



PCCS Board of Director's Meeting
Approved MINUTES
Thursday, October 29, 2015 7:00 PM
Comstock Bldg. – Muir Hall
1591 Jones Point Road
Grayslake, IL 60030

Call to Order

President Dean Thorson

Call to Order 7:02 PM

Board President Dean Thorson

The minutes of a meeting of the PCCS Board of Directors held on Tuesday, July 28, 2015 in the Muir Hall of the Anna B. Comstock Building, 1531 Jones Point Road, Grayslake, Illinois.

Members Present

Dean Thorson, Board President (outgoing)
Nick Kotzamanis, Vice President
Brian Conlon, Treasurer (incoming 2nd term)
Ed Jamison, Secretary
Sean Daw
Sue Ross
Marcelo Chiodo (incoming)
Angie Lewis (incoming)

Members Not Present

Jeff Barhorst
Dan Fedor

Staff Present

Geoff Deigan, Executive Director

Others Present

Various staff member present through recognition and appreciation.

A quorum was present.

Pledge of Allegiance led by Dean Thorson

Recognition & Appreciation: Dean Thorson

Executive Director

Many thanks to Dean Thorson and his family for his service on the PCCS Board for two 3-year terms.

Mission Moment: Attendance at PCCS

Executive Director

PCCS received recognition from ISBE for attendance during attendance week.

Motion to Adjourn – Sine Die

Seating of Incoming Board Members

Past President Dean Thorson

Roll Call to Constitute a Quorum

Former Secretary – Ed Jamison

Motion to Approve Parent Elect Candidate for Board Appointed Position

Election of New Board Officers

Facilitated by Past President

Brian Conlon made a motion to appoint **Ed Jamison** as Board President, **Sean Daw** seconded.
On a roll call vote all 'yes' MOTION CARRIED.

Angie Lewis made a motion to appoint **Nick Kotzamanis** as Board Vice President, **Brian Conlon** seconded.

On a roll call vote all 'yes' MOTION CARRIED.

Sean Daw made a motion to appoint **Brian Conlon** as Board Treasurer, **Sue Ross** seconded.

On a roll call vote all 'yes' MOTION CARRIED.

Brian Conlon made a motion to appoint **Angie Lewis** as Board Secretary, **Nick Kotzamanis** seconded.

On a roll call vote all 'yes' MOTION CARRIED.

Oath of Office

Geoff Deigan led all Board Officers in repeating the Oath of Office.

Review and Sign Documents

Geoff Deigan gave the Oath of Office and other relevant Board Documents to each member for review and signature, with a request to return them to the Administration once complete.

Resolution to Adopt Policies and Procedures of Former Board of Directors

Sue Ross made a motion to adopt all policies and procedure of the former Board of Directors, seconded by **Brian Conlon**.

On a roll call vote all 'yes' MOTION CARRIED.

Resolution to Employ Legal Counsel:

- Franczek Radelet P.C.

Brian Conlon made a motion to employ Franczek Radlet P.C. a legal counsel for PCCS, seconded by **Nick Kotzamanis**.

On a roll call vote all 'yes' MOTION CARRIED.

Motion to Approve PCCS Holdings, LLC Managers - John Wylie, Bob Helle and Eve Lee.

Nick Kotzamanis made a motion to approve PCCS Holdings, LLC Managers ,**John Wylie, Bob Helle and Eve Lee** seconded by **Sean Daw**.

On a voice vote all 'ayes' MOTION CARRIED.

Motion to Approve Agenda

Brian Conlon made a motion to approve the agenda, seconded by **Nick Kotzamanis**.

On a roll call vote all 'yes' MOTION CARRIED.

Discussion Agenda

1. Welcome of New Board Members
2. Legal Bills: Franzcek Radelet: Sept: GSL/SPED: \$ 3,451.00 Woodland Lawsuit: \$4278.50
Oct: GSL/SPED: \$ 1,551.40 Woodland Lawsuit: \$9487.50
Legal bills were higher these months than the budgeted monthly average, but subsequent months are expected to be lower than average to keep us on budget.
3. FY15 Audit (Tentative upon receipt)
 - Pending response from the bank regarding a cash to value ration covenant. Report not due to ISBE until Dec, 2015.
 - **Marcelo Chiodo** recommended that an audit of PCCS's IT systems be considered.
4. 2nd Policy Reading – 500 Series
 - No comments.
5. 1st Policy Reading 500.12, .16, .17, .18, .19, .21, and 900.6

- Members should provide any comments to **Janette Siegel** or **Sue Ross**.
- 6. Sub-consultant Agreement(s) – NSSD
 - Proposal to execute sub-consultant agreement with NSSD for special education coaching services to improve PCCS’s special education program, as needed.
- 7. ROE Health/Life Safety Report
 - ROE did their annual inspection. There were no observations and no actions required. **Geoff Deigan** recognized **Bill Batz** and his team for their commitment to maintaining a compliant campus resulting in these great inspection results.

