provides written verification;
3. Eye examination requirement if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
4. Dental examination requirement if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board's Policy *500.25 Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

McKinney Homeless Assistance Act, 42 U.S.C. § 11431 et seq.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1 and 315/2e.

23 Ill.Admin.Code §1.530.

77 Ill.Admin.Code Part 665.

77 Ill.Admin.Code Part 695.

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Students 500 Series

Policy # 500.23

Adolescent Suicide Awareness and Prevention Programs

The Executive Director, or designee, is directed to develop and implement a comprehensive and continuing adolescent suicide awareness and prevention program. The Executive Director will attempt to develop a liaison among the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency to implement the goals and objectives of the Illinois Suicide Prevention Strategic Plan.

LEGAL REF.:
105 ILCS 5/2-3.163

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Instruction 600 Series

Policy # 600.2

Home and Hospital Instruction

A student who is absent from school, or whose physician anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than 5 school days after receiving a physician's written statement. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to 3 months after the child's birth or a miscarriage.

LEGAL REF.:

105 ILCS 5/10-22.6a, 5/14-13.01, 5/18-4.5, and 5/18-8.05.

23 Ill.Admin.Code §§1.520, 1.610 and 226.300.

CROSS REF.: 600.3 (Education of Children with Disabilities), 500.26 (Equal Educational Opportunity), 500.21 (Communicable and Chronic Infectious Disease)

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Instruction 600 Series

Policy # 600.4

Exemption from Physical Activity

A child may be exempted from some or all physical activities when the appropriate excuses are submitted to the school by parent(s)/guardian(s) or by a person licensed under the Medical Practice Act.

Alternative activities and/or units of instruction will be provided for pupils whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents their participation in the physical education courses.

LEGAL REF.:

105 ILCS 5/27-6.

225 ILCS 60/, Medical Practice Act.

23 Ill.Admin.Code §1.420(p).

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Buildings & Grounds 1000 Series

Policy # 1000.5

Facility Management and Building Programs

The Executive Director shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable Board of Education policies. The Executive Director or designee shall facilitate:

1. Inspections of school by the Regional Superintendent and State Fire Marshal or designee, and
2. Review of plans and specifications for future construction or alterations of school if requested by the relevant municipality, county (if applicable), or fire protection district.

Standards for Managing Buildings and Grounds.

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Executive Director or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$5,000. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Executive Director or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Executive Director or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President may appoint a special committee to consider nominations and make a recommendation, along with

supporting rationale, to the Board. The Board will make the final selection. The committee shall operate under the following guideline:

- The committee will encourage input from the community, staff members, and students.

The Executive Director or designee may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using the process in this policy.

LEGAL REF.:

42 U.S.C. §12101 et seq.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/17-2.11, 140/, and 230/.

410 ILCS 25/, Environmental Barriers Act.

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

Adoption Dates:

Adopted: March 2016



Board of Director's Policy Buildings and Grounds 1000 Series

Policy # 1000.10

Environmental Quality of Buildings and Grounds

The Executive Director or designee shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds. Before pesticides are used on District premises, the Executive Director or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

LEGAL REF.:

29 C.F.R. Part 1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.300(c).

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/10-20.17a; 5/10-20.48; 135/; and 140/, Green Cleaning School Act.

225 ILCS 235/, Structural Pest Control Act.

415 ILCS 65/, Lawn Care Products Application and Notice Act.

820 ILCS 255/, Toxic Substances Disclosure to Employees Act.

23 Ill.Admin.Code §1.330, Hazardous Materials Training.

Adoption Dates:

Adopted: March 2016

Discussion Item #5 – Proposed FY17 Calendar

Below is the proposed FY17 school calendar. The one major difference in this calendar vs. FY16 is the reduction of in-service days –from 17 to 9.

Otherwise, it is compatible with the surrounding districts (as much as possible) for breaks, etc.

This has been vetted by the teachers as required by our Collective Bargaining Agreement and comes to the Board for approval.

Calendar

Prairie Crossing Charter School 2016 - 2017

August 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	ER	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	ER	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	ER	20	21	22
23	24	25	26	27	28	29

November 2016						
S	M	T	W	T	F	S
		1	ER	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	ER	ER	23	24	25	26
27	28	29	30			

December 2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	ER	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

LEGEND	
	Break
	Holidays/Non Student Attendance
	End of Trimester

Aug. 10-12.....No School: Teacher In-Service
 Aug. 15First Day of School / Early Release

Sept. 5.....No School: Labor Day
 Sept. 7..... Early Release: Teacher In-Service
 Sept. 21No School: Teacher In-Service

Oct. 10No School: Columbus Day
 Oct. 19Early Release: Teacher In-Service

Nov. 2Early Release: Teacher In-Service
 Nov. 4End of 1st Trimester (57)
 Nov. 21.....Conferences - Early Release
 Nov. 22Conferences - Early Release
 Nov. 23No School: Nonattendance Day
 Nov. 24No School: Thanksgiving Day
 Nov. 25No School: Nonattendance Day

Dec. 7Early Release: Teacher In-Service
 Dec. 21-Jan. 03....No School: Winter Break

Jan. 4School Reconvenes
 Jan. 16No School: MLK Jr. Day
 Jan. 25Early Release: Teacher In-Service

Feb. 17..... No School: Teacher In-Service
 Feb. 20..... No School: President's Day
 Feb. 22Early Release: Teacher In-Service
 Feb. 24End of 2nd Trimester (64 days)

Mar. 9 & 10.....Conferences – Early Release
 Mar. 15Early Release: Teacher In-Service
 Mar. 27-31No School: Spring Break

Apr. 3School Reconvenes
 May 3Early Release: Teacher In-Service
 May 29No School: Memorial Day

June 1 8th Grade Graduation
 June 2End of 3rd Trimester(64 days)
 June 2Last Day of School: Early Release

January 2017						
S	M	T	W	T	F	S
3	1	2	3	4	5	6
5	8	9	10	11	12	13
4	15	16	17	18	19	20
5	22	23	24	ER	26	27
2	29	30	31			

February 2017						
S	M	T	W	T	F	S
3			1	2	3	4
5	5	6	7	8	9	10
4	12	13	14	15	16	17
4	19	20	21	ER	23	24
2	26	27	28			

March 2017						
S	M	T	W	T	F	S
3			1	2	3	4
5	5	6	7	8	ER	ER
5	12	13	14	ER	16	17
5	19	20	21	22	23	24
5	26	27	28	29	30	31

April 2017						
S	M	T	W	T	F	S
						1
5	2	3	4	5	6	7
5	9	10	11	12	13	14
5	16	17	18	19	20	21
5	28	29	30	31		

May 2017						
S	M	T	W	T	F	S
5		1	2	ER	4	5
5	7	8	9	10	11	12
5	14	15	16	17	18	19
5	21	22	23	24	25	26
2	28	29	30	31		

June 2017						
S	M	T	W	T	F	S
2				1	ER	3
	4	5	6	7	8	9
	11	12	13	14	15	16
	18	19	20	21	22	23
	25	26	27	28	29	30

Key	
	All Day Teacher In-Service
	Early Release Teacher In-Service
	Legal Holidays Recommended by ISBE
	Early Release Parent Teacher Conference
	Day Before Thanksgiving

Early Release Dismissal at 1:00 p.m.

Consent Agenda

Director's Report



Charter School Commission

The Illinois State Charter School Commission is conducting its annual review of PCCS. Earlier this month, the School submitted updates to the Commission in the domains 1) Academics, 2). Financial and 3). Organizational. Following the deliverable, three (3) members of the Commission visited the School to tour the campus, observed the classrooms and hold discussions with Administrators. We expect to receive initial findings of the evaluation just prior to this month's Board meeting. We expect that Commission guest(s) attending the Board meeting and have allotted time on the agenda should the Commission like to share any information with the Board. Once we receive their initial findings, like our charter renewal process, we will have a chance to respond to the findings (if necessary) and the final report and responses will be discussed at the May meeting of the Commission Board.

Outreach and Partnerships

PCCS was proud to be one of the hosts and part of a dynamic team of Lake County organizations that participated in the One Earth Film Festival. With a good turnout, 140 guests viewed the film *Saving My Tomorrow*. Thank you to Dil Dybas, Frances Verenski, Carol Flaig and (5) 8th graders that helped disseminate brochures and information and for representing PCCS to our countywide guest.

Once again, PCCS 8th graders hosted a table at Libertyville's annual *Green Living Fair* talking to community guests on their culminating projects and offering brochures and information on what makes PCCS a unique choice for public education.

PCCS formally accepted a challenge from longtime partner *Conserve Lake County* to answer the question of How Do You Conserve Lake County? at their annual meeting in Independence Grove. Over 250 people attended the event and heard of specific initiatives that PCCS 7th and 8th graders are accomplishing to accepting that challenge.

