



## **PCCS Board of Director's Meeting APPROVED MINUTES**

Tuesday, Oct 24, 2017 7:00 PM  
Comstock Building – Muir Hall  
1591 Jones Point Road  
Grayslake, IL 60030

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**Call to Order** 7:03 pm

Ed Jamison, President

**Members Attending:**

Ed Jamison (President)  
Nick Kotzamanis (Vice President)  
Brian Conlon (Treasurer)  
Devon Mann (incoming Board member)  
Shawn Daw (outgoing Board member)  
Nell Anen (incoming Board member)  
Sue Ross (Board member)  
Jeff Barhorst (outgoing Board member)  
Marcelo Chiodi (Board member)

**Members Not in Attendance:**

Abe Janis (Secretary)  
Angie Lewis (Board member)  
Dan Fedor (outgoing Board member)

**Staff Attending:**

Geoff Deigan  
Janette Siegel  
Heather Jackson  
Melissa Plucinski

**PSO Members Attending:**

Deb Baker Janis  
Lisa Profenna

**Pledge of Allegiance**

**Closed Session:**

Discussion Related to 5ILCS 120/2(c)(3) - The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

It was decided during Open Session that a Closed Session discussion was unnecessary.

**Recognition & Appreciation:** Jeff Barhorst and Sean Daw

- Staff and Board expressed thanks to Jeff and Sean for their service as Board members.
- Geoff Deigan shared that visitors from Taiwan had come to see PCCS and wished to create a similar school in Taiwan.

**Motion to Adjourn – Sine Die**

- Jeff Barhorst and Sean Daw departed the meeting.

**Seating of Incoming Board Members**

- Nell Anen and Devon Mann seated as new members of the Board.

Past President

**Roll Call to Constitute a Quorum**

- Roll call from Marcelo, Brian, Devon, Ed, Nick, Nell and Sue established a quorum.

Past Secretary



### **Update on Parent Elect Candidate for Board Position**

Brian Conlon provided an update on the parent elect candidate. Election is going well; Friday is the last day to vote. The election committee will meet on Friday at 3:30pm.

### **Election of New Board Officers**

Facilitated by Exec Director

- Brian Conlon made a motion to accept Ed Jamison as the President of the Board. Motion was seconded by Nick Kotzamanis. Motion passed on a roll call vote: Ed Jamison abstained. All other present Board members Ayes.
- Ed Jamison made a motion to accept Nick Kotzamanis as the Vice President of the Board. Motion was seconded by Marcello Chiodi. Motion passed on a roll call vote: Nick Kotzamanis abstained. All other present Board members Ayes.
- Ed Jamison made a motion to accept Abe Janis as the Secretary of the Board. Motion was seconded by Brian Conlon. Motion passed on a roll call vote: All Ayes.
- Ed Jamison made a motion to accept Brian Conlon as the Treasurer of the Board. Motion was seconded by Nick Kotzamanis. Motion passed on a roll call vote: Brian Conlon abstained. All other present Board members Ayes.

### **Oath of Office**

All Board members took the oath of office as led by Geoff Deigan.

### **Resolution to Adopt Policies, Resolutions and Procedures of Former Boards**

Marcelo Chiodi made a motion to adopt all policies, resolutions and procedures of the former board. Motion was seconded by Nick Kotzamanis. Motion was approved: All Ayes.

### **Resolution to Employ Legal Counsel: Franczek Radelet P.C.**

Brian Conlon made a motion to employ Franczek Radelet P.C. as the Board's legal counsel. Motion was seconded by Marcello Chiodi. Motion was approved: All Ayes.

### **Motion to Approve PCCS Holdings, LLC Managers - John Wylie, Bob Helle and Eve Lee.**

Brian Conlon made a motion to approve John Wylie, Bob Helle and Eve Lee as the Managers of PPCS Holdings, LLC. Motion was seconded by Marcello Chiodi. Motion was approved: All Ayes.

### **Recess to Review and Sign Board Documents**

Geoff Deigan communicated that all Board members should review and sign required Board documents tonight.

