



**PCCS Board of Directors and Its
Governance Committee Meeting**

Approved Minutes

Tuesday, September 15, 2015

7:00 pm

1531 Jones Point Rd. Grayslake, IL 60030

Call to Order 7:08 PM

Sue Ross, Committee Chair

Committee members in attendance: Dean Thorson, Brian Conlon, Chris Hershiser, Nick Kotzamanis, Jeff Barhorst

Committee members not in attendance: Laura Luomo

Staff members in attendance: Geoff Deigan

Others in attendance: none

Discussion Agenda

1. Review/approve previous governance meeting minutes
No comments on the distributed May 2015 governance meeting minutes.
2. Discuss what committee should do this year and prioritize
Discussed what the committee should try to accomplish this year. Decided on the following:
 - a. Create a board/admin procedure for updating policies. (Sue will draft for review at the Oct governance meeting).
 - b. Create a handbook/training materials for new board members. (Dean will draft a bulletpoint list of topics/table of contents that should be covered in the handbook/manual for review at the Oct governance meeting).
 - i. include list of all required training
 - ii. consider that training should require new Board member to signoff on 200 series - Dean to develop table of contents for Gov review in Oct
 - iii. add an item to the Board President's responsibilities to enforce that all required training is completed on-time. (Sue will draft redline for review at the Oct governance meeting).
 - c. Create a list of board goals (Sue to put as a working item on the Oct Gov agenda. Dean to put as a working item on the Oct Board agenda).
 - i. Decided that this should be a Board responsibility, but that Gov committee will brainstorm an initial list of ideas

- d. Guide a taskforce to develop a means to eval board performance (Sue will put Dec Gov committee agenda to rethink this one once Board goals are in place).
- e. Develop a board/committee recruitment strategy (Sue will put on Jan Gov committee agenda to discuss again).
- f. Review updates of charter/recommissioning requirements/dashboard/ED evaluation procedure review resolution ED eval procedure (Sue to put as a standing Gov agenda item)
- g. Create calendar of recurring activities such as board training review (Sue to put on Gov agenda as working item for Nov or Dec)
- h. Continue policy updates...if so, how to prioritize and how much to tackle? (Geoff to talk to Res about cost to do compliance review of current procedures).
- i. Give the Board approved ED evaluation procedure a number and add it to the policy manual in the 200's section. (Geoff to complete before Oct Gov meeting).

Public Comment

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No public in attendance.

Action Agenda

- Approve Minutes of Previous Governance Committee Meetings
Brian C moved to approve the meeting minutes from the May 2015 Governance Committee meeting. Nick K 2nded the motion. All ayes.

New Business – Future Agenda Items

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Adjourn

Nick K moved to adjourn the meeting at 8:18pm. Jeff B 2nded. All ayes. Meeting adjourned at 8:18pm.

Thank you for attending the meeting of the PCCS Board of Education. You are asked to limit your remarks to the Public Comment opportunities and to fewer than four minutes. Respect and courtesy toward everyone present is expected. Public comment by any person acknowledged is not to be interrupted by anyone else. Individual board members do not respond to public comment, nor does the board at its business meeting engage in discussion with the public.

For questions or comments, please e-mail the Board at board@pccharterschool.org. Board e-mails are received and responded to by the Board President as soon as possible, usually within a week. Other board members are also informed of these correspondences prior to each monthly board meeting.

The PCCS Board of Directors consists of:

Dean Thorson, President Nick Kotzamanis, Vice President Brian Conlon, Treasurer
Ed Jamison, Secretary Dan Fedor Sean Daw
Sue Ross Jeff Barhorst

Governance Committee Members:

Sue Ross, Chair Brian Conlon
Nick Kotzamanis Jeff Barhorst
Chris Hershiser Laura Luomo

Staff Liaison

Geoff Deigan