Dil Dybas extended an offer to *CrossWays Preschool* in Libertyville to visit and partake in a day in the life at PCCS. Our 6th grade classes hosted the preschools and their parents through a flurry of fun environmental activities. As a result, many families in Crossways have shared that their children want to attend our School. Nice job Dil!

Next Week on Arbor Day, PCCS 7th & 8th grade classes are being visited by our new partner *Bartlett Tree Experts* to learn about the value of trees in our environment, do some exploration in our campus surroundings and planting 10 white oaks seedlings in our campus grounds.

It's over

As the Board did not meet last month due to the Spring Break schedule, some of the left over news includes that on March 30, the Illinois Supreme Court denied Woodland's *Petition to Leave to Appeal*. In non-legal terms, if you have been denied leave to appeal, you have gone as far as you can in the Illinois court system and you lose the case. As a result, the lawsuit filed by Woodland contesting the renewal of our 2104 charter is over.

We are glad to have this in our rearview mirror and we appreciate the communities' patience and support throughout this the 20-month battle - especially our Staff, Students and Parents

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Geoff Deigan", is written over a large, stylized green scribble that resembles a signature or a large letter 'G'.

Geoff Deigan - Executive Director

Leadership Team March/April Board Report

The last two months have been full of opportunities for partnering with parents, partnerships, and professional development.

Some of the highlights from one of our most important vision statements, we had some great opportunities to Partner with Parents

- Student-led conferences took place on the 11th and 12th of March. All students from Kindergarten to Eighth grade were able to share with their families the progress they have made over the last two trimesters and also the goals they have set for the rest of the year. These conferences are something that makes PCCS unique with all of the preparation and thought that go into the presentations. Several classes in the Carson explored using Electronic portfolios to collect and share their progress. This practice promotes individual reflection and goal setting; both best practices for 21st century learners.
- The fifth and sixth grade students wrapped up their study of Egyptian culture by putting on a wax museum exhibit. The students researched gods, goddesses, and important figures in Egyptian history, wrote speeches as those figures, dressed up and gave a presentation in the museum exhibit as parents and staff came around and pushed buttons to hear their live presentations.
- The Kindergarten had their third annual Environmental Education Night for parents and friends on April 19th. Mrs. Barnett, Mrs. Berger, Mrs. Hoffman, Miss Nham, and Mrs. Hershiser took the parents and friends through different activities that would happen in a study of sunflowers.

There was no shortage of partnerships and shared learning at PCCS

- First and second grade have partnered with the Lake County Audubon Society to participate in their Birds in my Neighborhood program. Audubon volunteers will share their expertise with the students on 3 occasions, and the program provides a free field trip to a local area for birding. We are very excited to have this opportunity.
- Third and fourth grade hosted their buddies from Clearview Elementary in Waukegan on April 19th. Classes took their buddies through the Earth Week Scavenger Hunt, did phenology, a craft, had a cook-out, and planted seeds with their younger counterparts. It was great to be able to share some of the wonderful things about PCCS with another group of students! As always, we couldn't have made the opportunity as successful as it was without the wonderful help from our parent volunteers.
- Ms. Stefans' class hosted a preschool class from CrossWays in Libertyville on April 20th. Sixth grade students planned and led the trip, and acted as buddies to the preschool students. Again, it was wonderful to be able to share our wealth of resources and our unique PCCS experience with others!

PCCS has also had many teachers going out to provide and take part in professional development throughout the local area and beyond.

- We had a team of 7 teachers travel to the Green Schools Conference and Expo in Pittsburgh. The conference provided great opportunity to showcase the wonderful things we do here, bring back opportunities that PCCS can implement and work towards

potentially sharing best practices/environmental education strategies with other schools across the country. In addition, we gave our own presentation on the Farm to Table program.

- Naomi and Chris Hershiser along with our partner National Louis University also presented at the Healthy and High Performing Schools Symposium in April, sharing our backpack program and our Green Challenge program with other area schools.

Looking ahead

- Eighth grade is hosting their annual Culminating Project Night on April 28th in the barn. This event will last from 1pm to 6pm and will be held in a gallery style where the students can present what their project is as the people circulate through the room. Feel free to stop by and observe the amazing work that our Natural Leaders have done.

We had a very exciting Earth Week at Prairie Crossing, with Earth Superheroes as our theme this year. Classes did many creative projects to defend the earth against the evil super villains out to destroy it. It was fun to see students and teachers of all ages getting excited about beating these villains. One of the best parts of the week was that we were able to share some of our Earth Week festivities with students from other schools.

Respectfully submitted,

Tony Zamiar, Dean of Carson Building

Kelly Smith, Dean of Comstock Building

Naomi Hershiser, Dean of Environmental Learning

Jessica Loustaunau, Director of Student Services and Special Education

Outreach Report to Board--April 2016

Outreach efforts for the third quarter of the year included work towards attracting more families for the lottery.

Some highlights of the last few months include:

- PCCS has partnered with The Alliance for Human Services, by providing free classroom space for their Interpreters' Training Class. Classes ran in fall 2015; they had planned a second session to begin in late spring 2016 but have rescheduled it for fall 2016 due to low enrollment. This partnership enabled us to inform 25 interpreters, students and faculty, who will work with underserved populations, about the opportunity to attend PCCS.
- Advertising for the Open House/Lottery continued to be provided in English and Spanish through a variety of mediums--newspapers, PSAs, social media, online newspaper postings, etc.
- PCCS sponsored/hosted a film screening of One Earth Film Festival in March, which attracted over 140 attendees to the PCCS campus.
- PCCS has developed new initiatives with these the following organizations
 - CrossWays Preschool
 - Academy of Global Citizenship
 - Fremont Public Library
 - Great Lakes Naval Base
 - Alliance for Human Services
 - Bartlett Tree Experts
 - Faith in Place
 - Conserve Lake County
 - MOMS Club of Gurnee
- PCCS is working on establishing relationships with others, including:
 - 12 Oaks Foundation
 - Fremont Township
 - Warren Township
 - Warren Township Youth and Family Services
 - Warren Newport Public Library
 - Learn 6 Charter School
 - Mundelein Park District
 - Gurnee Park District
 - Lake County Nature Network
- Our Bus to Us program through Waukegan Public Library, in which our students buddy with a sister school in Waukegan and work on environmental lessons, is in full swing; our classroom buddies from Clearview School visited PCCS during Earth Week.
- Our Holiday Cookie and Card Drive for US Military at Great Lakes Naval Base before the winter holidays was a huge success; our parents and staff donated thousands of treats, which were greatly appreciated by our military friends.
- We provided an Open House presentation to members of Gurnee MOMS Club during one of their meetings.

- We hosted On-site Open Houses in January and February to provide prospective families with information about our free public school, with over 60 prospective families in attendance.
- We participated in the Fremont Library Preschool Fair to share with interested Fremont residents the opportunity to enroll their child at PCCS.
- We have held conversations with the Warren Township Teen Center about collaborating together to host a reading event for young residents of Warren Township this summer.
- We have continued to partner with local restaurants to expand the mission of PCCS and inform more community members about PCCS through our Farm to Table program.
- We partnered with the Regional Office of Education and the U.S. Marines to support the Toys for Tots toy drive in December and filled a box for needy children!
- We have worked on increasing our visibility and exposure through posting more often to Facebook and appreciate our followers sharing those posts!
- Over Earth Week, we hosted a preschool class from CrossWays Preschool to share our Earth Week activities with our new preschool pals. We look forward to hosting more activities with them and hope to expand to other preschools in the future.

Outreach efforts continue beyond the lottery, year round. We plan to continue to host and participate in events throughout the year; develop more partnerships with local organizations; and increase our visibility in the larger community.

Respectfully Submitted:

Dilrukshi Dybas
Community Engagement Liaison

Prairie Crossing Charter School

Business Managers Report

April 26, 2016

- The Finance Committee met April 19, 2016 at 6:00pm.
 - February / March 2016 Financial Package does not contain any unusual items or significant fluctuations.
 - FY17 Draft Budget was presented and reviewed.

- GSA / Grant payments received in February and March 2016:
 - ISBE Q4 General State Aid payment totaling \$1,075,971.09 was received 3/18/2016
 - IDEA Q2 Grant payment totaling \$14,560 was received 01/22/2016
 - Title I Q1 and Q2 Grant payments totaling \$25,478 was received 2/18/2016
 - Special Ed Personnel Q2 Grant payment totaling \$21,152.71 was received 2/19/2016
 - Special Ed Funding for Children Q2 Grant payment totaling \$12,437.75 was received 2/26/2016

- Reporting in March:
 - ISBE EIS Employment and Position Data reporting:
 - SY16 Initial reporting of employee and position information was due to ISBE before 4/15/2016 via EIS. This report includes an itemization of all teachers, licensed para-professionals and administrators in a certified role. Finalized employee and position information as well as salary data for SY16 will be due to ISBE via EIS by 8/31/2016. SY16 Non-certified staff were reported in the aggregate via EIS as well – per ISBE EIS guidelines, this demographic does not require additional reporting for SY16.

