



**PCCS Board of Directors,
Governance Committee Meeting
APPROVED MINUTES
7:00 pm Tuesday, April 19, 2016
Kennicott Building - 1531 Jones Point Road
Grayslake, IL 60030**

Call to Order

7:04

Sue Ross, Committee Chair

Committee Members In Attendance: Sue Ross, Dean Thorson, Brian Conlon, Nick Kotzamanis

Staff Liaison in Attendance: Geoff Deigan

Not in attendance: Jeff Barhorst, Laura Luoma, Chris Hershiser

Discussion Agenda

1. Review Previous Governance Meeting Minutes.
No comments.
2. Review Community Questionnaire for Board/Committee Interest.
Questionnaire was sent out to PCCS community to survey interest in becoming involved in the Board and/or its committees. 8 responses were received. Sue will talk with committee chairs to determine which committee chairs should contact the various responders.
3. Update on Policy/Records Storage Initiative.
Dean Thorson and Jim Coonan met to discuss how to manage records storage. Policies will be left on Google drive in a controlled and organized folder structure. Dean/Jim plan to install Google drive on Geoff's computer so that all policies can be put on Google drive easily. Right now they are just on Geoff's hard drive. Also, looking into a company (EDS) that provides back-up of staff/student records.
4. Standing Item: Status of SCSC Dashboard Submittals.
 - Commission is reviewing us as part of their annual review. They will be providing initial findings in writing on Mon Apr 25. They will be at the Board meeting on Apr 26. School has to provide responses May 2.
 - Next year's calendar went to ROE for review.
 - 3Q submittal to ISBE will be after the 3Q financial statements are approved. After that the annual budget is due (in May).

Public Comment

10 Minutes

No public

Action Agenda

- Approve Minutes of Previous Governance Committee Meetings
Nick motioned to approve minutes of the February Governance Meeting. Dean T seconded the motion. The motion passed on voice call vote, all ayes.

New Business – Future Agenda Items

10 Minutes

Discussed the need for a computer security policy that covers things such as encryption, replication, identity management, and training to ensure proper control of critical information. Should consider including phones. Gov Committee will develop and recommend policy to the Board, then we will need to figure out how to get in compliance with the policy. Committee members were asked to look at policies to see if we can find anything to use as a starting point.

Adjourn

Nick K motioned to adjourn the meeting. Brian C 2nded. Motioned passed on voice call vote, all ayes
Meeting adjourned at 7:58pm.

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities and to under four minutes. Respect and courtesy toward everyone present is expected. Individual board members do not respond to public comment, nor does the board at its business meeting engage in discussion with the public. For questions or comments, please e-mail the Board at board@pccharterschool.org.

The PCCS Board of Directors consists of:

President: Ed Jamison	Vice President: Nick Kotzamanis	Treasurer: Brian Conlon	Secretary: Angela Lewis
Jeff Barhorst	Marcelo Chiodi	Sean Daw	Dan Fedor
Sue Ross			

Governance Committee Members

Sue Ross – Chair	Brian Conlon	Dean Thorson	Chris Hershiser
Laura Luoma	Nick Kotzamanis	Jeff Barhorst	