### **Re-Call to Order at 7:13 PM**

President

### **Welcome New Board**

President

Welcome to Devon and Nell!



## **Discussion Agenda**

1. Legal Bills GSL: \$ 110.00 SPED: \$110.00  
Reviewed legal bills. No questions.
2. Clifton Larson Allen Financial Statement for FY17 (hand carried)  
Reviewed financial statements/audit for FY17 and discussed the positive results of the audit. Brian Conlon stated significant review of the audit was conducted at the October Finance Committee meeting with the Auditors present and that the Finance Committee is recommending that the Board approve the audit. All expressed thanks to Kim Disalvo for leading these efforts for PCCS.
3. 2<sup>nd</sup> Reading of Board Policies:
  - 900.01 – Gifts to the School
  - 900.02 – Community Use of School Facilities
  - 900.06 –Advertising and Distributing Materials in School
  - 900.07 – Public Suggestions and ConcernsNo significant comments on the second reading of the policies. Nell noted two typographical errors in 900.01 that will be corrected. Sue Ross shared that at the September Governance Committee meeting these policies were thoroughly reviewed and the Committee is recommending that the Board approve these policies as amended.
4. Committee Updates:  
Governance and Academic Excellence did not meet this month. Finance did meet and reviewed the audit with CLA representatives that went through the findings in a 30 minute presentation/discussion.

## **Public Comment**

No public comment.

## **Consent Agenda**

5. Leadership Team Reports  
Reviewed all leadership team reports.
6. Financial Statements  
No questions on financial statements.
7. PSO Report  
Deb Baker Janis provided an update on the PSO activities, including pizza Friday, Chipotle night, and Fall Festival. There has been lots of activity by the PSO and more events upcoming.
8. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings  
Marcelo Chiodi moved to approve the open session minutes from the Sept 26, 2017 Board meeting. Nick Kotzamanis seconded. Motion passed with All Ayes.
9. Motion to Accept Reports on Consent Agenda  
Brian Conlon moved to accept the Leadership Team Reports. Marcelo Chiodi seconded. Motion passed: All Ayes.

**Public Comment** No public comment.

## **Action Agenda**

- 1A –Approve Legal Bills for \$ 220.00  
Marcelo Chiodi motioned to approve legal bills for \$220. Brian Conlon seconded the motion. Motion was approved via roll call vote: All Ayes.



**2A –Accept FY17 Financial Statements from CLA**

Brian Conlon motioned to accept the FY17 financial statements from CLA.

Marcelo Chiodi seconded the motion. Motion was approved via roll call vote: All Ayes.

**3A –Approve Board Policies 900 Series**

Nick Kotzamanis motioned to approve as amended Board Policies:

- 900.01 – Gifts to the School
- 900.02 – Community Use of School Facilities
- 900.06 –Advertising and Distributing Materials in School
- 900.07 – Public Suggestions and Concerns

Marcelo Chiodi seconded the motion. Motion was approved via All Ayes.

**9A –Approve Closed Session Minutes from Previous Board Meetings**

Marcelo Chiodi motioned to approve the closed session minutes from Sept 26, 2017 Board Meeting. Nick Kotzamanis seconded the motion. Motion was approved via roll call vote: All Ayes.

**11A –Approve New Employees for Aftercare and Substitutes**

Nick Kotzamanis motioned to approve hiring of Raina Bakker for 15 hrs/week at \$11/hr for aftercare and \$10.50/hr for lunch substitute as well as Ellyce Baynes at \$14/hr as a substitute teacher, \$12.50 as an instructional assistance, and \$10.50 as a lunch substitute.

Marcelo Chiodi seconded the motion. Motion was approved via roll call vote: All Ayes.

**New Business:**

Next month's agenda will include a discussion on the strategic plan and Executive Director/Administration goals.

**Adjourn 8:00PM**

Marcelo Chiodi made a motion to adjourn the meeting. Brian Conlon seconded the motion. Motion was approved on all ayes. Meeting was adjourned at 8:00pm.

A copy of the board documents for this meeting is available for viewing on the school web site.