 - Grant Reporting: due before 4/20/2016
 - IDEA Grant – Q3 expenditure reporting submitted 4/06/2016
 - Title I Grant - Q3 expenditure reporting submitted 4/06/2016
 - Title II Grant - Q3 expenditure reporting submitted 4/06/2016

- Requested documents were completed for our annual Commercial / Property, Liability and Worker Compensation policy renewal and submitted to Arthur J Gallagher for renewal effective date 7/1/2016.

- Affordable Care Act – Form 1095 was prepared and disbursed to staff before the 03/31/2016 deadline. This new document is in response to guidelines established under Health Care Reform requiring employers to provide documentation of offering and enrollment status in affordable medical care to all eligible employees.

Respectfully submitted,

Kim Disalvo 4/21/2016

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

Ordinary Income/Expense	Jul '15 - Mar 16	Budget	\$ Over Budget
Income			
4100 · GENERAL INCOME			
4105 · Reimbursement From ISBE	3,214,574.25	3,214,574.25	0.00
4110 · General Contributions	1,744.26	1,060.20	684.06
4115 · General Sponsorships	0.00	0.00	0.00
4125 · Restricted Contribs/Sponsorship	744.25	0.00	744.25
4130 · Matching Gifts	1,411.00	1,275.00	136.00
4199 · Consolidate	0.00	0.00	0.00
Total 4100 · GENERAL INCOME	3,218,473.76	3,216,909.45	1,564.31
4200 · GRANTS			
4205 · IDEA Grant	26,791.00	30,322.50	(3,531.50)
4215 · Title I Low Income	25,478.00	12,081.50	13,396.50
4220 · Title II Teacher Quality	0.00	2,181.00	(2,181.00)
4225 · Special Ed Personnel	42,155.83	35,436.90	6,718.93
4230 · Special Ed Fundg for Children	24,875.50	24,659.83	215.67
4295 · Other Grants	15,060.13	0.00	15,060.13
Total 4200 · GRANTS	134,360.46	104,681.73	29,678.73
4300 · SCHOOL FEES INCOME			
4305 · Books/Materials/Activities	37,357.50	37,357.50	0.00
4310 · Out-of-District Tuition	7,582.10	0.00	7,582.10
4300 · SCHOOL FEES INCOME - Other	0.00	0.00	0.00
Total 4300 · SCHOOL FEES INCOME	44,939.60	37,357.50	7,582.10
4400 · CLUBS & PROGRAMS			
4405 · Before and After School Program	112,372.20	96,000.00	16,372.20
4415 · Getting to Know You	3,260.00	3,260.00	0.00
4420 · Band	0.00	0.00	0.00
4425 · Interscholastic Sports	19,820.73	15,000.00	4,820.73
4430 · Golf Club	0.00	0.00	0.00
4435 · Tae Kwon Do	2,820.00	2,020.00	800.00
4440 · Drumming	0.00	0.00	0.00
4445 · Champions Club	2,630.00	4,160.00	(1,530.00)
4450 · Knitting Club Income	0.00	0.00	0.00
4455 · Hot Lunch - Farm to Table	13,875.00	12,852.00	1,023.00
4460 · Hot Lunch - Pizza	0.00	0.00	0.00
4465 · Student Council	0.00	0.00	0.00
4475 · Literary / Art Program	0.00	0.00	0.00
4495 · Other Clubs	21,118.00	10,384.00	10,734.00
4400 · CLUBS & PROGRAMS - Other	0.00	0.00	0.00
Total 4400 · CLUBS & PROGRAMS	175,895.93	143,676.00	32,219.93
4500 · GENERAL FUNDRAISING INCOME			
4501 · In Kind Gifts Received	0.00	0.00	0.00
4502 · Annual Appeal	13,622.00	22,591.00	(8,969.00)
4505 · Auction	0.00	0.00	0.00
4507 · Auction Restricted Gifts	0.00	0.00	0.00
4510 · Scholastic Book Fairs	2,620.34	3,000.00	(379.66)
4515 · Prairie Pedal	0.00	10,000.00	(10,000.00)
4520 · Earthweek	0.00	0.00	0.00
4535 · Operation Sidewalk Makeover Inc	0.00	0.00	0.00
4540 · Compost Buckets Inc	0.00	0.00	0.00
4545 · Camping Equip Income	0.00	0.00	0.00
4550 · Rain Barrels	0.00	0.00	0.00
4555 · Awards Inc	0.00	0.00	0.00
4560 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00
4563 · Homecoming Inc	0.00	0.00	0.00
4565 · Dances Income	900.00	670.00	230.00
4568 · Sustainable Schoolyard	0.00	0.00	0.00
4570 · Envir. Library Income	0.00	0.00	0.00
4595 · Other Fundraising Inc	2,069.85	2,800.00	(730.15)
Total 4500 · GENERAL FUNDRAISING INCOME	19,212.19	39,061.00	(19,848.81)
4700 · STUDENT PARTICIPATION INCOME			

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	Jul '15 - Mar 16	Budget	\$ Over Budget
4705 · 5th/6th Grade Trip	4,450.00	4,500.00	(50.00)
4710 · 7th Grade Trip	18,840.00	20,375.00	(1,535.00)
4712 · 7th Grade Fundraising	0.00	0.00	0.00
4715 · 8th Grade Trip	35,185.00	37,185.00	(2,000.00)
4717 · 8th Grade Fundraising	11,693.00	0.00	11,693.00
4720 · Graduation	0.00	0.00	0.00
4725 · Class Parties	899.00	600.00	299.00
4730 · Field Trips/Educ Activities Inc	7,682.00	6,193.90	1,488.10
Total 4700 · STUDENT PARTICIPATION INCOME	78,749.00	68,853.90	9,895.10
4800 · INVESTMENT & OTHER INCOME			
4805 · Rental Income	15,073.75	12,260.50	2,813.25
4815 · Snow Removal Income	5,595.00	13,000.00	(7,405.00)
4817 · Maintenance Income	0.00	0.00	0.00
4818 · Gifts in Kind - Goods	0.00	0.00	0.00
4820 · Interest Income - LFB	1,002.78	671.75	331.03
Total 4800 · INVESTMENT & OTHER INCOME	21,671.53	25,932.25	(4,260.72)
4998 · Investment Income (loss) in LLC	0.00	0.00	0.00
4999 · School Rent Income-LLC	0.00	0.00	0.00
Total Income	3,693,302.47	3,636,471.83	56,830.64
Gross Profit	3,693,302.47	3,636,471.83	56,830.64
Expense			
5100 · INSTRUCTION EXPS			
5105 · Instruction Salaries	971,687.88	974,052.54	(2,364.66)
5110 · Instruction Stipends	5,201.40	4,801.40	400.00
5115 · Merit Pay	0.00	0.00	0.00
5120 · Related FICA & Medicare Expense	30,359.23	30,544.03	(184.80)
5125 · Instruction TRS	14,168.75	13,268.55	900.20
5130 · Instruction Health Benefits Exp	143,520.16	148,366.11	(4,845.95)
5135 · Instruction FSA Expense	0.00	0.00	0.00
5140 · Classroom Supplies	10,481.54	15,505.98	(5,024.44)
5145 · Educational Materials	23,984.47	24,000.00	(15.53)
5150 · Computer Supplies	5,218.20	2,909.68	2,308.52
5160 · Furniture	4,524.00	4,200.00	324.00
5170 · Dues & Subscriptions	4,568.30	3,902.96	665.34
5175 · Instruction Prof Development	12,251.57	17,197.05	(4,945.48)
5181 · Environmental Learning	7,753.21	4,862.74	2,890.47
5182 · Environmental Ed Professional D	2,065.99	5,000.00	(2,934.01)
5183 · Environmental Library	0.00	2,500.00	(2,500.00)
5190 · Deans Discretionary	3,300.96	3,908.22	(607.26)
Total 5100 · INSTRUCTION EXPS	1,239,085.66	1,255,019.26	(15,933.60)
5200 · CLUBS & PROGRAMS EXP			
5205 · Before and After School Care	33,057.63	29,798.03	3,259.60
5210 · Getting to Know You	3,260.00	3,260.00	0.00
5212 · Band	0.00	0.00	0.00
5215 · Interscholastic Sports	12,018.87	11,937.50	81.37
5225 · Tae Kwon Do	1,315.00	2,020.00	(705.00)
5240 · Champions Club	2,815.00	3,425.00	(610.00)
5260 · Extra Curricular Expense	0.00	0.00	0.00
5265 · Student Council	0.00	0.00	0.00
5275 · Literary / Art Program	0.00	0.00	0.00
5285 · Hot Lunch - Farm to Table	4,115.21	8,668.58	(4,553.37)
5295 · Other Club Exps	19,498.00	10,384.00	9,114.00
Total 5200 · CLUBS & PROGRAMS EXP	76,079.71	69,493.11	6,586.60
5300 · STUDENT PARTICIPATION EXPS			
5305 · Field Trips/Educ Activities Exp	8,912.79	15,000.00	(6,087.21)
5315 · Class Parties & Activities	796.60	600.00	196.60
5320 · 5/6 Grade Trip	420.00	650.00	(230.00)
5325 · 7th Grade Trip	15,600.99	15,666.00	(65.01)
5327 · 7th Grade Fundraising	0.00	0.00	0.00
5330 · 8th Grade Trip	20,170.54	30,756.50	(10,585.96)

