



## **PCCS Board of Director's Meeting**

Tuesday, November 17, 2015 7:00 PM  
Comstock Bldg. – Muir Hall  
1591 Jones Point Road  
Grayslake, IL 60030

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**Call to Order** 7:02PM

President Ed Jamison

### **Members Present**

Ed Jamison, Board President  
Nick Kotzamanis, Vice President  
Brian Conlon, Treasurer  
Angela Lewis, Secretary  
Sean Daw  
Sue Ross  
Dan Fedor  
Marcelo Chiodo

### **Not Present**

Jeff Barhorst

### **Staff Present**

Geoff Deigan, Executive Director  
Tony Zamiar, Dean  
Bill Batz

### **Others Present**

**A quorum was present**

### **Pledge of Allegiance**

### **Recognition & Appreciation:**

**Geoff Deigan** expressed thanks to 8<sup>th</sup> graders, and all the additional people who helped with the changeover of the furniture. All old furniture is being repurposed & 8<sup>th</sup> graders earned a credit to the Virginia trip.

Thank you to Bill Batz for responding in the middle of the night for fire alarms!

### **Mission Moment:** PCCS 1<sup>st</sup> Trimester

Executive Director

Geoff Deigan presented a 1<sup>st</sup> Trimester update:

- Enrollment is 416/418
- Outreach increased in many ways – we are investing \$24K in outreach. (\$11K in materials – labor additional)
- Majority of Camp Wildside were not PCCS students.
- 41% of population is at risk as reported by PCCS.
- New students: 39%

## Motion to Approve Agenda

Angela Lewis, Secretary

Brian Conlon made a motion to approve the agenda , seconded by Sean Daw. On a voice vote all “Yes”  
MOTION CARRIED.

## Discussion Agenda

1. FY15 Audit
  - Qualified audit. Completed by Lake Forest Bank and delivered 11/17/2015. There were highlighted areas for concern but not anything that was new since the previous audit.
2. 2<sup>nd</sup> Policy Reading 500.12, .16, .17, .18, .19, .21, and 900.6
  - No comments after first reading so policies remained as read.
3. 1<sup>st</sup> Policy Reading 200.4
  - Board President is added as responsible party for all documentation and training related to school board members.
4. Board Procedure -Revisions to Board Policies
  - Procedure to be put into place outlining how revisions to board policies will occur. Susan will revise and update per the discussion and bring for second reading at the next meeting.
5. Sub-Consultant Agreement(s) – Maxim
  - Nursing services sub consultant – 2 days per week. Nursing and nurse admin services. Funding remains within budget. On demand – no obligation to continue.
6. Draft of Executive Director FY 16 Goals
  - Discussion surrounding adding fundraising element to goals.
  - Decided to add bullet in the school culture objectives – development committee.
  - Plan will be revised and updated per discussion and brought back to next meeting

## Public Comment

10 Minutes

## Consent Agenda

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

7. Employment of Staff Member(s)
  - After Care Substitute
    - i. **Gretchen Flaig** substitute for after care or lunch for whatever reason.
  - ELL IA
    - i. Verbal offer extended to **Peter Zaragoza** prior to distribution of board packet and letter extended after.
8. Director’s Report - includes School Team and Business Manager’s Report
9. Financial Statements, October 2015
10. Outreach Report
11. Treasurer’s Report: none
12. President’s Report: none
13. PSO Report: none
14. **Marcelo Chiodi** made a motion to approve open session minutes of previous board and committee meetings which was seconded by **Angela Lewis**. There was a voice vote of all “Yes”.  
MOTION CARRIED.
15. **Brian Conlon** made a motion to motion to accept reports on consent agenda and **Dan Fedor** seconded. There was a voice vote all “Yes”. MOTION CARRIED.

## Public Comment

10 Minutes

## Action Agenda – New Business

1A – Approve FY 15 Audit from Clifton Larson Allen

- **Brian Conlon** made a motion to approve the FY 15 audit and **Sean Daw** seconded. There was a roll call vote all “Yes”. MOTION CARRIED.

2A – Adopt Policy #'s 500.12, .16, .17, .18, .19, .21, and 900.6

- **Sue Ross** made a motion to adopt Policy #'s 500.12, .16, .17, .18, .19, .21, and 900.6 and **Brian Conlon** seconded. There was a voice vote all “Yes”. MOTION CARRIED.

4A – Approve Board Procedure -Revisions to Board Policies

- **Tabled until next meeting**

5A – Sub-consultant Agreement with Maxim for a NTE \$ 18,000

- **Brian Conlon** motioned to authorize Executive Director to execute a sub consultant and Sue Ross seconded the motion. There was a roll call vote all “Yes”. MOTION CARRIED.

6A – Approve ED FY 16 Goals

- **Tabled until next meeting**

7A – Approve Employment of Staff Member(s)

- **Sean Daw** made a motion to approve the Employment of staff members **Gretchen Flaig** and **Peter Zarazoga**(bulleted here) and **Marcelo Chiodi** seconded the motion. On a roll call vote all “Yes” MOTION CARRIED.
  - **Gretchen Flaig** \$13/hr for the rest of the year
  - **Peter Zaragoza** as an IA \$12.50/hr full time through the remainder of the year

## New Business

December meeting will be early

## Adjourn

Brian Conlon made a motion to adjourn and Nick Kotzamanis seconded the motion. Meeting was adjourned at 9:24.

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities to fewer than four minutes. Respect and courtesy toward everyone present is expected. As a reminder, individual Board members do not respond to public comment, nor does the Board engage in discussion with the public at its business meeting.

For questions or comments, please e-mail the Board at [board@pccharterschool.org](mailto:board@pccharterschool.org). Board e-mails are received and responded to by the Board President as soon as possible.

The PCCS Board of Directors:

Ed Jamison – President  
Angela Lewis– Secretary  
Sean Daw

Nick Kotzamanis – Vice President  
Jeff Barhorst  
Dan Fedor

Brian Conlon – Treasurer  
Marcelo Chiodi  
Sue Ross