



**PCCS Board of Directors,  
Governance Committee Meeting  
APPROVED MINUTES  
7:00 pm Tuesday, September 20, 2016  
Kennicott Building – Art Room  
1531 Jones Point Road  
Grayslake, IL 60030**

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**Call to Order**

**7:04PM**

Sue Ross, Committee Chair

Committee Members Present: Sue Ross, Brian Conlon, Nick Kotzamanis, Dean Thorson, Laura Luoma

Committee Members Not Present: Jeff Barhorst, Marcelo Chiodi

Staff Present: Geoff Deigan

Others Present: Scott Fullerton

**Discussion Agenda**

1. Update on Policy Reviews/Revisions: Geoff has prepared several new Operations policies for review that will be sent to all Governance committee members for review prior to the next meeting. After creation of these policies, the plan is to take a break from creating new policies and so that the Administration has time to ensure it is caught up on procedures to align with policies.
2. Update on Archival/Backup Systems: Per Dean, the procedures defining how PCCS will handle archiving/backup have not been drafted yet. Dean has identified services that can do what we need but hasn't sat down with Jim Coonan and Geoff to figure out how to implement them. Next step is for Dean, Jim, and Geoff to meet. Dean will set-up a meeting prior to next Governance meeting.
3. Review of ISBE Audit: ISBE coming out the 1st week of October to do an audit of Special Ed. Requirements are always evolving but we are doing a good job of keeping up so it is expected that the audit results will be good.
4. Review previous governance meeting minutes: Reviewed July 19, 2016 meeting minutes. No changes were requested.

Dean Thorson left at 7:20PM. Scott Fullerton left at 7:22PM.

**Public Comment**

10 Minutes

No public present.

**Action Agenda**

- Approve Minutes of Previous Governance Committee Meetings
- Brian Conlon moved to approve the July 19, 2016 Governance meeting minutes. Nick K seconded. Motion passed with all ayes.

**New Business – Future Agenda Items**

10 Minutes

Geoff Diegan provided an update that ISBE is issuing a required state online assessment procedure for teachers and principals that will be different from the evaluation procedure for teachers in the collective bargaining agreement and different from the evaluation procedure for administration that was sent to the commission. Will need to figure out how to handle the discrepancy. Geoff will bring more information back to the committee.

**Adjourn**

Brian Conlon moved to adjourn. Nick K seconded. Motion passed with all ayes. Meeting adjourned at 7:44PM.