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	Jul '15 - Mar 16	Budget	\$ Over Budget
5332 · 8th Grade Fundraising	11,693.00	0.00	11,693.00
5340 · Graduation	1,513.00	1,500.00	13.00
Total 5300 · STUDENT PARTICIPATION EXPS	59,106.92	64,172.50	(5,065.58)
5400 · ADMINISTRATION EXPS			
5405 · Administrative Salaries	355,276.45	350,850.92	4,425.53
5415 · Admin TRS Expense	0.00	0.00	0.00
5420 · Admin FICA & Medicare	21,845.73	20,361.29	1,484.44
5425 · Admin Health Benefits Expense	28,059.11	29,932.80	(1,873.69)
5430 · Unemployment Compensation	0.00	0.00	0.00
5435 · Admin FSA Expense	1,410.63	1,568.21	(157.58)
5438 · Employment Expense - Other	1,765.00	1,280.00	485.00
5440 · Supplies	15,416.50	12,926.97	2,489.53
5445 · Furniture	2,968.08	2,960.00	8.08
5450 · Office Equipment	2,965.47	3,000.00	(34.53)
5455 · Computers	5,841.91	6,189.90	(347.99)
5460 · Computer Support	11,191.27	16,798.34	(5,607.07)
5465 · Equipment Rental	0.00	500.00	(500.00)
5470 · Equipment Maintenance	150.00	400.00	(250.00)
5475 · Admin Professional Development	1,011.05	4,500.00	(3,488.95)
5480 · Telecommunication	15,158.82	15,125.59	33.23
5485 · Accounting and Audit Fees	21,900.00	22,000.00	(100.00)
5488 · Accounting and Audit Fees - LLC	900.00	900.00	0.00
5490 · Payroll Service Fees	9,805.07	8,803.06	1,002.01
5495 · Printing and Copying	5,868.86	5,958.20	(89.34)
5500 · Postage and Shipping	1,551.81	2,609.00	(1,057.19)
5505 · Insurance (incl. Building Ins.)	52,678.41	49,262.19	3,416.22
5510 · Dues and Subscriptions	5,814.00	3,447.00	2,367.00
5515 · Board Related Expenses	49.00	200.00	(151.00)
5525 · Legal Fees	54,882.25	57,993.38	(3,111.13)
5530 · Bank Fees	2,105.60	1,303.94	801.66
5544 · Outreach Conferences/Membership	12,189.92	11,320.00	869.92
5545 · Community Outreach	48,257.85	47,034.97	1,222.88
5546 · Outreach Materials	5,323.84	10,300.41	(4,976.57)
5547 · Transportation	24,825.00	23,875.02	949.98
5550 · Contingency	0.00	0.00	0.00
5555 · Fee Waiver Expenses	17,781.14	17,512.00	269.14
5590 · Admin Discretionary	6,020.01	5,776.00	244.01
5595 · Other Admin Expenses	901.38	2,891.25	(1,989.87)
Total 5400 · ADMINISTRATION EXPS	733,914.16	737,580.44	(3,666.28)
5600 · SUPPORT SERVICES			
5605 · Special Ed Salaries	282,179.74	290,893.03	(8,713.29)
5610 · Spec Ed FICA & Medicare	10,056.46	9,695.23	361.23
5615 · Spec Ed Health Benefits	38,733.79	35,730.00	3,003.79
5620 · Spec Ed TRS Expense	0.00	0.00	0.00
5625 · Auditory Services	7,710.00	7,245.00	465.00
5630 · Speech Services	59,617.00	60,757.68	(1,140.68)
5635 · OT/PT Services	54,866.50	54,097.86	768.64
5640 · Psychological Services	70,218.50	66,228.50	3,990.00
5641 · Behavioral Therapist Services	0.00	0.00	0.00
5642 · Nursing Services	10,877.12	17,625.00	(6,747.88)
5645 · Other Spec Ed Services	6,627.00	8,828.00	(2,201.00)
5646 · Out of District Placement	35,461.56	38,759.45	(3,297.89)
5650 · Special Ed Legal Fees	1,155.00	3,750.00	(2,595.00)
5655 · Special Ed CR Mats & Sups	4,903.32	4,802.44	100.88
5660 · Spec Ed Professional Developmnt	5,525.18	6,513.67	(988.49)
Total 5600 · SUPPORT SERVICES	587,931.17	604,925.86	(16,994.69)
5700 · OPERATIONS & MAINT EXP			
5705 · Maintenance Salaries	88,476.55	82,510.23	5,966.32
5710 · Maint FICA & Medicare	7,367.79	7,395.83	(28.04)
5715 · Maint Health Benefits	10,087.39	10,356.45	(269.06)
5720 · Water and Sewer	2,814.84	2,849.77	(34.93)
5730 · Gas and Electricity	24,299.30	27,372.17	(3,072.87)
5735 · Garbage	1,058.48	2,250.00	(1,191.52)

2:50 PM

04/14/16

Accrual Basis

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	Jul '15 - Mar 16	Budget	\$ Over Budget
5740 · Life Safety	9,287.79	10,529.00	(1,241.21)
5745 · Snow Removal	3,940.77	13,500.00	(9,559.23)
5750 · Summer Help	5,378.65	5,378.65	0.00
5755 · Winter Help	0.00	608.00	(608.00)
5765 · Maintenance Equipment	2,141.08	1,500.00	641.08
5770 · Maintenance Supplies	4,581.61	7,337.35	(2,755.74)
5775 · Long-Term Maint & Repairs	4,346.01	5,020.36	(674.35)
5795 · Other Maint Exps	1,486.39	2,157.29	(670.90)
Total 5700 · OPERATIONS & MAINT EXP	165,266.65	178,765.10	(13,498.45)
5800 · FUNDRAISING EXP			
5805 · Fundraising Salaries	0.00	0.00	0.00
5807 · Fundraising Stipends	0.00	0.00	0.00
5810 · Fundraising FICA & Medicare	0.00	0.00	0.00
5813 · Fundraising Contractual	0.00	0.00	0.00
5814 · Marketing/Advertising Expense	0.00	0.00	0.00
5815 · Auction Exps	0.00	0.00	0.00
5825 · Annual Appeal Develop Exps	725.68	2,500.00	(1,774.32)
5827 · Contribs/Sponsor Develop Exps	0.00	900.00	(900.00)
5830 · Scholastic Book Fair	2,620.09	3,000.00	(379.91)
5835 · Prairie Pedal	0.00	10,000.00	(10,000.00)
5840 · Earthweek Exps	0.00	0.00	0.00
5850 · Operation Sidewalk Makeover Exp	0.00	0.00	0.00
5855 · Compost Buckets Exp	0.00	0.00	0.00
5860 · Camping Equip Exps	0.00	0.00	0.00
5865 · Rain Barrels Exp	0.00	0.00	0.00
5870 · Awards Exp	0.00	0.00	0.00
5875 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00
5878 · Homecoming Exp	0.00	0.00	0.00
5880 · Dances Exp	433.30	670.00	(236.70)
5881 · Sustainable Schoolyard	0.00	0.00	0.00
5882 · Envir. Library Exp	0.00	0.00	0.00
5885 · Classroom Gardens Exp	0.00	0.00	0.00
5890 · Restricted Expense	275.00	0.00	275.00
5895 · Other Fundraising Exps	0.00	0.00	0.00
Total 5800 · FUNDRAISING EXP	4,054.07	17,070.00	(13,015.93)
5900 · GRANT EXPENSE			
5905 · IDEA Grant Exp	45,236.75	46,804.00	(1,567.25)
5910 · Title I Exp	39,025.69	15,101.89	23,923.80
5915 · Title II Teacher Quality Exp	500.00	2,726.25	(2,226.25)
5920 · ARRA Grant Exp	0.00	0.00	0.00
5925 · Spec Ed Pers Grant Exp	0.00	0.00	0.00
5930 · Spec Ed Fundg For Children Exp	0.00	0.00	0.00
5995 · Other Grants Expenditures	4,612.83	6,497.00	(1,884.17)
5999 · School Rent Expense	0.00	0.00	0.00
Total 5900 · GRANT EXPENSE	89,375.27	71,129.14	18,246.13
9315 · Transportation	0.00	0.00	0.00
Total Expense	2,954,813.61	2,998,155.41	(43,341.80)
Net Ordinary Income	738,488.86	638,316.42	100,172.44
Other Income/Expense			
Other Income			
7100 · NON OPERATING INC-PSO FUNDRAISG			
7102 · Fundraising			
7101 · Textile Drive	5,105.85	0.00	5,105.85
7103 · Box Tops	506.70	0.00	506.70
7107 · SCRIP	43,407.72	0.00	43,407.72
7109 · Holiday Bazaar	2,720.71	0.00	2,720.71
7110 · Other	800.00	0.00	800.00
7111 · School Supply Packs	0.00	0.00	0.00
7114 · Father Daughter Dance - PSO	2,580.00	0.00	2,580.00
Total 7102 · Fundraising	55,120.98	0.00	55,120.98