Public Comment
No public present.

10 Minutes

Closed Session

Closed session to review items 8, 9, and 10 was deemed unnecessary; the Board did not enter closed session.

Discussion Related to 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

- 8. Employment of Staff Member(s)
 - After Care
 - Office/SPED Assistant
 - Substitute Teacher(s)

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the minutes mandated by Section 2.06

- 9. Review Closed Session Minutes of Previous Board Meetings.

Discussion related to 5ILCS 120/2(c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

- 10. Merit Pay Addendum to CBA Contract

Consent Agenda

- 11. Director’s Report - includes School Team and Business Manager’s Report
- ~~12. Financial Statements, September 2015~~
- ~~13. Treasurer’s Report~~
- ~~14. President’s Report~~
- ~~15. PSO Report~~
- 16. Motion to Approve Open Session Minutes of Previous Board and Committee Meetings

Sean Daw made a motion to approve minutes from Oct 28, 2015 Election Committee, July 28, 2015 Open Session Board, and Sept 22, 2105 Open Session Board, **Marcelo Chiodi** seconded. On a voice vote all ‘ayes’, MOTION CARRIED.
- 17. Motion to Accept Reports on Consent Agenda

Sean Daw made a motion to approve Director’s Report, including School Team and Business Manager’s Reports, **Angie Lewis** seconded. On a voice vote all ‘ayes’, MOTION CARRIED.

Public Comment
No public present.

10 Minutes

Action Agenda – New Business

- 2A – Authorize Payment of Legal Bills- GSL \$5,008.40 Woodland Lawsuit \$ 13,766

Sean Daw made a motion to approve payment of Legal Bills – GSL \$5,008.50, Woodland Lawsuit \$13,766, **Angie Lewis** seconded. On a roll call vote all ‘yes’; MOTION CARRIED.
- 3A – Approve FY 15 Audit from Clifton Larson Allen

No action taken.

4A – Adopt Policy #'s 500.26 through 500.46

Nick Kotzamanis made a motion to adopt Board Policy #'s 500.26, 500.27, 500.29, 500.31, 500.33, 500.34, 500.36, 500.39, 500.40, 500.41, 500.45, 500.46, **Brian Conlon** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

6A – Sub-consultant Agreement with NSSD for a NTE \$ 11,680

Brian Conlon made a motion to execute sub-consultant agreement with NSSD for a NTE \$11,680, **Angie Lewis** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

8A – Approve Employment of Staff Member(s)

Angie Lewis made a motion to employ David Blietz as a substitute teacher at \$14/hr, Jessica Roberts as Dean/Student Services Administrative Assistant at \$16/hr for 40 hrs/wk, and Camille Burks as an aftercare staff for \$13/hr for up to 25 hrs/wk, **Brian Conlon** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

9A – Approve Closed Session Minutes of Previous Board and Committee Meetings

Sue Ross made a motion to approve minutes from Closed Session Board Meetings on July 26, 2015 and Sept 22, 2015, **Angie Lewis** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

10A – Approve Merit Pay Addendum to CBA

Brian Conlon made a motion to approve merit pay addendum to the CBA, **Angie Lewis** seconded. On a roll call vote all 'yes'; MOTION CARRIED.

New Business

- **Marcello Chiodi** requested a Board member onboarding. **Sue Ross** and **Geoff Deigan** will arrange onboarding for new Board members.
- Discussed Board member committee interests as follows:
 - o Marcello Chiodo: governance, finance, as well as tech and outreach taskforces
 - o Nick Kotzamanis: academic chair, governance
 - o Brian Conlon: finance chair, governance
 - o Sue Ross: governance chair, finance
 - o Sean Daw: development chair
 - o Angie Lewis: development
 - o Ed Jamison: academic, development
- Search to employ a part-time nurse is ongoing
- **Geoff Deigan** will present our status with outreach at the November Board meeting.

Adjourn

Brian Conlon made a motion to adjourn, **Angie Lewis** seconded. On a voice call vote all 'ayes'; MOTION CARRIED at 9:08PM.

Respectfully submitted,
Sue Ross
Board Member