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	Jul '15 - Mar 16	Budget	\$ Over Budget
Total 7100 · NON OPERATING INC-PSO FUNDRAISG	55,120.98	0.00	55,120.98
Total Other Income	55,120.98	0.00	55,120.98
Other Expense			
7200 · NON OPERATING EXPENSE			
7220 · PCCSHI-Mortgage Loan Interest			
7222 · LFB Loan Interest Expense	242,541.54	242,541.55	(0.01)
7226 · Gain/Loss on Interest Rate Swap	(77,750.46)	(67,121.52)	(10,628.94)
Total 7220 · PCCSHI-Mortgage Loan Interest	164,791.08	175,420.03	(10,628.95)
7227 · State Charter School Commission	80,670.03	80,407.29	262.74
7244 · Lease Interest Expense	214.74	109.16	105.58
7246 · Depreciation	43,222.41	43,592.13	(369.72)
7247 · Amortization	5,561.46	5,561.46	0.00
7248 · Depreciation - LLC	202,280.22	202,280.22	0.00
7249 · Amortization - LLC	19,914.03	19,923.03	(9.00)
7250 · Other Expense			
7258 · Other Expenses	4,787.32	14,793.43	(10,006.11)
Total 7250 · Other Expense	4,787.32	14,793.43	(10,006.11)
7300 · NON OPERATING-PSO EXPENSE			
7304 · Bank Fees	591.30	0.00	591.30
7311 · SCRIP	48,937.57	0.00	48,937.57
7313 · Holiday Bazaar	129.00	0.00	129.00
7314 · Father Daughter Dance - PSO	753.50	0.00	753.50
7315 · Other Fundraising	316.75	0.00	316.75
7321 · Classroom Care	0.00	0.00	0.00
7322 · Teacher Sup Exp Reimb	876.15	0.00	876.15
7323 · Community Care/Family Social	510.80	0.00	510.80
7326 · Inschool Grants	1,169.76	0.00	1,169.76
7327 · Discretionary Hardship Fund	0.00	0.00	0.00
7328 · School Supply Packs	0.00	0.00	0.00
7329 · Textile Drive	0.00	0.00	0.00
Total 7300 · NON OPERATING-PSO EXPENSE	53,284.83	0.00	53,284.83
Total 7200 · NON OPERATING EXPENSE	574,726.12	542,086.75	32,639.37
Total Other Expense	574,726.12	542,086.75	32,639.37
Net Other Income	(519,605.14)	(542,086.75)	22,481.61
Net Income	218,883.72	96,229.67	122,654.05

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
March 2016

Ordinary Income/Expense	Mar 16	Budget	\$ Over Budget
Income			
4100 · GENERAL INCOME			
4105 · Reimbursement From ISBE	428,609.90	428,609.90	0.00
4110 · General Contributions	62.75	125.00	(62.25)
4125 · Restricted Contribs/Sponsorship	127.25	0.00	127.25
4130 · Matching Gifts	210.00	150.00	60.00
4199 · Consolidate	0.00	0.00	0.00
Total 4100 · GENERAL INCOME	429,009.90	428,884.90	125.00
4200 · GRANTS			
4205 · IDEA Grant	0.00	0.00	0.00
4215 · Title I Low Income	0.00	0.00	0.00
4220 · Title II Teacher Quality	0.00	0.00	0.00
4225 · Special Ed Personnel	0.00	0.00	0.00
4230 · Special Ed Fundg for Children	0.00	0.00	0.00
4295 · Other Grants	0.00	0.00	0.00
Total 4200 · GRANTS	0.00	0.00	0.00
4300 · SCHOOL FEES INCOME			
4305 · Books/Materials/Activities	4,981.00	4,981.00	0.00
4310 · Out-of-District Tuition	1,082.85	0.00	1,082.85
4300 · SCHOOL FEES INCOME - Other	0.00	0.00	0.00
Total 4300 · SCHOOL FEES INCOME	6,063.85	4,981.00	1,082.85
4400 · CLUBS & PROGRAMS			
4405 · Before and After School Program	1,225.00	300.00	925.00
4415 · Getting to Know You	0.00	0.00	0.00
4420 · Band	0.00	0.00	0.00
4425 · Interscholastic Sports	5,400.00	4,250.00	1,150.00
4430 · Golf Club	0.00	0.00	0.00
4435 · Tae Kwon Do	560.00	0.00	560.00
4440 · Drumming	0.00	0.00	0.00
4445 · Champions Club	0.00	1,040.00	(1,040.00)
4450 · Knitting Club Income	0.00	0.00	0.00
4455 · Hot Lunch - Farm to Table	230.00	0.00	230.00
4460 · Hot Lunch - Pizza	0.00	0.00	0.00
4465 · Student Council	0.00	0.00	0.00
4475 · Literary / Art Program	0.00	0.00	0.00
4495 · Other Clubs	2,610.00	0.00	2,610.00
4400 · CLUBS & PROGRAMS - Other	0.00	0.00	0.00
Total 4400 · CLUBS & PROGRAMS	10,025.00	5,590.00	4,435.00
4500 · GENERAL FUNDRAISING INCOME			
4501 · In Kind Gifts Received	0.00	0.00	0.00
4502 · Annual Appeal	0.00	0.00	0.00
4505 · Auction	0.00	0.00	0.00
4507 · Auction Restricted Gifts	0.00	0.00	0.00
4510 · Scholastic Book Fairs	1,197.68	1,500.00	(302.32)
4515 · Prairie Pedal	0.00	10,000.00	(10,000.00)
4520 · Earthweek	0.00	0.00	0.00
4535 · Operation Sidewalk Makeover Inc	0.00	0.00	0.00
4540 · Compost Buckets Inc	0.00	0.00	0.00
4545 · Camping Equip Income	0.00	0.00	0.00
4550 · Rain Barrels	0.00	0.00	0.00
4555 · Awards Inc	0.00	0.00	0.00
4560 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00
4563 · Homecoming Inc	0.00	0.00	0.00
4565 · Dances Income	0.00	0.00	0.00
4568 · Sustainable Schoolyard	0.00	0.00	0.00
4570 · Envir. Library Income	0.00	0.00	0.00
4595 · Other Fundraising Inc	0.00	0.00	0.00
Total 4500 · GENERAL FUNDRAISING INCOME	1,197.68	11,500.00	(10,302.32)
4700 · STUDENT PARTICIPATION INCOME			
4705 · 5th/6th Grade Trip	4,450.00	4,500.00	(50.00)

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
March 2016

	Mar 16	Budget	\$ Over Budget
4710 · 7th Grade Trip	0.00	4,535.00	(4,535.00)
4712 · 7th Grade Fundraising	0.00	0.00	0.00
4715 · 8th Grade Trip	(200.00)	11,100.00	(11,300.00)
4717 · 8th Grade Fundraising	4,273.00	0.00	4,273.00
4720 · Graduation	0.00	0.00	0.00
4725 · Class Parties	360.00	0.00	360.00
4730 · Field Trips/Educ Activities Inc	258.00	0.00	258.00
Total 4700 · STUDENT PARTICIPATION INCOME	9,141.00	20,135.00	(10,994.00)
4800 · INVESTMENT & OTHER INCOME			
4805 · Rental Income	2,332.50	1,297.75	1,034.75
4815 · Snow Removal Income	0.00	2,600.00	(2,600.00)
4817 · Maintenance Income	0.00	0.00	0.00
4818 · Gifts in Kind - Goods	0.00	0.00	0.00
4820 · Interest Income - LFB	168.95	73.27	95.68
Total 4800 · INVESTMENT & OTHER INCOME	2,501.45	3,971.02	(1,469.57)
4998 · Investment Income (loss) in LLC	0.00	0.00	0.00
4999 · School Rent Income-LLC	0.00	0.00	0.00
Total Income	457,938.88	475,061.92	(17,123.04)
Gross Profit	457,938.88	475,061.92	(17,123.04)
Expense			
5100 · INSTRUCTION EXPS			
5105 · Instruction Salaries	131,089.74	131,763.30	(673.56)
5110 · Instruction Stipends	0.00	0.00	0.00
5115 · Merit Pay	0.00	0.00	0.00
5120 · Related FICA & Medicare Expense	4,292.39	4,218.09	74.30
5125 · Instruction TRS	1,904.16	1,832.78	71.38
5130 · Instruction Health Benefits Exp	16,424.35	17,224.63	(800.28)
5135 · Instruction FSA Expense	0.00	0.00	0.00
5140 · Classroom Supplies	83.68	1,800.00	(1,716.32)
5145 · Educational Materials	0.00	1,000.00	(1,000.00)
5150 · Computer Supplies	515.26	363.44	151.82
5160 · Furniture	0.00	1,400.00	(1,400.00)
5170 · Dues & Subscriptions	365.69	671.60	(305.91)
5175 · Instruction Prof Development	0.00	1,000.00	(1,000.00)
5181 · Environmental Learning	2,238.75	1,000.00	1,238.75
5182 · Environmental Ed Professional D	0.00	0.00	0.00
5183 · Environmental Library	0.00	500.00	(500.00)
5190 · Deans Discretionary	0.00	545.90	(545.90)
Total 5100 · INSTRUCTION EXPS	156,914.02	163,319.74	(6,405.72)
5200 · CLUBS & PROGRAMS EXP			
5205 · Before and After School Care	4,972.83	4,023.22	949.61
5210 · Getting to Know You	0.00	0.00	0.00
5212 · Band	0.00	0.00	0.00
5215 · Interscholastic Sports	1,845.22	5,200.00	(3,354.78)
5225 · Tae Kwon Do	0.00	0.00	0.00
5240 · Champions Club	1,865.00	2,050.00	(185.00)
5260 · Extra Curricular Expense	0.00	0.00	0.00
5265 · Student Council	0.00	0.00	0.00
5275 · Literary / Art Program	0.00	0.00	0.00
5285 · Hot Lunch - Farm to Table	0.00	1,543.71	(1,543.71)
5295 · Other Club Exps	4,209.00	1,000.00	3,209.00
Total 5200 · CLUBS & PROGRAMS EXP	12,892.05	13,816.93	(924.88)
5300 · STUDENT PARTICIPATION EXPS			
5305 · Field Trips/Educ Activities Exp	1,749.02	1,250.00	499.02
5315 · Class Parties & Activities	346.82	0.00	346.82
5320 · 5/6 Grade Trip	0.00	0.00	0.00
5325 · 7th Grade Trip	0.00	0.00	0.00
5327 · 7th Grade Fundraising	0.00	0.00	0.00
5330 · 8th Grade Trip	5,845.00	6,674.00	(829.00)
5332 · 8th Grade Fundraising	4,273.00	0.00	4,273.00

Prairie Crossing Charter School Profit & Loss Budget vs. Actual March 2016

	Mar 16	Budget	\$ Over Budget
5340 · Graduation	0.00	0.00	0.00
Total 5300 · STUDENT PARTICIPATION EXPS	12,213.84	7,924.00	4,289.84
5400 · ADMINISTRATION EXPS			
5405 · Administrative Salaries	39,450.30	38,599.33	850.97
5415 · Admin TRS Expense	0.00	0.00	0.00
5420 · Admin FICA & Medicare	2,390.15	2,103.10	287.05
5425 · Admin Health Benefits Expense	3,399.09	3,582.40	(183.31)
5430 · Unemployment Compensation	0.00	0.00	0.00
5435 · Admin FSA Expense	50.00	50.00	0.00
5438 · Employment Expense - Other	0.00	60.00	(60.00)
5440 · Supplies	1,651.50	1,107.70	543.80
5445 · Furniture	0.00	0.00	0.00
5450 · Office Equipment	0.00	500.00	(500.00)
5455 · Computers	460.97	386.70	74.27
5460 · Computer Support	1,144.62	2,253.17	(1,108.55)
5465 · Equipment Rental	0.00	0.00	0.00
5470 · Equipment Maintenance	0.00	0.00	0.00
5475 · Admin Professional Development	0.00	2,000.00	(2,000.00)
5480 · Telecommunication	2,003.52	1,475.31	528.21
5485 · Accounting and Audit Fees	0.00	0.00	0.00
5488 · Accounting and Audit Fees - LLC	0.00	0.00	0.00
5490 · Payroll Service Fees	946.03	919.44	26.59
5495 · Printing and Copying	0.00	238.23	(238.23)
5500 · Postage and Shipping	119.00	219.00	(100.00)
5505 · Insurance (incl. Building Ins.)	5,475.18	5,475.18	0.00
5510 · Dues and Subscriptions	0.00	0.00	0.00
5515 · Board Related Expenses	0.00	0.00	0.00
5525 · Legal Fees	0.00	7,335.54	(7,335.54)
5530 · Bank Fees	215.77	153.58	62.19
5544 · Outreach Conferences/Membership	1,300.00	4,000.00	(2,700.00)
5545 · Community Outreach	4,543.54	4,543.54	0.00
5546 · Outreach Materials	16.86	1,566.10	(1,549.24)
5547 · Transportation	2,700.00	2,741.66	(41.66)
5550 · Contingency	0.00	0.00	0.00
5555 · Fee Waiver Expenses	1,596.85	3,536.00	(1,939.15)
5590 · Admin Discretionary	64.98	200.00	(135.02)
5595 · Other Admin Expenses	(719.60)	278.25	(997.85)
Total 5400 · ADMINISTRATION EXPS	66,808.76	83,324.23	(16,515.47)
5600 · SUPPORT SERVICES			
5605 · Special Ed Salaries	29,573.10	34,587.36	(5,014.26)
5610 · Spec Ed FICA & Medicare	1,364.73	1,268.96	95.77
5615 · Spec Ed Health Benefits	5,012.86	3,970.00	1,042.86
5625 · Auditory Services	810.00	885.00	(75.00)
5630 · Speech Services	7,438.00	7,487.44	(49.44)
5635 · OT/PT Services	6,749.50	6,337.38	412.12
5640 · Psychological Services	8,697.00	8,846.50	(149.50)
5641 · Behavioral Therapist Services	0.00	0.00	0.00
5642 · Nursing Services	1,917.00	2,350.00	(433.00)
5645 · Other Spec Ed Services	2,336.00	2,336.00	0.00
5646 · Out of District Placement	689.47	4,469.11	(3,779.64)
5650 · Special Ed Legal Fees	0.00	500.00	(500.00)
5655 · Special Ed CR Mats & Sups	509.92	532.52	(22.60)
5660 · Spec Ed Professional Developmt	1,465.42	562.11	903.31
Total 5600 · SUPPORT SERVICES	66,563.00	74,132.38	(7,569.38)
5700 · OPERATIONS & MAINT EXP			
5705 · Maintenance Salaries	10,479.86	9,264.37	1,215.49
5710 · Maint FICA & Medicare	798.51	737.86	60.65
5715 · Maint Health Benefits	1,159.98	1,187.85	(27.87)
5720 · Water and Sewer	448.07	383.41	64.66
5730 · Gas and Electricity	2,967.02	3,917.60	(950.58)
5735 · Garbage	114.24	250.00	(135.76)
5740 · Life Safety	433.96	1,067.75	(633.79)
5745 · Snow Removal	489.49	3,000.00	(2,510.51)

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
March 2016

	Mar 16	Budget	\$ Over Budget
5750 · Summer Help	0.00	0.00	0.00
5755 · Winter Help	0.00	0.00	0.00
5765 · Maintenance Equipment	0.00	0.00	0.00
5770 · Maintenance Supplies	723.35	887.55	(164.20)
5775 · Long-Term Maint & Repairs	986.41	344.91	641.50
5795 · Other Maint Exps	28.08	247.57	(219.49)
Total 5700 · OPERATIONS & MAINT EXP	18,628.97	21,288.87	(2,659.90)
5800 · FUNDRAISING EXP			
5805 · Fundraising Salaries	0.00	0.00	0.00
5807 · Fundraising Stipends	0.00	0.00	0.00
5810 · Fundraising FICA & Medicare	0.00	0.00	0.00
5813 · Fundraising Contractual	0.00	0.00	0.00
5814 · Marketing/Advertising Expense	0.00	0.00	0.00
5815 · Auction Exps	0.00	0.00	0.00
5825 · Annual Appeal Develop Exps	0.00	0.00	0.00
5827 · Contribs/Sponsor Develop Exps	0.00	300.00	(300.00)
5830 · Scholastic Book Fair	1,197.53	1,500.00	(302.47)
5835 · Prairie Pedal	0.00	10,000.00	(10,000.00)
5840 · Earthweek Exps	0.00	0.00	0.00
5850 · Operation Sidewalk Makeover Exp	0.00	0.00	0.00
5855 · Compost Buckets Exp	0.00	0.00	0.00
5860 · Camping Equip Exps	0.00	0.00	0.00
5865 · Rain Barrels Exp	0.00	0.00	0.00
5870 · Awards Exp	0.00	0.00	0.00
5875 · Spirit Wear / Gym Uniforms	0.00	0.00	0.00
5878 · Homecoming Exp	0.00	0.00	0.00
5880 · Dances Exp	0.00	0.00	0.00
5881 · Sustainable Schoolyard	0.00	0.00	0.00
5882 · Envir. Library Exp	0.00	0.00	0.00
5885 · Classroom Gardens Exp	0.00	0.00	0.00
5890 · Restricted Expense	0.00	0.00	0.00
5895 · Other Fundraising Exps	0.00	0.00	0.00
Total 5800 · FUNDRAISING EXP	1,197.53	11,800.00	(10,602.47)
5900 · GRANT EXPENSE			
5905 · IDEA Grant Exp	12,482.49	12,866.00	(383.51)
5910 · Title I Exp	9,640.51	3,020.37	6,620.14
5915 · Title II Teacher Quality Exp	325.00	545.25	(220.25)
5920 · ARRA Grant Exp	0.00	0.00	0.00
5925 · Spec Ed Pers Grant Exp	0.00	0.00	0.00
5930 · Spec Ed Fundg For Children Exp	0.00	0.00	0.00
5995 · Other Grants Expenditures	834.50	3,000.00	(2,165.50)
5999 · School Rent Expense	0.00	0.00	0.00
Total 5900 · GRANT EXPENSE	23,282.50	19,431.62	3,850.88
Total Expense	358,500.67	395,037.77	(36,537.10)
Net Ordinary Income	99,438.21	80,024.15	19,414.06
Other Income/Expense			
Other Income			
7100 · NON OPERATING INC-PSO FUNDRAISG			
7102 · Fundraising			
7101 · Textile Drive	0.00	0.00	0.00
7103 · Box Tops	0.00	0.00	0.00
7107 · SCRIP	3,148.00	0.00	3,148.00
7109 · Holiday Bazaar	0.00	0.00	0.00
7110 · Other	0.00	0.00	0.00
7111 · School Supply Packs	0.00	0.00	0.00
7114 · Father Daughter Dance - PSO	2,580.00	0.00	2,580.00
Total 7102 · Fundraising	5,728.00	0.00	5,728.00
Total 7100 · NON OPERATING INC-PSO FUNDRAISG	5,728.00	0.00	5,728.00

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Accrual Basis

Prairie Crossing Charter School
Profit & Loss Budget vs. Actual
March 2016

	Mar 16	Budget	\$ Over Budget
Total Other Income	5,728.00	0.00	5,728.00
Other Expense			
7200 · NON OPERATING EXPENSE			
7220 · PCCSHI-Mortgage Loan Interest			
7222 · LFB Loan Interest Expense	25,435.73	25,435.72	0.01
7226 · Gain/Loss on Interest Rate Swap	(21,516.66)	(22,878.47)	1,361.81
Total 7220 · PCCSHI-Mortgage Loan Interest	3,919.07	2,557.25	1,361.82
7227 · State Charter School Commission	0.00	0.00	0.00
7244 · Lease Interest Expense	123.97	18.39	105.58
7246 · Depreciation	4,802.49	4,864.11	(61.62)
7247 · Amortization	617.94	617.94	0.00
7248 · Depreciation - LLC	22,475.58	22,475.58	0.00
7249 · Amortization - LLC	2,212.67	2,212.67	0.00
7250 · Other Expense			
7258 · Other Expenses	0.00	0.00	0.00
Total 7250 · Other Expense	0.00	0.00	0.00
7300 · NON OPERATING-PSO EXPENSE			
7304 · Bank Fees	72.21	0.00	72.21
7311 · SCRIP	4,638.75	0.00	4,638.75
7313 · Holiday Bazaar	0.00	0.00	0.00
7314 · Father Daughter Dance - PSO	753.50	0.00	753.50
7315 · Other Fundraising	0.00	0.00	0.00
7321 · Classroom Care	0.00	0.00	0.00
7322 · Teacher Sup Exp Reimb	155.19	0.00	155.19
7323 · Community Care/Family Social	0.00	0.00	0.00
7326 · Inschool Grants	600.00	0.00	600.00
7327 · Discretionary Hardship Fund	0.00	0.00	0.00
7328 · School Supply Packs	0.00	0.00	0.00
7329 · Textile Drive	0.00	0.00	0.00
Total 7300 · NON OPERATING-PSO EXPENSE	6,219.65	0.00	6,219.65
Total 7200 · NON OPERATING EXPENSE	40,371.37	32,745.94	7,625.43
Total Other Expense	40,371.37	32,745.94	7,625.43
Net Other Income	(34,643.37)	(32,745.94)	(1,897.43)
Net Income	64,794.84	47,278.21	17,516.63

Prairie Crossing Charter School
Statement of Cash Flows
July 2015 through March 2016

	Jul '15 - Mar 16
OPERATING ACTIVITIES	
Net Income	218,883.72
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · Accounts Receivable	1,604.45
1250 · Grants Receivable	59,566.05
1320 · Prepaid Expense	(13,773.69)
1330 · Charter Renewal Fees	5,561.46
1490 · Accumulated Depreciation	23,720.33
1660 · PCCSHI-Accumulated Depreciation	202,280.22
2002 · Accounts Payables	63,488.90
2053 · Camping Equipment	(1,665.65)
2055 · Awards	(403.37)
2151 · Deferred Revenue-Fees	(30,202.30)
2152 · Deferred Revenue - ISBE	1,138,196.73
2210 · Accrued Salaries	4,745.20
2215 · FIT Payable	1.99
2220 · SIT Payable	(0.18)
2221 · FICA Payable	0.80
2225 · Medicare Payable	(0.57)
2235 · Equitable - 403B Payable	(1,123.02)
2245 · THIS Payable	(531.32)
2250 · TRS Payable	(5,171.07)
2255 · FSA Payable	0.14
2010 · Accounts Payable - Accrued	(28,955.92)
2060 · Chromebook deposit-refundable	6,545.00
2061 · Restricted Contributions-other	614.00
2211 · Accrued Bonuses	(37,500.00)
2212 · Accrued FICA/Medicare/TRS Bonus	(819.24)
Net cash provided by Operating Activities	1,605,062.66
INVESTING ACTIVITIES	
1410 · Computers	(23,232.00)
1440 · Office Equipment - Other	(5,292.57)
1450 · Furniture & Fixtures - New Bldg	(3,536.48)
1460 · Furniture & Fixtures - Other	(139,215.77)
1445 · HVAC / Boiler	(18,113.55)
1607 · Capitalized Closing Costs	19,914.03
Net cash provided by Investing Activities	(169,476.34)
FINANCING ACTIVITIES	
2300 · Capital Lease Obligations - ST	1,076.82
2500 · Capital Lease Obligations - LT	20,021.75
2607 · Series 2011 Revenue Bonds	(166,250.01)
2608 · Interest Rate Swap Liability	(77,750.46)
Net cash provided by Financing Activities	(222,901.90)
Net cash increase for period	1,212,684.42
Cash at beginning of period	1,321,808.76
Cash at end of period	2,534,493.18



PCCS Board of Director's Meeting **DRAFT MINUTES**

Tuesday, February 23, 2016 7:00 PM
Comstock Bldg. – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Call to Order

President Ed Jamison

Call to Order 7:06 PM

Board President Ed Jamison

The minutes of a meeting of the PCCS Board of Directors held on Tuesday, February 23, 2016 in the Muir Hall of the Anna B. Comstock Building, 1531 Jones Point Road, Grayslake, Illinois.

Members Present

Ed Jamison, Board President
Nick Kotzamanis, Vice President
Brian Conlon, Treasurer
Sean Daw
Sue Ross
Marcelo Chiodi
Dan Fedor

Staff Present

Geoff Deigan, Executive Director

Members Not Present

Angie Lewis, Secretary
Jeff Barhorst

Others Present

Various public.

A quorum was present.

Pledge of Allegiance led by Laura Luoma

Recognition & Appreciation: Open House Team

Executive Director

1st open house was hosted, with about 30-35 parents. Staff gave an overview presentation, answered questions and gave a tour of the school. 2nd open house is tomorrow evening in the Barn. In addition, PCCS is currently hosting the Spelling Bee section with over 40 schools participating. Lots of PCCS staff is participating in these events, going above and beyond with their effort. Thank you!

Mission Moment: One Earth Film Festival

Executive Director

PCCS will host a showing of the One Earth Film Festival film, "Saving Our Tomorrow" on Sat, Mar 5 at 3pm. All are encouraged to attend this family friendly event.

Motion to Approve Agenda

Brian Conlon made a motion to approve the agenda, seconded by **Sean Daw**.

On a roll call vote all 'yes' MOTION CARRIED.

Discussion Agenda

1. Legal Bills -Franzcek Radelet GSL \$ 825.50 Lawsuit:\$ 1,548.50
Note: Franzcek Radelet is now our Special Ed lawyer as well. Special Ed expenses are budgeted under the Special Ed budget.
No further discussion
2. Timeline for Strategic Plan Update
A separate special board meeting was recommended to discuss updates to the strategic plan drivers and points. This meeting will be targeted for April 2016.
3. March Meeting Schedule
Discussed reschedule of March Board meeting so that it is after spring break. Plan is to reschedule to March 29, 2016.
4. 1st Reading Board Policy Amendments and Additions:
 - Personnel Series: 400.10, 400.11
 - Student Series: 500.05, 500.19, 500.21, 500.23
 - Instruction Series: 600.2, 600.4
 - Building & Grounds Series: 1000.5, 1000.10These policy changes were drafted by the administration to bring us into compliance with legal changes that are required by end of year. The policies were already reviewed by the Governance Committee. The Board had no comments or changes on the policies.
5. 2nd Reading – 200.20 Board Procedure on Policy Revisions
The verbiage “Word document” is to be changed to “editable document” in the version reviewed at the meeting. No other changes requested.
6. Destruction of Closed Session Recordings
Per school law, closed session recordings 18 months or older may be destroyed.
7. Bi-Annual Review of Closed Session Minutes
Closed meeting minutes will be reviewed by Ed Jamison and he will come back to a future Board meeting with a recommendation to release as-is, redact/release, or leave closed. It was noted that minutes that include info on personnel, students, or legal issues should generally be kept closed.
8. Longhouse Capital Advisors Letter of Engagement
Discussed in detail the financing of PCCS and future financing plans, as the current interest rate swap expires this fall. The finance committee has been assessing the appropriate financing vehicle that will allow PCCS the best rate possible and keep annual financing expense as constant as possible, since charter school law dictates that expenses can not exceed revenues in any given year. Discussed a proposal by Longhouse Capital whereby they will help PCCS determine the best financing arrangement.
9. Committee Updates
Nick Kotzamanis provided an update from the Academic Committee. The committee had discussed PAARC results. PCCS’s performance in comparison to other Illinois schools remains consistent with other years. The committee had also discussed the roll-out of the ALEKS math program being used to supplement above grade level learning for students needing this in math. The program had just been kicked off as of the committee meeting, and another update will be provided at the next meeting.

Public Comment

10 Minutes

8th grade student Francesca Rizzo commented that she feels that PCCS’ dress code is unnecessarily conservative, sexist, and inconsistently enforced. She requested that the Board and administration consider changing the dress code immediately to address these issues.

Mr Rizzo commented that he is in agreement with his daughter’s comments regarding dress code. He also commented that he feels there is a significant gap in math instruction for PCCS students where are ready for above grade level material. He strongly encouraged the Board and administration to implement a strong program for these students prior to school starting next year.

Mrs Rizzo commented that she agreed with her husband’s comments regarding math instruction and added that Francesca had approached her 8th grade math teacher at the beginning of the year because they were being taught material they had already learned in 7th grade.

Geoff Deigan responded to Francesca that he would look into the dress code concern before the end of the school year.

Closed Session

Nick Kotzamanis made a motion to move into closed session, seconded by **Dan Fedor**.
On a roll call vote all 'yes' MOTION CARRIED. Board left for closed session at 8:11pm.

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

1. Employment of Staff Member(s)

Board returned from closed session at 8:15pm.

Upon return from closed session, there was additional general open session discussion. **Brian Conlon** commented that he was not in disagreement with the current dress code. This was followed by general discussion that, if revised, the dress code should be written as to not propose bias as to who has to follow the various rules.

Consent Agenda

1. Director's Report - includes School Team and Business Manager's Report
2. Financial Statements
3. Treasurer's Report
4. PSO Report
5. ~~Motion to Approve Open Session Minutes of Previous Board and Committee Meetings~~
6. Motion to Accept Reports on Consent Agenda

Brian Conlon made a motion to approve the consent agenda, **Sean Day** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

Public Comment

10 Minutes

No public comment.

Action Agenda – New Business

1A – Authorize Payment of Legal Bills- \$ 2,374.00

Brian Conlon made a motion to approve payment of Legal Bills – \$2,374.00, **Sean Daw** seconded.
On a roll call vote all 'yes'; MOTION CARRIED.

5A – Adopt Board Procedure on Policy Revisions

Brian Conlon made a motion to adopt Board Policy on Policy Revisions, **Dan Fedor** seconded.
On a voice vote all 'ayes'; MOTION CARRIED.

6A – Approve Destruction of Closed Session Recordings

Dan Fedor made a motion to destroy closed session recordings prior to Aug 2014, **Marcelo Chiodi** seconded.

On a voice vote all 'ayes'; MOTION CARRIED.

8A – Authorize Longhouse Capital Advisors Letter of Engagement

Sean Daw made a motion to authorize the letter of engagement with Longhouse Capital Advisors up to \$20,000, **Nick Kotzamanis** seconded.

On a roll call vote all 'yes'; MOTION CARRIED.

10A -Approve Employment of Staff Member(s)

Sue Ross made a motion to approve hiring of:

- Erin McCormick as a long term substitute at \$15/hr
- Noel Johnson as a teacher substitute at \$14/hr, an IA substitute at \$12.50/hr, and a lunch substitute at \$10.50/hr
- Jeffery Hill as a teacher substitute at \$14/hr, an IA substitute at \$12.50/hr, and a lunch substitute at \$10.50/hr
- Ann Brighten as a teacher substitute at \$14/hr, an IA substitute at \$12.50/hr, and a lunch substitute at \$10.50/hr
- Matthew Johnson as a IA at \$13/hr with full benefits through the end of the school year

Dan Fedor seconded.

On a roll call vote all 'yes'; MOTION CARRIED.

New Business

Dan Fedor recommended that the administration consider bringing coding in as an option as part of the RTI pilot program. It was discussed that this should go to the Academic Excellence Committee.

Adjourn

Dan Fedor made a motion to adjourn, **Brian Conlon** seconded.

On a voice call vote all 'ayes'; MOTION CARRIED at 9:03PM.

Respectfully submitted,
Sue Ross
Board Member

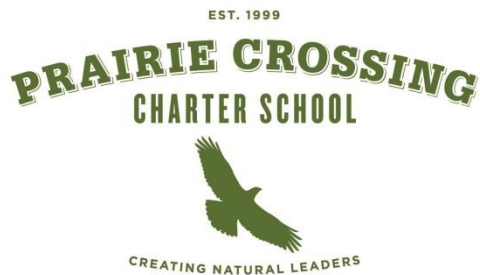
Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities and to fewer than four minutes. Respect and courtesy toward everyone present is expected. Public comment by any person acknowledged is not to be interrupted by anyone else. Individual board members do not respond to public comment, nor does the board at its business meeting engage in discussion with the public.

For questions or comments, please e-mail the Board at board@pccharterschool.org. Board e-mails are received and responded to by the Board President as soon as possible, usually within a week. Other board members are also informed of these correspondences prior to each monthly board meeting. The PCCS Board of Directors:

Jeff Barhorst
Sean Daw
Sue Ross

Brian Conlon
Ed Jamison
Dan Fedor

Marcelo Chiodi
Nick Kotzamanis
Angie Lewis



**PCCS Board of Directors
Finance Committee Meeting
Meeting Minutes
Meeting was held on Tuesday, February 16, 2016
6:00 pm
1531 Jones Point Road
Grayslake, IL 60030**

Call to Order

Brian Conlon, Committee Chair – 6:02 pm

Committee Attendance: Jeff Barhorst, Marcelo Chiodi, Brian Conlon, Scott Fullerton, and Evan Hunter

Committee Members Not Present: Chris Hershiser and Alberto Oliverii

Staff Attendance: Kim DiSalvo, Geoff Deigan

Public Attendance: Nick Kotzamanis

Discussion Items

- 1) Review Financial Reports
 - a. Expenses and income is tracking mostly as expected
 - b. Furniture depreciation will be updated next month
- 2) Discuss SWAP options including Longhouse Capital Advisors Letter of Engagement
 - a. Conlon recapped presentation from prior meeting
 - b. Committee reviewed proposal from Longhouse Capital Advisors
 - c. Deigan will arrange an in-person visit from Longhouse for the March Finance Committee meeting
 - d. Conlon will connect with Lake Forest Bank to determine payment logistics if a swap is not in place in September
 - e. Conlon to connect with Clifton Larson on accounting treatment of swap

Public Comment

None

Action Items

Committee would like to review preliminary next year budget in April meeting

New Business

Barhorst moved to adjourn. Hunter seconded. All ayes.

Meeting adjourned at 6:58 pm

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities and to under four minutes. Respect and courtesy toward everyone present is expected. Public comment by any person acknowledged is not to be interrupted by anyone else. Individual board members do not respond to public comment, nor does the board at its business meeting engage in discussion with the public.

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The PCCS Board of Directors consists of:

President: Ed Jamison	Vice President: Nick Kotzamanis	Treasurer: Brian Conlon
Secretary: Angela Lewis	Sean Daw	Dan Fedor
Sue Ross	Marcelo Chiodi	Jeff Barhorst

Finance Committee Members

Brian Conlon – Chair	Evan Hunter	Alberto Oliverii
Chris Hershiser	Scott Fullerton	Marcelo Chiodi
Jeff Barhorst		

Staff Liaison

Kim Disalvo & Geoff Deigan